CITY COUNCIL MEETING MINUTES Monday, December 13, 2010 7:00 p.m.

Mayor Eisaman called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilwoman McCormick, Councilman Tridico, Councilman Peterinelli, Councilman DePasquale and Mayor Eisaman. City Treasurer/Fiscal Director, Mary Perez was also present. Attorney Bernard McArdle attended in place of City Solicitor, Timothy McCormick, who was absent.

PLEDGE OF ALLEGIANCECouncilman DePasquale

- ***WELCOME***Mayor Eisaman welcomed and thanked all those in the audience as well as the members of Council and supervisors who braved the weather this evening to attend the Council Meeting.
- ***COMMENTS/BUSINESS FROM THE FLOOR***For the record, no one approached the podium to offer any comments/business from the floor.
- ***APPROVAL OF LAST MONTH'S COUNCIL MINUTES***Councilman Peterinelli MOVED to approve the minutes from last month's Council Meeting, and Councilman Tridico SECONDED. No discussion. Unanimously all voted in favor.
- ***APPROVAL OF MONTHLY BILL LIST***Councilman DePasquale MOVED to approve the bill list and pay the bills as the money becomes available, and Councilman Tridico SECONDED. No discussion. Unanimously all voted in favor.

REPORTS OF COUNCIL

Councilwoman McCormick, "The Kirk S. Nevin Arena will be adding extra public skating sessions during the holiday season starting December 26th and continuing through December 31st. We are also taking registrations for the third session of the ISI Tot Skating Program. This session will begin on January 6th. The third session of our Learn-to-Play Hockey Program will begin on January 3rd. These programs along with the variety of skating passes that we sell are great gift ideas to give to anyone who enjoys skating. The Recreation Office has started taking registrations for the Winter Basketball Program. It is for boys and girls in grades 1 through 4 and it will start on January 5th and continue until March 5th. The cost is \$35 per child and will be held at the Hutchinson Elementary School. That concludes the report."

Councilman Tridico, reported by Councilman Peterinelli, "The Street Department completed the leaf collection last Thursday. There were 228 box loads of leaves collected this year; an estimated 456 tons. The vacuum trailers are now disassembled and cleaned and will be placed in storage. On Friday the dump trucks used for the leaf collection were converted over for snow removal and today we have fulfillment of seven dump trucks for salt. Also, with the snow season arriving somewhat earlier than in past years, we have already placed an order for 250 tons of salt, which we have received. That's the end of the report."

Councilman Peterinelli, "On tonight's agenda, under Council Approval, there are five projects the Historic and Architectural Review Board (HARB) has recommended for approval. The year 2011 will continue with revitalization in the City. As this year ends the City Planning Department and the Greensburg Community Development Corporation (GCDC) are talking with various parties that will create new opportunities for redevelopment projects in the City. That's it, Mayor."

Councilman DePasquale, "As of the end of November revenues are at 95% of budget after adjusting for the inter-fund transfer. This is 1% lower than revenues at November 2009. Expenses are at 85% of budget after adjusting for the inter-fund transfer. This is the same as last year. So we're hanging in there and that concludes my report."

MAYOR'S REPORT

- **a.** Code, Fire and Police Reports. Mayor Eisaman reviewed the Code, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- **b. Holiday Parking.** Mayor Eisaman, "As we have done in the past to benefit the merchants downtown beginning tomorrow, which is December 14th and continuing through December 31, 2010, parking at all downtown meters will be free after 1:00 p.m. each day for holiday shopping in an effort to accommodate and promote shopping in our downtown Greensburg."

INTRODUCTION OF BILLS

BILL NO. 10 – AN ORDINANCE AMENDING CHAPTER 249, ENTITLED, 'VEHICLES AND TRAFFIC' OF ORDINANCE NO. 1647 OF THE CODE OF THE CITY OF GREENSBURG. Ms. Tout, "Bill No. 10 introduces amendments to Paragraph B. (7) of §249-27, entitled 'Penalties for Parking Violations; Booting of Vehicles', that shortens the amount of time the Police Department must wait to sell vehicles that remain unclaimed by their owners that were impounded for unpaid fines at public auction from 60 days down to 30 days. Also, included in the amendment, the holding time for unsold and unsalvageable abandoned vehicles is reduced from 180 days to 20 days before the City can sell them for salvage or arrange other disposition. These changes will save the City money in storage fees."

