

# **CITY COUNCIL MEETING MINUTES**

**Tuesday, November 13, 2012**

**7:00 p.m.**

Mayor Silvis called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Eger, Councilwoman McCormick, Councilman DePasquale and Mayor Silvis. City Solicitor, Bernard McArdle, and City Treasurer/Fiscal Director, Mary Perez, were also present. Councilman Finfrock was absent.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\***Councilman DePasquale

**\*\*\*MOMENT OF SILENCE\*\*\***At this time Mayor Silvis asked those in attendance to observe a moment of silent prayer in memory of Linda Koval, the City's Accounts Payable Fiscal Assistant, who passed away October 12<sup>th</sup>. The Mayor stated he only knew Linda for a brief ten months but he never saw her without a smile on her face; she will certainly be missed.

**\*\*\*VETERANS' DAY PROGRAMS\*\*\***Mayor Silvis related that he attended two Veterans' Day programs on Friday and on Sunday he participated in a Veterans' Day program with the emphasis being on freedom. At this time he recognized those veterans in attendance and thanked them for their service.

**\*\*\*BIDS\*\*\***

a. **Request for Proposals for Auditing Services for Years 2012-2013-2014.** Ms. Trout, "The Fiscal Director and I opened the bids on October 25<sup>th</sup>. After reviewing the results, we recommend Council vote to accept the lowest bid from Deluzio & Company, LLP of Greensburg. We had received five bids and their base bid was \$14,000 for the 2012 Audit; \$14,250 for the 2013 Audit; and \$14,500 for the 2014 Audit. The Single Audit bid was \$2,000; \$2,100; and \$2,200 respectively for each of those given years for a grand total of \$42,750 for the three years for the base bid and \$6,300 potentially for the Single Audit should it become necessary. Again, we reviewed the bids and the qualifications, and Mary and I feel pretty confident in recommending Deluzio & Company."

<u>Bidder</u>		<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>Total</u>
Deluzio & Co., LLP	Base Bid:	\$14,000	\$14,250	\$14,500	\$42,750
Greensburg, PA	Single Audit:	\$ 2,000	\$ 2,100	\$ 2,200	\$ 6,300
Maher Duessel	Base Bid:	\$15,600	\$16,068	\$16,550	\$48,218
Pittsburgh, PA	Single Audit:	\$ 2,200	\$ 2,266	\$ 2,333	\$ 6,799
DeBlasio & Deblasio	Base Bid:	\$15,600	\$15,225	\$16,875	\$47,700
Greensburg, PA	Single Audit:	\$ 2,250	\$ 2,340	\$ 2,430	\$ 7,020
DeLisi & Assoc., PC	Base Bid:	\$15,200	\$15,200	\$15,200	\$45,600
Greensburg, PA	Single Audit:	\$ 2,100	\$ 2,100	\$ 2,100	\$ 6,300
Case Sabatini	Base Bid:	\$16,560	\$16,560	\$16,560	\$49,680
Pittsburgh, PA	Single Audit:	\$ 2,695	\$ 2,695	\$ 2,695	\$ 8,085

Councilman DePasquale **MOVED** to approve the bid from Deluzio & Company, LLC, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve.**

**b. Bids for the Purchase of City-owned Commercial Property (100-108 South Pennsylvania Avenue).** Ms. Trout, "We received five (5) proposals from interested bidders for the purchase of the commercial property which were opened on November 5<sup>th</sup>. As requested in the advertisement, all bids were accompanied by the required \$10,000 check. After reviewing the bids with Solicitor McArdle and Barbara Ciampini, Mary Perez and I recommend Council vote to accept the proposal with the highest firm bid submitted by Greg C. Moore and Lawrence Becker, III, in the amount of \$541,003. Again, those bids ranged from a low of \$475,000 to the highest being \$541,003 and one bid was with a range that we didn't feel met the requirements because it was not a firm bid."

