

**CITY COUNCIL
MINUTES
Monday, October 11, 2010
7:00 p.m.**

Mayor Eisaman called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilwoman McCormick, Councilman Tridico, Councilman Peterinelli, Councilman DePasquale and Mayor Eisaman. City Treasurer/Fiscal Director, Mary Perez was also present. Attorney Bernard McArdle attended in place of City Solicitor, Timothy McCormick, who was absent.

*****PLEDGE OF ALLEGIANCE*****Councilman Tridico

*****COMMENTS/BUSINESS FROM THE FLOOR*****For the record, no one approached the podium to offer any comments/business from the floor.

*****APPROVAL OF LAST MONTH'S COUNCIL MINUTES*****Councilman Peterinelli **MOVED** to approve the minutes from last month's Council meeting, and Councilman Tridico **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****Councilman DePasquale **MOVED** to approve the bill list and pay the bills as the money becomes available, and Councilman Peterinelli **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****REPORTS OF COUNCIL*****

Councilwoman McCormick, "The Recreation Department will be offering a Winter Basketball program for boys and girls in grades 1 through 4. It will be held at the Hutchinson Elementary School and the cost will be \$35 per child. More information will be available soon at the Recreation Office and on the City's website at www.greensburgpa.org. Mt. Odin was voted as the #1 Best Golf Course in the area by the Tribune-Review readers and Lynch Field was voted as the #3 Best Park in the area, so congratulations to all those involved. We would like to thank everyone who participated in the survey and voting for those two locations. Anyone wanting to participate in this year's Holiday Parade can contact the Recreation Office at 724-834-4880 for a registration form. The form is also available on the City's website, and the deadline for registration is November 1st. The Recreation Department would like to acknowledge and thank Chris Davidson of Boy Scout Troop No. 304 out of Latrobe for earning his Eagle Scout Badge by restoring the helicopter located at Lynch Field back to its original state which we're very grateful for."

Mayor Eisaman, "A very nice report; a lot of positive things. Thank you."

Councilman Tridico, reported by Councilman Peterinelli, "The bridges on Main Street, Maple Avenue and Pennsylvania Avenue have been sealed with concrete sealer. On Monday, October 18th, the Street Department will begin collecting leaves with our vacuum trailers. Residents are reminded to place the leaves along the curbs at the street. Leaves cannot be collected in the alleyways because of the large size of our trucks with the trailers. There is a weekly schedule that will be followed and will run through December 1st and Bob Stiles will place this information in the newspaper."

Councilman Peterinelli, "On tonight's agenda under Council Approval there are a number of projects that the Historic and Architectural Review Board (HARB) has recommended for approval. There is also one site plan for the property on 222 Harvey Avenue that has been recommended by the Planning Commission. Everything is in order for all recommended projects as reported by the Planning Director. The Planning Department has reported the following statistics as a matter of positive interest: there's a decrease in storefront vacancies and the rate in the Downtown District; the downtown storefronts vacancy rate is 17.5%. This is a decrease of 4.3% from 2009. In the year October 2009 to October 2010, twenty-four apartments have been added to the Downtown District; eight other commercial properties have been sold in the Downtown District from July 10th to October 1st. That's the report, Mayor."

Councilman DePasquale, "As of the end of September revenues are at 80% of budget after adjusting for our temporary inter-fund transfer. This is the same as where we were September 2009. Expenses after adjusting for the inter-fund transfer are at 73% of budget. That's 3% higher than where we were last year. That concludes my report."

*****MAYOR'S REPORT*****

- a. **Code, Fire and Police Reports.** Mayor Eisaman reviewed the Code, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. **Halloween Festivities.** Mayor Eisaman, "The Recreation Department will hold the Halloween Parade at Lynch Field at 5:30 p.m. on Sunday, October 31st with 'Trick or Treat' in City neighborhoods to follow from 6:00 p.m. to 8:00 p.m."
- c. **Holiday Parade.** Mayor Eisaman, "I would also like to remind everyone that the Holiday Parade will be held on November 20th, the Saturday before Thanksgiving, at noon on Main Street. If any organization would like to participate, please go to our website at www.greensburgpa.org for more details or please call our Recreation Department."