Mayor Eisaman, "Once again Bill No. 10 is an introduction so there will be no action taken on it tonight. Wally, as far as Bill No. 10, basically what we're looking at is shortening the timeframe of the vehicles that we have in our possession based on unpaid fines and/or things that have come about from criminal arrests?"

Chief Lyons, "Yes."

BILL NO. 11 – AN ORDINANCE AMENDING ARTICLE XVII, ENTITLED 'SIGNS' OF CHAPTER 265, ENTITLED 'ZONING' OF ORDINANCE NO.1646, THE CODE OF THE CITY OF GREENSBURG. Ms. Trout, "The introduction of Bill No. 11 is to add the definition and requirements for a new type of sign, the temporary sandwich board sign, to the actual Zoning Ordinance."

BILL NO. 12 – AN ORDINANCE AMENDING CHAPTER 30, ENTITLED 'FISCAL AFFAIRS' OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG. Ms. Trout, "The purpose of the introduction is to correct the Ordinance adding the Hutchinson Garage Reserve Fund which was inadvertently left off the list of funds to which revenues from the Hutchinson Garage are distributed. This is part of the requirements that Mary is trying to get the City to conform to in regard to the Governmental Accounting Standards Board (GASB)."

ADOPTION OF BILLS AS ORDINANCES

BILL NO. 6 AS ORDINANCE NO. 1996 – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR CITY PURPOSES FOR THE YEAR 2011. Ms. Trout, "The adoption of Bill No. 6 as Ordinance No. 1996 fixes the Real Estate Millage for 2011."

Councilman DePasquale, "Mayor, I just wanted to add, I had longer comments last month when we introduced this, but again thank you to my fellow committee people that worked on this which is Councilwoman McCormick, City Administrator Sue Trout and Fiscal Director Mary Perez and all the supervisors and department heads for all their work on the budget. The next couple of Ordinances deal with next year's budget and once again I just wanted to thank them for their hard work. It was a lot of work but we got it done."

Councilman DePasquale **MOVED** to adopt Bill No. 6 as Ordinance No. 1996, and Councilman Peterinelli **SECONDED**.

Mayor Eisaman, "I would agree with the Councilman that I appreciate the four people, the Councilwoman, Councilman, Fiscal Director and City Administrator and their hard work and their individual input into putting this Bill together and making it presentable to us and the residents of the City of Greensburg."

No further discussion. Roll call vote was taken. All voted unanimously to adopt.

BILL NO. 7 AS ORDINANCE NO. 1997 – AN ORDINANCE AMENDING CHAPTER 151, KNOWN AS 'FEES', OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG, CHANGING AND/OR ADDING CERTAIN FEES AND/OR LANGUAGE FOR CERTAIN CITY SERVICES. Ms. Trout, "The adoption of Bill No. 7 as Ordinance No. 1997 amends the Fee Ordinance changing fees charged for certain services and/or fines in certain departments in the City of Greensburg. At introduction, the only recommended change was the addition of a new section to cover Event Fees to include Special Events and associated fees for Community Days and SummerSounds as well as the establishment of new fees to cover costs for fundraiser walk and run events. Since the Bill was introduced, we have one other amendment to include which would raise the fee for obtaining a police employment application from \$35 to \$50. Those changes as I've stated are the only changes to what was introduced last month." Councilman Peterinelli MOVED to adopt Bill No. 7 as Ordinance No. 1997, and Councilman Tridico SECONDED.

Mayor Eisaman, "The race fee for both the walk and run events is a fee the Recreation Department has suggested be utilized to pay for a Recreation employee who may need to be part of the event and also for the expense of moving Fire Department vehicles and police vehicles or policemen that may be involved in the race. That was the intent of this fee. We still want to have the runs and walks in the City of Greensburg but we were hoping to recover some expenses for the equipment and any employees that may be utilized as part of the event."