<u>Bidder</u>	<u>Bid Price</u>
Greg C. Moore and Lawrence F. Becker, III	\$541,003
CTO Group, LLC	\$475,000
The Buncher Company	\$475,000 - \$575,000
The B5 Group, LLC	\$490,000
Dave Robinson, Esq.	\$510,100

Solicitor McArdle, "I just want you to know that even if you accept the highest bid that doesn't mean it's a done deal. We will proceed with drafting an Agreement of Sale that is agreeable with the buyer that will have the terms that we feel need to be concluded in order to make the sale work for everybody. I'll remind Council one of the things that we talked about that I know Council wants to have in this transaction is the maintenance of the parking lot on South Pennsylvania as a public parking lot available for transient parkers going forward so the merchants in that area have customer parking available to them. That's one of the things we want to include in the transaction."

Mayor Silvis, "So if we accept this bid tonight it is not necessarily firm?"

Solicitor McArdle, "Correct. We have to reach a written Agreement of Sale; the buyer will have to obtain financing so the bank has to provide that financing and the purchase will be subject to an inspection of the property by an engineer and a building inspector. So there will be things that have to be done before it can be concluded, but this is the highest bid monetarily and we want to pursue it with that bidder."

Ms. Trout, "If they vote to recommend that do we also need an authorization to sign off on documentation for the sale?"

Solicitor McArdle, "Yes, if Council wants to conclude this before the end of the year, I would recommend that so we can proceed with at least producing the document and providing it to the buyer and going forward. The buyer is going to need a written agreement in order to go to their bank to get the financing. That will be a pre-condition to the bank giving the financing necessary for the purchase. So, yes, the approval of Council will be to prepare the agreement; provide it to the buyer; and go through the process. It may take between now and the end of the year before that can be done at the earliest, I think, but if it all goes as we expect we should be able to conclude it by December 31<sup>st</sup>."

Councilman DePasquale, "Would the motion be to accept the bid from Greg Moore and Lawrence Becker and in the same motion could we authorize the Solicitor to proceed forward or should they be two separate motions?"

Solicitor McArdle, "I'll prepare the agreement and I'll certainly negotiate with the buyer but if an agreement is achieved and we have at least a verbal commitment that the buyer will buy on these terms and the inspection can be done and the financing is in order, we're going to have to

have an agreement signed, and I'd like Council to authorize, I presume the Mayor or somebody, to act on behalf of Council to sign the agreement."

Councilman DePasquale **MOVED** to approve the bid from the highest bidder, Greg Moore and Lawrence Becker, III and likewise authorize the Mayor to be the agent in representing the City in this transaction, and Councilman Eger **SECONDED**. No further discussion. **All voted unanimously to approve the bid and authorization.**

**\*\*\*SPECIAL PRESENTATION\*\*\*** Seton Hill University President, Dr. JoAnne Boyle, Ph.D., "Mayor and members of Council I'd like to introduce my colleagues who are with me this evening; Vice President for Administration and the Registrar, Barbara Hinkle; Vice President for Enrollment Management, Michael Poll; and our Athletic Director, Chris Snyder. We're here representing the university to make a gift to the City with a special commendation for services of one of your members of Council whose interest in the City, in our County, in our State and in our university was so highly noteworthy that we wanted to come together today and recognize him with our gift. This is Councilman Tom Tridico whose support for Seton Hill was highly visible. He was a frequent attendee at both academic and athletic events that were held by the college. And he was especially proud of the cooperative spirit that characterized the relationship between the City of Greensburg and Seton Hill University; a relationship that has been noted State-wide and commented on in public venues over and over again as a model. We're so grateful that Councilman Tridico was part of making that model happen; he contributed to making Greensburg a wonderful place to live and a safe and good place for our students to enjoy higher education. In recognition of his enduring support for Seton Hill and our students, and in his honor and memory, the university is happy to make a contribution to the City of Greensburg of \$30,000. I'm happy to present that check to you, Mr. Mayor."