*****ENACTMENT OF RESOLUTION*****

Resolution No. 1155 – A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY ADMINISTRATOR TO ATTEST TO HIS SIGNATURE, THE SUPPLEMENTAL REIMBURSEMENT AGREEMENT #M125416000A FOR THE LAIRD STREET BRIDGE REPLACEMENT PROJECT. Ms. Trout, "Mayor and Council, this Resolution is going to coincide with an item under Council Approval. This speaks to the Laird Street Bridge Replacement Project which isn't slated to come upon us I believe until 2012 but we have to sign these agreements in order to keep our funding in place. Later on when we go to sign under Council Approval, they've switched things around in the agreement as far as in the exhibit; they've renamed the columns, added the Right to Know Law information as well as a couple of other minor enclosures, so this Enactment of Resolution coincides with that bridge agreement."

Councilman DePasquale **MOVED** to enact Resolution No. 1155, and Councilman Tridico **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact.**

COUNCIL APPROVAL

- a. **Planning Commission Reappointment.** Ms. Trout, "Council approval reappoints George Smith to a 4-year term on the Planning Commission until September 14, 2014."
Councilman Peterinelli **MOVED** to approve the reappointment, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the reappointment.**
- b. **Aerobic Center Authority Reappointment.** Ms. Trout, "Council approval reappoints Kim Houser to a 3-year term on the Authority until September 14, 2013."
Councilman Tridico **MOVED** to approve the reappointment, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the reappointment.**
Mayor Eisaman, "I assume we'll send letters to those individuals?"
Ms. Trout, "Yes."
- c. **Resignation of Full-time Certified Telecommunicator.** Ms. Trout, "Council approval accepts the resignation of Matthew Johnson retroactive to October 4, 2010. Matt has accepted a position with the State Police as a dispatcher and we wish him well and thank him for a job well done while working for the City of Greensburg."
Councilman Peterinelli **MOVED** to approve the resignation, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the resignation.**
Mayor Eisaman, "Could we please send Mr. Johnson a thank you letter and wish him good luck with his dispatching job with the State Police?"
Ms. Trout, "Absolutely."
- d. **Hiring of Full-time Certified Telecommunicator.** Ms. Trout, "Council approval accepts the hiring of Brendon Noll as a full-time Certified Telecommunicator at \$14.63 per hour effective October 1, 2010. Brendon has held a part-time telecommunications position since March 2008; a good candidate."
Councilwoman McCormick, "Brendon has already been an asset to the City. He has volunteered his services and his fellow classmates from Seton Hill to do some recreation work for us and this Sunday they're going to work in one of our parks. So we really appreciate his assistance."
Mayor Eisaman, "I agree with you on your comments and also it's nice the local Seton Hill students are getting involved in some of our community projects. It's nice that we're working together as a community."
Councilwoman McCormick, "Yes, and we appreciate their assistance and their help."
Councilman Peterinelli, "He's also a member of the Greensburg Volunteer Fire Department."
Councilwoman McCormick, "Yes, Hose Company No. 6."
Councilwoman McCormick **MOVED** to approve the hiring, and Councilman Peterinelli **SECONDED**. No further discussion. **All voted unanimously to approve the hiring.**
- e. **Hiring of Part-time Dispatcher.** Ms. Trout, "Scott Hirst is recommended by the Chief of Police to be hired in the position of part-time dispatcher at a rate of \$11.42 per hour. Scott has been employed by the City in the past and was on a layoff status whenever we laid off last year."
Councilman DePasquale **MOVED** to approve the hiring, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- f. Rate of Pay Correction for Seasonal Recreation Employee.** Ms. Trout, "Council approval corrects the rate of pay for Nick Colonna from \$8 to the correct rate of \$8.25 per hour effective September 20, 2010 as a Seasonal Recreation Worker at Mt. Odin. He was hired at the incorrect rate of \$8 at the September 2010 meeting and this is simply a correction." Councilman Peterinelli **MOVED** to approve the rate of pay correction, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**
- g. Hiring of Ice Skating Coach.** Ms. Trout, "Dana Field is recommended to be hired in the contracted position as Skate Coach at the rate of \$12 per hour. This was brought to us by Rink Manager, Trudy Ivory." Councilwoman McCormick, "I wish Trudy Ivory would have e-mailed me. I didn't know about this being on the agenda tonight." Ms. Trout, "She e-mailed; you weren't included on the e-mail?" Councilwoman McCormick, "No I was not." Ms. Trout, "I didn't catch that either. I'm sorry. Normally we do like to make sure of that. Kathleen's right; we've been doing that and I thought that she had received the e-mail." Mayor Eisaman, "Frank, please express to Trudy that she needs to go through the proper channels." Councilman Tridico **MOVED** to approve the hiring, and Councilman DePasquale **SECONDED**. No further discussion. **Councilwoman McCormick voted no, and all others voted unanimously to approve the hiring.**
- h. Lease Agreement between the City of Greensburg and 'Golf for Her'.** Ms. Trout, "Council approval renews the lease effective November 1, 2010 for a term of two years with a 60-day written termination clause for either party. The renewal includes an increase of \$15 per month from the current \$955 per month to \$970 per month for the space on Pennsylvania Avenue. This is the 'Golf for Her' store in our C-Lot properties." Mayor Eisaman, "And she's been with us two or three years?" Ms. Trout, "Yes." Councilman Peterinelli **MOVED** to approve the lease agreement, and Councilman Tridico **SECONDED**. No further discussion. **All voted unanimously to approve.**
- i. Agreement of Sale for the Purchase of Property by the City at 454 Roosevelt Way in Hempfield Township.** Ms. Trout, "Purchase of this property owned by Steve Vella in the amount of \$38,000 is to accommodate the Northmont Flood Project. This is a property that's close to where the tributary meets at Jack's Run. It's necessary to complete the project." Councilwoman McCormick, "I would like to thank Sue publicly for all her hard work in getting this accomplished. I know she's been working on this and you've been working on this for a long time." Ms. Trout, "Thank you." Councilman DePasquale **MOVED** to approve the agreement of sale, and Councilman Peterinelli **SECONDED**. No further discussion. **All voted unanimously to approve.** Mayor Eisaman, "Once the sale occurs at this location and the garage, I assume we're securing the properties?" Ms. Trout, "Yes, we're going to have to because both property owners will have to be out, obviously, by the time of closing, and yes, we will secure them." Mayor Eisaman, "Very good."