No further discussion. Roll call vote was taken. All voted unanimously to adopt.

BILL NO. 8 AS ORDINANCE NO. 1998 – AN ORDINANCE OF THE CITY OF GREENSBURG FIXING THE NUMBER OF OFFICERS AND EMPLOYEES OF ALL DEPARTMENTS OF THE CITY OF GREENSBURG AND RATES OF COMPENSATION THEREOF FOR THE YEAR 2011. Ms. Trout, "The adoption of Bill No. 8 as Ordinance No. 1998 sets forth wages for all officers and employees of the City of Greensburg for the year 2011. An amendment to the introduction changes the number of employees in the following job classifications: the number of drivers in the Public Works Department changes from three to four and the number of laborers from four to three positions; in the Recreation Department, the number of full-time Recreation Workers changes from six to five and one 1st-year entry level Recreation Worker position is added. And again these changes I've outlined are since the introduction last month."

Councilman DePasquale **MOVED** to adopt Bill No. 8 as Ordinance No. 1998, and Councilwoman McCormick **SECONDED**.

Councilwoman McCormick, "After looking at the list and Sue Trout as City Administrator recommending that we do need to replace the Recreation Worker that resigned due to the lack of staff in the Recreation Department, and, because of the contract, we cannot replace a full-time worker with a part-time worker. So we did eliminate one position in this Budget, but this is the position we weren't anticipating."

No further discussion. Roll call vote was taken. All voted unanimously to adopt.

BILL NO. 9 AS ORDINANCE NO. 1999 - AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR SPECIFIC PURPOSES FOR THE CITY GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 2011. Ms. Trout, "The adoption of Bill No. 9 as Ordinance No. 1999 sets forth the 2011 Budget for the City of Greensburg. Amendments to the initial introduction include the following: in Department 2, the line item for the Contingency Fund is increased from \$88,900 to \$97,719.20 changing the total expenses for Department 2 from \$3,778,044.54 to \$3,786,863.74; in Department 4, the line item for the Salaries for Truck Drivers increases from \$131,851.20 to \$175,801.60 and the line item for the Salaries for Laborers decreases from \$171,641.60 to \$128,731.20 changing the total expenses for Department 4 from \$910,552 to \$911,592; and in Department 5, the appropriation for salaries for the Recreation Department's union employees changes from \$337,626.40 to \$327,767.20, decreasing the total expenses in Department 5 from \$1,153,584.12 to \$1,143,724.92. Again these changes came about as one worker resigned to take another position causing rippling changes throughout the union positions which I guess is the best summary and way to explain it, so that caused line item changes for the totals in the Budget."

Councilman DePasquale **MOVED** to adopt Bill No. 9 as Ordinance No. 1999, and Councilman Peterinelli **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 9 as Ordinance No. 1999.**

ENACTMENT OF RESOLUTION

RESOLUTION NO. 1157 – A RESOLUTION OF THE CITY OF GREENSBURG DESIGNATING ALL FUNDS IN THE ST. CLAIR PARK CONCERT SERIES FUND TO BE EXPENDED TO MAINTAIN AND SUPPORT THE CONCERT SERIES. Ms. Trout, "The purpose of the Resolution is to insure the City's compliance with GASB requirements. This is Mary trying to make us compliant."

Councilman DePasquale **MOVED** to enact Resolution No. 1157, and Councilman Tridico **SECONDED.** No discussion. Roll call vote was taken. **All voted unanimously to enact.**

COUNCIL APPROVAL

a. Retirement of Full-time Employee from the Recreation Department. Ms. Trout, "Council approval accepts the retirement of Edward 'Smokey' Collier, III effective January 7, 2011 from the position of Assistant Turf Mechanic/Operator at Mt. Odin Golf Course. Smokey has been a valued employee with the City since January 1, 1990 and he will certainly be missed. He's held various positions."

Councilman Peterinelli MOVED to approve the retirement, and Councilwoman McCormick SECONDED. No discussion. All voted unanimously to approve the retirement. Councilman Peterinelli, "We will send him a letter thanking him?"