Mayor Silvis recognized Councilman Tridico's daughter, Marta Urban, and grandson, Andrew Urban, who were present in the audience. Mayor Silvis thanked Seton Hill for the contribution on behalf of the Tridico family, City Council and the residents of Greensburg stating that the City of Greensburg and Seton Hill has maintained a good relationship over the years and he wants that to continue.

President Boyle, "We know you have intimate first-hand knowledge of the many generations of students from this City and our university. I am also joined by my colleague from Lake Erie College of Osteopathic Medicine (LECOM), Professor Irv Freeman, Provost of that university." Mr. Freeman, "As Dr. Boyle mentioned my name is Irv Freeman; I'm the Vice President of LECOM at Seton Hill. Since my report to you last year LECOM at Seton Hill has enrolled its fourth entering class of medical students and we're now fully operational for the first time with students in the first, second, third and fourth years of medical school and we're very much looking forward to our first class' graduation on June 2, 2013. Our students, many with families, rent or buy homes in or around Greensburg. They contribute to the economic vitality of the community by shopping in our stores, eating in our restaurants, visiting our doctors, dentists and other professionals, and, in general, just living their lives as residents of Greensburg. As I said last year LECOM is pleased not only to contribute to the economic vitality of the community but to serve the community as well. As an example I'm extremely proud to report that earlier this year LECOM was presented by the Greensburg YMCA with its 'Community Award' recognizing the work of our student volunteers on the Seventh Grade Initiative Health Education Program as well as other projects. This fall it seems we're walking every Saturday for one cause or another; the one I'd like to highlight for you is our Neurology Club recently participated in the 'Walk to End Alzheimer's' and actually had a larger team and raised more money than any other team in the walk. It's my understanding any other team in that walk locally ever! And for the third consecutive year now we've sponsored one of your wonderful 'SummerSounds' concerts and our students are able to attend that wearing their white coats handing out water and

interacting with members of the community. So that's lots of fun. So we're pleased to be a part of Greensburg and a partner to Seton Hill University. We're pleased to contribute to both civic life and to the economic vitality of Greensburg and towards that end we again wish to join with Seton Hill University in solidifying its relationship with the City and I'm pleased to announce that we're again making a \$5,000 contribution to the City of Greensburg. So on behalf of our President, Dr. John M. Ferretti, we look forward to continuing our great relationship with both the City of Greensburg and Seton Hill University. Thank you very much."

Mayor Silvis, "Thank you so much. If I may, several years ago when I started at Seton Hill it was an all ladies school. I think there were 800 students there. Since I've been there it became coed, it became a university, LECOM and an orthodontic school came in and the athletic program just exploded. The first question I would ask my students is how many of them are athletes and how many are in-season now, because they do represent not only the university but when they travel they represent the City of Greensburg also. Seton Hill University, City of Greensburg, we thank you very much for your fine contribution. Thank you."

**\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***For the record, no one approached the podium to offer any comments/business from the floor.

**\*\*\*APPROVAL OF LAST MONTH'S COUNCIL MINUTES\*\*\***Councilman DePasquale **MOVED** to approve the minutes from last month's Council Meeting, and Councilwoman McCormick **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***Councilman DePasquale **MOVED** to approve the monthly bill list and pay the bills as the money becomes available, and Councilman Eger **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Councilman Eger**, "The Recreation Department would like to thank the Sewickley Creek Watershed Association and the Westmoreland Conservation District for the work they did on Jack's Run at Lynch Field. They received a \$2,500 grant from Firestone Building Products to make repairs to the stream banks and to enhance the riparian bumper along the creek. They also planted some trees and shrubs in the area behind the outdoor restrooms. The work was completed in two days with the help of the Public Works Department and volunteers in the Sewickley Creek Association. That concludes my report."

