

**CITY COUNCIL MEETING
MINUTES
Monday, November 10, 2008
7:00 p.m.**

Mayor Eisaman called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Peterinelli, Councilman Tridico, Councilman Finfrock and Mayor Eisaman. City Solicitor, Timothy McCormick and City Treasurer/Fiscal Director, Mary Perez were also present.

*****PLEDGE OF ALLEGIANCE*****Councilman Finfrock

*****MOMENT OF SILENCE IN REMEMBRANCE OF WAYNE JOHNSON*****

A moment of silence was dedicated to the memory of Councilman Wayne Johnson.

*****APPOINTMENT OF COUNCILPERSON*****

Mayor Eisaman, "With the unexpected passing of our good friend and fellow Councilman, Wayne Johnson, we are required by our Home Rule Charter to appoint a person to fill this position within 30 days. This is a critical time of the year due to budget preparation and spending decisions, therefore, I'm asking if Council would consider appointing Robert DePasquale to fulfill the remainder of Councilman Johnson's term until December 31, 2009. Mr. DePasquale has served as our City Treasurer for five years and is very familiar with City finances and operations. As in the past, a lot of us know from his Treasurer's position days that he is a Certified Public Accountant, a professor at St. Vincent College, the former City Treasurer and he also holds the Pennsylvania League of Cities and Municipalities designation, Elected Officials Leadership Training Program. At this time I would entertain a motion to appoint Mr. DePasquale, and I also believe Councilman Johnson would be in favor of this appointment." Councilman Peterinelli **MOVED** to approve the appointment of Mr. DePasquale, and Councilman Tridico **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to approve the appointment.**

*****ADMINISTERING THE OATH OF OFFICE*****

Councilman DePasquale: Jake Johnson, Wayne's son, held the Bible and State Representative Thomas Tangretti administered the Oath of Office.

*****PROCLAMATION 'TOM TANGRETTI DAY'*****

Mayor Eisaman, "Tonight it is our pleasure to have Tom here also because he is retiring as State Representative for our district and will be the Grand Marshal in our parade on November 22, 2008. The City has done a proclamation in appreciation for everything he has done for us."

Mayor Eisaman read the proclamation. See attached.

Mayor Eisaman, "We also appreciate you conducting the 'swearing in' on such short notice."

Representative Tangretti, "Just let me say it's been an honor and a privilege to be the Representative from this district and particularly to be able to represent the City of Greensburg who has been one of the most progressive municipal governments, I think, in the State and has done so much for this community. Mayor, you and this Council have been absolutely stellar with what you've done for the City and the surrounding areas. Sandy and I aren't going anywhere. We'll be around. If you need any kind of assistance from a 'lame duck' and/or retired person, I'll be happy to do that. Thank you so very much."

Mayor Eisaman, "I would also like to acknowledge and thank Nancy Johnson for being here tonight."

*****2007 ANNUAL AUDIT REPORT*****

Jared Ewing, Sarp and Company. Mr. Ewing, "We're wrapping up the audit. I met earlier this evening with Mary, Sue, Randy and Karl to go over the audit. It is about 95% complete. It's a draft report I gave them. We went over the numbers, each of the

statements and where the City is. I told them what we're working on and the final audit will be wrapped up by the end of this week in order to be filed under the Federal Single Audit Guideline. Just a couple of things I wanted Council to be aware of. We had no difficulties dealing with management. There were a lot of changes this year with auditing standards. There were a lot of changes on our side; things we could do now that we couldn't do in the past and things we couldn't do in the past that we can do now. Mary had a lot of pressure on her. She came through. A lot of other places we would have been reporting significant deficiencies, however, she stepped up to the plate, and we're happy to report we didn't have any significant deficiencies or material weaknesses identified for the audit of 2007. Also, there was no new accounting policies adopted this year and there wasn't any existing policies that have changed. So it's pretty much similar to reports that you've seen in the past except for the Federal portion. If you have any questions, I would be happy to answer them for you. If not, and you think of a question later on, feel free to give us a call at the office. We're always open to answer any questions for you."