Ms. Trout, "We will make sure we send a letter."

b. Resignation of Full-time Employee from the Recreation Department. Ms. Trout, "Scott Johnson has submitted a letter of resignation effective December 10, 2010 from the position of Recreation Worker at Lynch Field. He's accepted a position at Hempfield Township and started today."

Councilman Tridico MOVED to approve the resignation, and Councilwoman McCormick SECONDED. No discussion. All voted unanimously to approve the resignation.

c. Hiring of Parking Attendant. Ms. Trout, "Council approval is for the hiring of Chuck Petrosky in the part-time position of Parking Attendant at the rate of \$9.44 per hour. Chuck had been a Parking Attendant in the past, left us early in 2010 and would like to return. We can use him."

Mayor Eisaman, "I'm assuming this is something that's been budgeted for?" Ms. Trout, "Yes."

Councilman DePasquale, "And I'd also like to add since it's a financial issue that there is repositioning and so on taking advantage of the new equipment there, so it's not like we're really adding people, if anything, the new equipment has allowed us to use fewer people at this point."

Mayor Eisaman, "Which was the intent and why we made the change."

Councilman DePasquale **MOVED** to approve the hiring, and Councilman Peterinelli **SECONDED.** No further discussion. **All voted unanimously to approve the hiring.** Mayor Eisaman, "I'm assuming the hiring is effective tonight?"

Ms. Trout, "Yes, but we don't anticipate using him until after the first of the year."

d. Agreement between the City of Greensburg and the Police Captain. Ms. Trout, "Council approval renews the agreement between the City and Captain George R. Seranko for a 2-year period effective January 1, 2011. The terms of the agreement remain the same. His salary coincides with the City's Wage Ordinance and salary increases are in the same increments and/or percentages as those provided to Police Officers through the current collective bargaining agreement."

Councilman Peterinelli **MOVED** to approve the agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the agreement**.

e. Agreement between the City of Greensburg and Robert T. Regola Surveying. Ms. Trout, "Council approval accepts the option to renew our current agreement for one year effective January 1, 2011 at the same rate as last year for public works, development and building project consulting services. He works one day a week."

Councilman Tridico MOVED to approve the agreement, and Councilman Peterinelli SECONDED. No discussion. All voted unanimously to approve the agreement.

f. Preventive Maintenance Agreement between the City of Greensburg and The Verdin Company. Ms. Trout, "Council approval renews the 1-year agreement effective January 1, 2011 at the same rate as last year for the Town Clock located in Courthouse Square. By paying the bill before December 31, 2010, we receive a \$40 discount bringing the total price to \$550."

Councilman DePasquale MOVED to approve the agreement, and Councilwoman McCormick SECONDED. No discussion. All voted unanimously to approve.

g. Purchase of a Toro Mid Duty Workman MDX from E. H. Griffith, Inc. for the Electrical/Maintenance Department. Ms. Trout, "Council approval is for the purchase under State Contract No. 2420-1 in the amount of \$12,102.80. This machine is used for snow removal from sidewalk areas and can also be utilized by the Recreation Department during the summer months for transport purposes and it's heavily needed right now." Councilman Peterinelli MOVED to approve the purchase, and Councilman DePasquale SECONDED.

Mayor Eisaman, "This is part of a piggyback program under the State contract?" Ms. Perez, "Yes."

No further discussion. All voted unanimously to approve the purchase.

h. Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness. Ms. Trout, "We have five properties on tonight's slate for Council Approval: in the Gateway District, Ameriprise Financial has made application for a new sign at 232 West Otterman Street owned by Tim Henry; Ray Charley has applied for a new sign and façade for Shop 'n Save at the 730 East Pittsburgh Street location owned by M&J Partners; and Blessed Sacrament Cathedral is the applicant for façade restoration at 300 North Main Street owned by the Greensburg Catholic Diocese; in the Gateway, Historic and Downtown Districts, Gary Hartung has applied for a new sign for The Red Rose Gallery at 22 West Pittsburgh Street owned by John Felice; and in the Downtown District, S&T Bank has applied for a new sign for their property at 20 North Pennsylvania Avenue. There is your current slate."