- j. **Authorization for the City Administrator to Execute Closing Documents on Property Purchase Agreements.** Ms. Trout, "Council approval authorizes Sue Trout to sign off on closing documents on behalf of the City of Greensburg for the City's purchase of the Steve Vella property on Roosevelt Way and the Alexander Casterwiler property on Beaver Street which are both related to the Northmont Flood Project. Again, these properties won't be slated for demolition until the spring/summer 2011 timeframe, so they will sit idle with us owning them for that period of time."
Councilman DePasquale **MOVED** to approve the authorization, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**
- k. **Supplemental Reimbursement Agreement between the City of Greensburg and Penn DOT for the Laird Street Bridge Replacement Project.** Ms. Trout, "Relative to Resolution No. 1155 enacted this evening, the agreement replaces Exhibit A with Supplemental Exhibit A1, revising the Exhibit which was incorrectly labeled and adding compliance requirements with provisions for payments through the Automated Clearing House as well as Right to Know Law provisions."
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- l. **Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness.** Ms. Trout, "Five projects located in the Gateway District are on this evening's slate for Council's consideration for approval: *Century 21 Frontier Real Estate* has applied for a new sign at 305 West Pittsburgh Street owned by Matt Anderson; the *Elliott Federal Credit Union* has applied for site development improvements and signage at 631 North Main Street owned by the *Tribune Review Real Estate Company*; *Excelsa Health* has applied for demolition of an existing structure and a site improvements/landscaping plan for their property at 438 West Pittsburgh Street; *Allstate Insurance* has applied for a new sign at 206 North Main Street owned by Dave Casale; and *Seton Hill University* has applied for renovations to be done at a property they own at 117 West Otterman Street; and in the Downtown and Gateway Districts, *Badges Bar* is an applicant for a new sign at 9 East Pittsburgh Street owned by Rodney Yenc. That's your current slate."
Councilman Tridico **MOVED** to approve the issuance of Certificates of Appropriateness, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the issuance of the Certificates of Appropriateness.**
- m. **Site Plan/Land Development for 222 Harvey Avenue.** Ms. Trout, "The Planning Commission unanimously recommended Council approve the site plan/land development contingent upon the removal of the eastern curb cut on the Park Street side of the property closest to Route 819 and the delivery of a detailed landscape plan to the Planning Department by October 5th. Said plans containing the appropriate requirements were delivered on time."
Councilman Peterinelli **MOVED** to approve the site plan/land development, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**
- n. **Local Share Assessment Agreement for Fiscal Year 2010-2011 between the City of Greensburg and the Westmoreland County Transit Authority.** Ms. Trout, "Based upon population, population density and the number of bus trips in each community it serves, the City's local share assessment is \$8,775. This is an increase of \$575 over last year's assessment which was \$8,200. This is not required to be paid until February, 2011."