Mayor Eisaman, "I would just like to state we appreciate the relationship and confirm that you advised that there were no deficiencies in the 2007 audit. Thank you."

Mr. Ewing, "Thank you."

Councilman Finrock **MOVED** to accept the 2007 Annual Audit Report as presented, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to accept the 2007 Annual Audit Report.**

*****APPROVAL OF LAST MONTH'S COUNCIL MINUTES*****Councilman Tridico **MOVED** to approve the minutes of last month's Council meeting, and Councilman Peterinelli **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****Councilman Finrock **MOVED** to approve the bill list and pay the bills as the money becomes available. Councilman Tridico **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****REPORTS OF COUNCIL*****

Councilman DePasquale, "The Kirk S. Nevin Arena is home ice for Greensburg Salem, Greater Latrobe, Hempfield Area and Greensburg Central Catholic High Schools. The high school hockey season has started and games are played at the arena on Monday, Thursday and Sunday evenings. We invite you to come and support your local school. Also, please check the City's website at www.city.greensburg.pa.us to see what other programs and events we have to offer. That concludes my report, Mayor."

Councilman Peterinelli, "The Street Department is still collecting leaves. If anybody has been driving around the City, you know there are a lot of leaves out there. They're using three vacuum trailers and the street sweeper to keep up the pace with the leaves. This will continue until the first week in December and then they'll quit picking up the leaves. Our City mechanics have been preparing the snow fighting equipment for this coming season. They have mounted salt spreaders on the plows on the fleet of small dump trucks and serviced and inspected the backhoe and the snow blower. Once the leaf collection is completed the large dump trucks will be outfitted with their snow plows. Also, on Wednesday, October 29, 2008, several municipalities were invited to the PennDOT facility on Donohoe Road. The meeting was with PennDOT to introduce the officials to the winter operations procedures. While we're talking about the procedures in winter, we ordered 2,900 tons of salt and it cost \$52 and some cents, and every month it's going to go up." Mayor Eisaman, "Projected to go up."

Councilman Peterinelli, "I want the citizens to know we might have problems getting the streets salted. There might be some streets that won't get salted because of that. I know Hempfield is doing the same thing. Even the State is doing the same thing. I don't want anybody getting mad. We'll try to do it, but when you don't have the salt, that's what you have to do."

Mayor Eisaman, "Unfortunately with the lack of salt and the cost of the salt a lot of the municipalities and the State of Pennsylvania are reassessing the day-to-day needs during the snowstorms and ice events. We will be participating in that philosophy also."

Councilman Peterinelli, "One other thing; the gentleman that's not here anymore used to bug me about spending money, so don't bug me about spending money. God bless him. He was a good guy and I hated to see him go."

Councilman Tridico, "The Greensburg Community Development Corporation only has \$4,000 available for façade improvements. Last month the Historical and Architectural

Review Board approved four grant applications to assist the following businesses install new business signs: Just Miniature Scale; Mancuso's Shoe Repair; Golf for Her; and Lapel's Men's Store. As of today the City's grant program has resulted in a total investment of \$81,000 in downtown business and storefronts. That completes my report."

Councilman Finfrook, "Revenues at this point are 88% of our budget. This is 2% higher than our revenues were at October 2007. Our expenses are only at 81% of the budget. This is 1% lower than last year. Considering the economic times that we're living in at the moment, we're in fairly good shape. I know I've done this for the past few months, but I'd like to thank Mary, Sue and the supervisors for their efforts in keeping this under control."