**Councilwoman McCormick**, "We're approaching Thanksgiving and I just want to say that we were very blessed in Greensburg; we didn't feel the wrath of Hurricane Sandy. Please keep the people that were affected in your thoughts and prayers this Thanksgiving; many of them are still displaced out of their homes and will be for quite some time. According to the data recorded by AccuWeather, during our bout with Hurricane Sandy from Monday, October 29<sup>th</sup> through Thursday, November 1<sup>st</sup>, the Greensburg region received 5.36 inches of rain, most of which, 4.03 inches, fell Monday night and into Tuesday morning. We were fortunate in that all of our creeks and streams stayed within their banks and there was no flooding experienced. The Street Department employees kept watch over the creeks and many catch basins during this period to ensure that storm water did not back up. I want to thank the Street Department and Rick Hoyle. We were in communication and we were very thankful that, as Rick said, we had not one tree downed and we were very, very fortunate in the City. Leaf collection is ongoing with all three of our collection trailers presently working the neighborhoods. Because of the rain that resulted from Hurricane Sandy and the damaging effect the wet leaves would have on the vacuum

equipment, we did not collect leaves by using the trailers during that week. However, we were able to continue the process by using the street sweeper and backhoe to collect and load the leaves. The Department of Environmental Protection will be here tomorrow morning to conduct their annual inspection of the Flood Protection Project. Both Jack's Run and Mt. Pleasant Street will be included. The City mechanics have removed all the snow fighting equipment from storage. Three of the small dump trucks have been prepared for duty by having the snowplows and salt spreaders mounted. The remainder of the fleet will be equipped once the leaves have been collected. And, hopefully, we won't have to use those!"

Mayor Silvis, "At least the streets are nice; they can be plowed now."

Councilwoman McCormick, "I have a comment on that. I had emailed Barb Ciampini and there was a little piece in the paper. I have to say that every time a resident has called me or a business owner and I have contacted Barb, she has gotten back to me immediately and tried to resolve the situation; called that person personally for me. Much has been taken on by the City as being responsible for what's going on and it's really out of our control. As you know the Gas Company has their subcontractors and we have to work with them so they've been really working hard to get this paving completed."

Mayor Silvis, "Thank you very much. When I give my report I also want to make a few comments in regard to the Department of Public Works; very positive because they did a tremendous job."

**Councilman Finfrook, reported by Councilman Eger,** "On tonight's agenda there's a lengthy slate of projects from the Historic and Architectural Review Board (HARB) that Sue will read later in the meeting. I just want to acknowledge the fact that on that list are four new businesses that are or will move into our City and four existing businesses and property owners who are upgrading their signs, expanding and buying new property and making infrastructure improvements to their properties. All this equates to a positive reflection on the City Planning Department and the Greensburg Community Development Corporation (GCDC). The GCDC is marketing our City and working with businesses to come and establish themselves here, and then our Planning Department in turn works with these property owners and businesses to get through our legal processes. It's really good teamwork and the results are right in front of us. The Planning Director has applied for Community Development Block Grant funds through Westmoreland County for \$150,000 to jump start the plan to begin a Blighted Property Review process in the City. This allocation of money, if approved, will give the City the ability to pay for soft costs like legal fees and appraisals for brick and mortar projects like property maintenance and demolition in order to utilize the new tools the Commonwealth has given municipalities to fight blight and abandonment with Act 90 of 2010, the Blight Bill, which went into effect on April 25, 2011 and Act 153 of 2012, the Land Bank Bill, which goes into effect on December 25<sup>th</sup>. This concludes the report."

**Councilman DePasquale,** "Revenues at this point as of the end of October are at 88% of budget after adjusting for the temporary inter-fund transfer. That is 5% lower than revenues were at October 2011. Expenses at this point are at 76% of budget after adjusting for the temporary inter-fund transfer. That's 2% lower than last year. Mayor and Council, while I have the floor, I'd like to make a few remarks." (See attached remarks.)

Mayor Silvis, "Thank you very much Councilman DePasquale. You and your committee are to be commended for the job that you did."