Councilman Peterinelli **MOVED** to approve the issuance of the Certificates of Appropriateness, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the issuance of the Certificates of Appropriateness**.

i. Rental Property Lease Agreement between the City of Greensburg and Lapels. Ms. Trout, "Council approval renews the lease agreement for another 5-year period from January 1, 2011 through December 31, 2015. Terms of the lease remain the same except for the addition of HARB language related to sign display and rent. The rent for the first two years of the lease shall remain at \$1,260 per month which is the current rent; the last three years, the rent will increase to \$1,295 per month. He was anxious to sign a lease and continue to operate at that location."

Mayor Eisaman, "Good and a good job negotiating."

Councilman DePasquale, "We're happy to have him."

Ms. Trout, "We are happy to have him."

Councilman DePasquale MOVED to approve the lease agreement, and Councilwoman McCormick SECONDED. No further discussion. All voted unanimously to approve.

j. Flood Protection Grant Agreement between the City of Greensburg and the Pennsylvania Department of Environmental Protection (DEP). Ms. Trout, "Council approval authorizes the Mayor to enter into the grant agreement, Contract 7C-K-460, for funding in the amount of \$6,071 which is equal to 65% of the total estimated cost of \$9,340 to make concrete improvements to our Flood Protection Project at Jack's Run." Mayor Eisaman, "And if I understand correctly, we were initially thinking we were going to have to pay 100% of this ourselves until the grant came along so we're very thankful to the DEP."

Ms. Trout, "We sought it out and we got it." Mayor Eisaman, "Good job, everybody."

Councilman Peterinelli **MOVED** to approve the grant agreement, and Councilman DePasquale **SECONDED**. No further discussion. **All voted unanimously to approve.**

k. Tax Appeal Settlement with Faith Pearlman, Trustee for the Rite Aid Property at 877 North Main Street. Ms. Trout, "This is for Tax Map No. 10-02-07-0-246. Council approval would authorize the Solicitor to execute a settlement for tax years 2010 and 2011 which changes the assessed value of the lot from \$228,960 to \$954,840 for 2010 and \$1,007,160 for 2011 and subsequent years. This will result in an increase of approximately \$18,000 in City taxes on the property where Rite Aid sits now on Main Street." Mayor Eisaman, "If I understand correctly, Solicitor, if we vote on this issue this is an issue to accept the settlement. We are not part of the negotiations. This is just a settlement that the School District has negotiated."

Solicitor McArdle, "That's correct."

Councilman DePasquale MOVED to approve the settlement, and Councilwoman McCormick SECONDED. No further discussion. All voted unanimously to approve.

1. Professional Services Agreement between the City of Greensburg and Exelos. Ms. Trout, "Council approval is for a new agreement with Exelos for managed IT service effective January 1, 2011 through December 31, 2013. Terms include a 7% decrease in rates for the first year with rates remaining the same through the second year. Rates may be increased up to 5% in the third and final year of the agreement. As an additional incentive, the City will receive two free months of service."

Councilman Tridico MOVED to approve the agreement, and Councilman DePasquale SECONDED. No discussion. Mayor Eisaman abstained, and all others voted unanimously to approve the agreement.

m. Food Concessionaire Lease Agreement between the City of Greensburg and Duane's Café on Grove. Ms. Trout, "We solicited for proposals for concessionaires at our pool, rink and Mt. Odin. We received two proposals; one from Duane's Café on Grove and the other from The 5 Vs, owned by Frank Venzon. Based on a review of those proposals and discussions with my team of supervisors, I would like to recommend we accept the proposal from Duane's Café on Grove and table any discussion on Mt. Odin until we have further review of that operation because we have the time right now to do it since the golf course is pretty much closed due to weather. That's the recommendation I'm making at this time." Councilwoman McCormick, "I spoke to Trudy Ivory who is the manager of the pool and ice rink and she also recommended Duane's Café to provide the food for the concessions. So I'm going with her recommendation and she prefers Duane's and I'm in favor of that." Councilwoman McCormick MOVED to approve the recommendation as presented by the City Administrator.

Ms. Trout, "Mayor, can I ask that as part of the recommendation that any approval would be

that so we could work on an agreement with Duane's, we could give you authority to sign off on any lease documentation?"