*****MAYOR'S REPORT*****

- a. Code, Fire and Police Reports.** Mayor Eisaman reviewed the Code, Fire and Police reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. Holiday Activities.** Mayor Eisaman, "On Sunday, November 16th, the 40th *Annual Open House* will be held by downtown merchants from 12 noon until 5 p.m. featuring holiday specials, gift wrapping and refreshments. Our *Holiday Parade* will be held at 12 noon on Saturday, November 22nd. KDKA-TV2 Reporter, Mary Robb Jackson and State Representative Tom Tangretti will serve as this year's Grand Marshals. *Luminary Night* is scheduled on Thursday, December 4th from 6 to 9 p.m.; and the Westmoreland Museum of American Art is planning a New Year's Eve extravaganza this year, '*Celebrate Westmoreland 2009*' as part of their 50th Anniversary celebration."
- c. Veterans' Day.** Mayor Eisaman, "I would like to thank everybody involved in the Veterans' Day celebrations as well as the joint Veterans' Day celebration we had this past Saturday, November 8th. Sue, Wally and myself had the honor of being invited to participate in the 'Greater Greensburg Veterans' Day Event' held at St. Clair Park. It was organized by our local Veterans' organizations; the Amvets Post 88, the VFW Post 33 and the American Legion Post 981. The event was well attended and served as a very nice tribute in honor and remembrance of our area Veterans. I have with me this evening a flag which was presented to the City of Greensburg at the event. This flag was flown over Iraq at the port of entry on July 25, 2008 at the request of Congressman Tim Murphy. We will be honored to display this flag in Council Chambers. We will display this flag and keep the documentation with it. Tomorrow is November 11th, Veterans' Day, and on behalf of the City of Greensburg we'd like to honor all Veterans and we do appreciate their service as well as the men and women currently serving in our armed services."

*****ENACTMENT OF RESOLUTION*****

Resolution No. 1130 – A RESOLUTION OF THE CITY OF GREENSBURG ADOPTING THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY'S (PEMA) EMERGENCY MANAGEMENT POLICY AS SET FORTH IN DIRECTIVE D2008-1 BY DIRECTION OF ROBERT P. FRENCH DATED AUGUST 18, 2008 GOVERNING THE MOVEMENT OF AUTHORIZED PERSONS ON COMMONWEALTH HIGHWAYS DURING A DISASTER. Ms. Trout, "Enactment of Resolution No. 1130 adopts the emergency management policy which grants certain City personnel authorization to travel highways in the City of Greensburg in the event that the Governor declares a disaster emergency that includes a road closure order."

Mayor Eisaman, "Is Councilman DePasquale's name included on that?"

Ms. Trout, "It says City Council."

Councilman Tridico **MOVED** to enact Resolution No. 1130, and Councilman Peterinelli **SECONDED**. No further discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1130.**