\*\*\*MAYOR'S REPORT\*\*\*

- a. **Code, Fire and Police Reports.** The Mayor reviewed the Code, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.

Mayor Silvis, "I want to take a moment to support what Councilwoman McCormick said in regard to Hurricane Sandy. We were so lucky. I received calls, too, and what people didn't understand is our Street Department and Recreation Department were going around cleaning out catch basins and so on that were covered with leaves so if the rain did hit it would have some place to go. I think they are to be commended, Rick, your crew, with all that was done during that period of time. And, Chad Zucco and I had the opportunity to travel to Cranberry and receive a Platinum Award for the Greensburg Police Department. For many years we have received this. This award is from the American Automobile Association (AAA), the Community Traffic Safety Platinum Award, presented to the Greensburg Police Department for outstanding service, dedication and significant impact made by improving the quality of life through traffic safety programming. So I congratulate the Police Department and we will display this proudly downstairs."

- b. **Special Thanks to the Greensburg Volunteer Fire Department.** Mayor Silvis, "I received a telephone call from the Director of Moraine State Park in regard to the missing hunter in Lake Arthur. We sent the Dive Team up. The Director told me he has never seen a more professional group of well-trained, safety-conscious men that went in and recovered the body of the 52-year-old man. Forgive me for passing this up, but during Hurricane Sandy we sent four boats, three rescue trucks and the Dive Team out East to assist. I guess the point I want to make with the Street Department, the Fire Department and the Police Department, is I hope the citizens of Greensburg realize how lucky they are to have the services that we do have, the Police, the Fire and all the protective services."

c. **Upcoming Events in the City of Greensburg.**

1. **The 21<sup>st</sup> Annual Holiday Parade.** Ms. Trout, "We're looking forward to the Holiday Parade this coming Saturday, November 17<sup>th</sup>. It begins at noon on North Main Street. This marks the 21<sup>st</sup> year of the event which has become a tradition igniting the holiday spirit in our Greensburg community. I hope the weather cooperates; I've heard it's supposed to be sunny and 50°, so I hope everybody comes out and enjoys the parade. A big thank you goes out to Frank and his team as well as the Parade Committee for planning and setting up this year's parade."
2. **The 45<sup>th</sup> Annual Luminary Night in Downtown Greensburg.** Ms. Trout, "Another Greensburg tradition sponsored by the Greensburg Business Association (GBA), this year's Luminary Night will be held Thursday, December 6<sup>th</sup> from 5:00-9:00 p.m. Come one, come all; there are all kinds of sales and activities going on."  
Mayor Silvis, "That's a nice evening; cold but nice."

**\*\*\*INTRODUCTION OF BILLS\*\*\***

**BILL NO. 5** – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR CITY PURPOSES FOR THE YEAR 2013. Ms. Trout, “This is the introduction of our Tax Rate Ordinance. I believe, as Rob said in his remarks, this is the same tax rate we have enjoyed.”

**BILL NO. 6** – AN ORDINANCE AMENDING CHAPTER 151, KNOWN AS ‘FEES’, OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG, CHANGING AND/OR ADDING CERTAIN FEES AND/OR LANGUAGE FOR CERTAIN CITY SERVICES. Ms. Trout, “This is the introduction of our Fee Ordinance that lists the City fees that we charge. Again, there are some minor changes.”

**BILL NO. 7** – AN ORDINANCE OF THE CITY OF GREENSBURG FIXING THE NUMBER OF OFFICERS AND EMPLOYEES OF ALL DEPARTMENTS OF THE CITY OF GREENSBURG AND RATES OF COMPENSATION THEREOF FOR THE YEAR 2013. Ms. Trout, “This is the introduction of our Wage Ordinance that lists all the City wages of all City personnel for the year 2013.”

**BILL NO. 8** – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR SPECIFIC PURPOSES FOR THE CITY GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 2013. Ms. Trout, “This is the introduction of our 2013 Budget of all funds.”