Councilman Tridico **MOVED** to approve the agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**

- o. Purchase of 2011 Chevrolet Silverado from Day Fleet Sales through the Central Westmoreland Council of Governments (COG) Cooperative Purchasing Program.** Ms. Trout, "Under Contract Number 10-MV-010-011, Council approval authorizes the Fiscal Director to sign off on all documentation on behalf of the City for the purchase of a Chevy Silverado for the Department of Public Works in the amount of \$31,700 through a 5-year lease utilizing Liquid Fuels funding."
- Councilman Peterinelli **MOVED** to approve the purchase.
- Councilwoman McCormick, "With all due respect I would like to table this for the time being and wait until after we see the new budget. There were quite a few streets that we weren't able to pave this year with Liquid Fuels funds, and Liquid Fuel funding for vehicles can be held over to the next year. So I would like to say maybe we should just hold off a few months and see where we are with the budget."
- Councilman Peterinelli, "Councilwoman, we can't hold off. The floor boards in that truck are wearing through and I don't want to see him get hurt."
- Councilwoman McCormick, "Well, I don't want to see him get hurt either."
- Councilman Peterinelli, "Well, that's what's going to happen."
- Councilwoman McCormick, "Well, I haven't been in it."
- Councilman Peterinelli, "Well, I have. So I'm just telling you and I make a motion to approve that, Mayor."
- Mayor Eisaman, "There is a motion. Everyone is allowed to voice their opinions."
- Councilman DePasquale **SECONDED**.
- Councilman DePasquale, "So we're talking the cost of the truck is \$31,700, so it's a 5-year leasing agreement, what's the annual lease payment?"
- Ms. Perez, "The financing for the vehicle cannot be approved until closer to when the vehicle is actually going to be delivered because the interest rates can vary too much. It will depend on what that is."
- Councilman DePasquale, "Divided by five, that's about \$7,000 a year?"
- Mayor Eisaman, "Yes."
- Councilman DePasquale, "I don't know our trucks that well to know which one we are retiring."
- Mayor Eisaman, "I believe it's a '96 Chevy."
- Ms. Perez, "If I figure a 5% rate, the payment would be about \$7,300 annually."
- Councilman DePasquale, "For five years?"
- Ms. Perez, "Yes."
- Councilwoman McCormick, "Well, as I said, I'm recommending we put it off for a few months until we see where we are with the budget and with what our Liquid Fuels appropriation would be for the upcoming year."
- Mayor Eisaman, "We actually know what our Liquid Fuels will be; we received notification on that."
- Councilwoman McCormick, "Well this can be held over; that was my point."
- No further discussion. **Councilwoman McCormick voted no, and all others voted unanimously to approve the purchase.**
- Mayor Eisaman, "Councilwoman and Councilman, thank you for your thoughts."
- p. Agreement between the City of Greensburg and Garland/DBS, Inc. for Roof Replacement at Hose Company No. 3 through the U.S. Communities Program, a Federal Cooperative Purchasing COG.** Ms. Trout, "Council approval authorizes the