*****COUNCIL APPROVAL*****

- a. Hiring of Skating Coach.** Ms. Trout, “Amanda Fritz is recommended to be hired in the contracted position of Skating Coach at the rate of \$12 per lesson. This is because we have an opening due to a previous coach moving.”
Councilman Finfrock **MOVED** to approve the hiring, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**
- b. Agreement between the City of Greensburg and Neopost for Postage Meter Rental.** Ms. Trout, “Council approval renews the agreement for a 3-year term locked in at \$688.80 annually for the period of November 26, 2008 through November 25, 2011 reflecting an increase of \$28.80 over last year’s price.”
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- c. Letter of Agreement for the Police Department to Participate in the Buckle Up PA ‘Click It or Ticket’ Project.** Ms. Trout, “Council approval authorizes the Mayor to execute the agreement which provides reimbursement through grant funding for the City’s participation in this program that we’ve been involved with in the past.”
Councilman Finfrock **MOVED** to approve the agreement, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- d. Amended Site Plan/Land Development for Dr. Thaer Almalouf at 555 West Newton Street.** Ms. Trout, “Having completed all corrections as requested by the Planning Commission satisfactorily, Dr. Almalouf’s site plan has been recommended unanimously by the Planning Commission for Council approval.”
Councilman Peterinelli **MOVED** to approve the site plan/land development, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the site plan/land development.**
- e. Change Order No. 1 for Nathan Contracting for the C-Lot Rehabilitation Project.** Ms. Trout, “Council approval is for additional work totaling \$3,806. Of the amount, \$250 was for line striping in the lower portion of C-Lot; \$506 for sidewalk repairs; \$2,700 for a block wall repair; and \$350 for flashing at the stairs.”
Councilman Tridico **MOVED** to approve the change order, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve.**
- f. Partnership Agreement between the Western Pennsylvania Conservancy and the City of Greensburg.** Ms. Trout, “Approval of the agreement is for the City to contribute \$1,500 to the Conservancy’s Community Gardens and Greenspace Program for the 2009 garden season. In return, the Conservancy recognizes our partnership through signage at the garden site located on Route 30 at the intersection of Greengate Road, on their website, in their Annual Report and also in *Conserve* magazine.”
Councilman Peterinelli **MOVED** to approve the partnership agreement, and Councilman Tridico **SECONDED**.
Councilman DePasquale, “What did we contribute to that? I don’t remember contributing to that as Treasurer. What did we contribute last year; was it \$1,500?”
Ms. Trout, “The same.”
Mayor Eisaman, “I think we contribute more with our volunteer hours.”
Ms. Perez, “And labor, and actually we get some of this back. They actually returned \$500 this year.”
No further discussion. **All voted unanimously to approve the agreement.**
Ms. Trout, “We requested different flowers for next year by the way.”
Councilman Peterinelli, “More expensive?”
Ms. Trout, “No, just prettier.”
Councilman DePasquale, “That’s really a nice project. That really looks nice coming into town.”
Mayor Eisaman, “What did we have last year? We had more wild flowers.”
Ms. Trout, “I don’t remember what they were called. We asked for more color.”
Mayor Eisaman, “Didn’t we have tulips one year, and they were real bright?”
Ms. Trout, “I think you’re going to see New Guinea impatiens next year.”

- g. Time Extension for Phase II and Phase III of the Hometown Streets Project.** Ms. Trout, "Requested by Gibson-Thomas Engineering Co., Inc., Council approval grants a one-year contract extension for Phase II and Phase III of the Hometown Streets Project from December 11, 2008 to December 11, 2009, obviously because we're not ready yet for December 11, 2008."
Councilman Peterinelli **MOVED** to approve the time extension, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve.**
- h. Telephone Service Agreement between One Communications and the City of Greensburg.** Ms. Trout, "Council approval of the agreement designates One Communications as the City's primary provider of local exchange, regional toll and long distance telephone service including the PRI line, 36 telephone lines, 9 DSL lines and 20 direct-in-dial blocks. This is a 36-month term I believe begins in January 2009. It's on here so we can get the timing down so we can get our phone service switched over efficiently."
Councilman Finfrock **MOVED** to approve the service agreement, and Councilman Tridico **SECONDED**.
Mayor Eisaman, "I'm assuming with the switch-over there won't be any interrupted service."
Ms. Trout, "That's the plan, Mayor."
No further discussion. **All voted unanimously to approve the service agreement.**
- i. Agreement between the Greensburg Parking Authority and the City of Greensburg.** Ms. Trout, "Council approval transfers all of the properties originally owned by the Greensburg Parking Authority to the City of Greensburg. This is part of our effort to dissolve the Greensburg Parking Authority."
Solicitor McCormick, "I received a deed from the Parking Authority where they signed off and we need to formally accept it by a vote. Then those properties are now all in the City of Greensburg's formal name."
Mayor Eisaman, "Primarily at this point most of the funding this past couple of years has all been turned over to the City of Greensburg and the Parking Authority really has very little activity with regards to borrowing as in no activity. In economic times this is just something we can do to eliminate some costs with regards to our overall budget including different things we had to do as far as advertising, having a Solicitor for the Authority and other things related to the Authority."
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No further discussion. **All voted unanimously to approve.**

*****ADJOURNMENT*****Councilman DePasquale **MOVED** to adjourn the meeting.
SECONDED: Councilman Peterinelli. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:

Susan M. Trout, City Administrator

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