Solicitor McArdle, "You don't even know what the lease is yet?"

Ms. Trout, "Not yet, but we have to negotiate it to get him started for the beginning of the year."

Solicitor McArdle, "Before your next meeting?"

Ms. Trout, "Yes."

Solicitor McArdle, "The lease could have a condition in it where you could actually put something in the lease conditioned upon subsequent approval and approve it next month. Can you do that with the guy?"

Ms. Trout, "Sure."

Solicitor McArdle, "I don't know how you can approve something that is not in existence yet."

Councilman DePasquale, "This motion is to approve Duane as the concessionaire and that detail on the lease we'll approve in January; is that what you're saying?"

Mayor Eisaman, "We're approving a food concessionaire lease agreement between the City of Greensburg and Duane's Café on Grove."

Ms. Trout, "First we had to approve the proposals because we had received two proposals, so I'm recommending we take the proposal from Duane's Café on Grove."

Mayor Eisaman, "Well that's not what this says."

Ms. Trout, "Well that's what I'm recommending. I don't have a specific lease negotiated at this point."

Mayor Eisaman, "So we're accepting the food concessionaire proposal between the City of Greensburg and Duane's Café on Grove and Councilwoman you'll accept that as part of your motion?"

Councilwoman McCormick, "Yes that is the person that Trudy Ivory preferred and I will go with her recommendation."

Councilman DePasquale **SECONDED.** No further discussion. **All voted unanimously to approve the proposal between the City of Greensburg and Duane's Café on Grove.** Mayor Eisaman, "Proposal approved with the understanding that the lease that will be negotiated will be presented in January, however, the intent will be that it will be effective January 1, 2011."

n. Transportation Enhancement Grant between the City of Greensburg and the Pennsylvania Department of Transportation (Penn DOT). Ms. Trout, "Retroactive to November 30, 2010, Council approval authorizes the City Administrator to make application to Penn DOT on behalf of the City for \$1.5 million dollars through the Automated Red Light Enforcement (ARLE) Transportation Enhancement Grant Program. Funds would be utilized to replace six (6) traffic signals along the Pittsburgh Street corridor. As was discussed at our work session, we were notified in mid-November after the November Council Meeting that we were eligible to apply so we submitted a grant application and we're going back for retroactive approval. It's only to make application; we have not secured the grant." Councilman DePasquale, "It's my understanding if we do this hopefully traffic will flow smoother and there may be some cost savings in terms of administering the lights, is that correct?"

Ms. Trout, "That is correct. We had submitted a couple of months ago an additional \$1.5 million dollars so if this gets all said and done we're estimating we can do upwards of 12-14 traffic signalized intersections."

Councilman Peterinelli, "Where on Pittsburgh Street would this start?"

Ms. Trout, "If we work backwards, those lights in front of the Catholic Diocese as far in as we can on Pittsburgh Street."

Councilman Peterinelli **MOVED** to approve the grant application, and Councilman DePasquale **SECONDED**. No further discussion. **All voted unanimously to approve**.

o. Grant between the City of Greensburg and the Pennsylvania Department of Community and Economic Development (DCED). Ms. Trout, "Council approval authorizes the Mayor to make application and execute documentation for Gateway and Directional Signage in the amount of \$50,000 through the Pennsylvania DCED Single Application. As was discussed at the agenda meeting we were recently notified of this possible grant opportunity. Again there is no guarantee; we're just making application." Councilman DePasquale MOVED to approve the grant application, and Councilman Tridico SECONDED. No discussion. All voted unanimously to approve the grant application.

THANKS AND HOLIDAY WISHESMayor Eisaman, "I'd like to thank everybody for their assistance in the budget process this year. Hopefully we have less snow in 2011 and more sunshine, and I wish everybody a Merry Christmas and a Happy New Year."

ADJOURNMENTCouncilman DePasquale MOVED to adjourn the meeting. **SECONDED:** Councilman Peterinelli. Unanimously all voted in favor to **adjourn.**

RESPECTFULLY SUBMITTED:

Susan M. Trout, City Administrator

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