Mayor to enter into the agreement with Garland/DBS, Inc., who has administered a competitive bid process for the roof replacement project. Three bids were received and Tuscano Maher delivered the lowest bid at \$32,542. The total project base bid including Garland's consultation, contract administration and inspection fees, insurance, bonding and freight is \$37,615. Unit pricing for deck replacement was also secured in the competitive bid process should any repairs be necessary. Although we don't think they will be, there is that possibility once they uncover the two roofs and remove asbestos. If that would be the case, deck replacement is \$7.70 per square foot; deck repair at \$5.42 per square foot and wood blocking at \$4.27 per board foot. Two of the three bidders were in that \$32,500 range. One bidder bid closer to \$57,000. I will admit this is more than what we had anticipated. Our budget for this we thought would be closer to \$28,000, so this purchase did come in over bid. Mary and I spent a lot of time talking about this the last few days, because the bids were just received on Friday. The thought is, if we don't recommend that you go with it now, the prices are most likely going to increase. We can try to re-bid it in the spring again, and hope maybe we would get some hungrier contractors at that time, but it's a risk. I know the roof is in bad shape and I know it's leaking. I also know a similarly sized roof at Hose Company No. 6 was replaced in 2001 and it was about \$32,000."

Mayor Eisaman, "This is coming out of the Fire Department Capital Equipment Fund?"

Ms. Trout, "Yes and the total cost right now is \$37,615 barring no concerns once they take off the two roofs that we would need to replace."

Councilwoman McCormick, "Did you send us anything on this?"

Ms. Trout, "We talked about it at the agenda meeting. This was the Federal Purchasing Program we were using; the U.S. Communities. The bids were received on Friday and the research was done Friday afternoon. On Monday we determined whether or not we should go with it."

Councilman DePasquale **MOVED** to approve the agreement, and Councilman Tridico **SECONDED**. No further discussion. **All voted unanimously to approve the agreement.**

- q. **Mt. Odin Specials.** Ms. Trout, "Council approval authorizes a Golf Course Special of \$24 for 18 holes of golf and a cart on Monday through Friday and after 1:00 p.m. on weekends; as well as a 9-hole Special of \$15, this is a \$3 savings for the customer with a cart during the same hours as the 18-hole Special. Both Specials shall become effective now and would run through March 31, 2011."

Councilwoman McCormick **MOVED** to approve the specials, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the specials.**

Ms. Trout, "Brian will appreciate that because he was concerned about the fees remaining competitive with other fall rates."

Mayor Eisaman, "Seems like a lot of golf courses are looking for cash flow at this time of year."

Councilman DePasquale, "And the weather's been good."

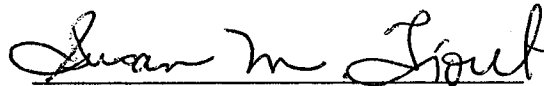
- r. **Remote Deposit Capture Agreement between the City of Greensburg and First Commonwealth Bank.** Ms. Trout, "Council authorization will allow the City to make deposits to our First Commonwealth accounts via a scanner that will be used and housed in the Fiscal office. Mary's been working on this agreement."
- Ms. Perez, "We are currently already doing this with our accounts with Citizens Bank so this allows us to use our time more efficiently; instead of running up and down the street to the bank, everything can be done from here."
- Mayor Eisaman, "And Mary was able to negotiate that there are no charges to the City either. Thank you very much for that."

Councilwoman McCormick, "Good job, Mary."

Councilman DePasquale **MOVED** to approve the agreement, and Councilman Peterinelli **SECONDED**. No further discussion. **Mayor Eisaman abstained, and all others voted unanimously to approve the agreement.**

*****ADJOURNMENT***** Councilman DePasquale **MOVED** to adjourn the meeting.
SECONDED: Councilman Tridico. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:

A handwritten signature in cursive script, reading "Susan M. Trout".

Susan M. Trout, City Administrator

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