**\*\*\*ADOPTION OF BILLS AS ORDINANCES\*\*\***

**BILL NO. 4 AS ORDINANCE NO. 2017** – AN ORDINANCE CHANGING THE ZONING DISTRICT FROM R-2-GENERAL RESIDENCE DISTRICT TO C-1-NEIGHBORHOOD SHOPPING DISTRICT FOR PROPERTY LOCATED IN THE FIRST WARD OF THE CITY OF GREENSBURG. Ms. Trout, “The proposed zoning district change is requested by Dr. Wolff, Dr. McHugh et.al. for property they own at 411 Bovard Street. By a majority vote, the Planning Commission submits a recommendation that Council vote to approve the requested zoning district change.” Councilman DePasquale **MOVED** to adopt Bill No. 4 as Ordinance No. 2017, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to adopt.**

**\*\*\*COUNCIL APPROVAL\*\*\***

- a. **Hiring of Police Officer.** Ms. Trout, “Council approval accepts the hiring of Reginald Harbarger, Jr. of Southwest Greensburg Borough as a full-time Police Officer of the Greensburg Police Department. He’s here with his family tonight.” Councilman DePasquale **MOVED** to approve the hiring, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

**\*\*\*OATH OF OFFICE\*\*\*** At this time Mayor Silvis administered the Oath of Office to Officer Harbarger.

- b. **Resignation of Part-time Police Dispatcher.** Ms. Trout, "Council approval accepts the resignation of Brendon Noll as a part-time dispatcher effective November 12, 2012. Brendon has been a great employee and we're sad to see him go but he has accepted a position as a Police Officer with the City of Lower Burrell. So our loss is their gain and he will be missed."  
Councilman Eger **MOVED** to approve the resignation, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**
- c. **Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness.** Ms. Trout, "On tonight's slate for Council approval we have four (4) properties in the Gateway District: Adam Long is the applicant for *Long Realty Company, LLC* for façade improvements at 305 West Pittsburgh Street; William Stockdill, Signs, Service and Crane, Inc., is the applicant for signage at *H&R Block* at 414 East Pittsburgh Street owned by Union Real Estate Company; Nick Christofano is the applicant for *Unique Tattoo* for façade and roof structure improvements to property at 225 West Pittsburgh Street owned by Michael Olbeter; and John Coco, DC, *Coco Chiropractic*, for new signage at 126 West Pittsburgh Street owned by Tom Godlewski. There are three (3) properties in the Gateway, Downtown and Historic Districts for approval by Council. Bob Gonze, Sign-a-Rama, is the applicant for *Fineline Multimedia* for property at 138 South Main Street owned by Fred Findley; Robert Nowlin, *Greensburg Tag & Notary*, is the applicant for signage at 12 East Otterman Street owned by Denis Zuzik, and Kathy Bell, *Badges Bar*, is the applicant for signage for 11 East Pittsburgh Street owned by A.R. Montana. We also have one (1) property located in the Downtown and Historic Districts for new signage at 119 South Pennsylvania Avenue for *Bortz Hardware Co., Inc.* the property owner and applicant. That is your current slate, Mayor."  
Councilman DePasquale **MOVED** to approve the slate of projects recommended for issuance of Certificates of Appropriateness, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve the slate of projects.**
- d. **Site Plan/Land Development for 301 Hancock Avenue Owned by Lewis Gainfort.** Ms. Trout, "With a unanimous recommendation by the Planning Commission for Council approval, the site plan/land development is for a proposed parking lot."  
Councilman DePasquale **MOVED** to approve the site plan/land development, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve the site plan/land development.**
- e. **Rental Lease Agreement between Golf for Her and the City of Greensburg.** Ms. Trout, "Council approval renews the Lease with the current tenant, Judith S. DiNardo, for two (2) years effective November 1, 2012 through October 31, 2014 in the amount of \$928 per month."  
Councilman DePasquale **MOVED** to approve the rental lease agreement, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve the rental lease agreement.**



- f. **Application to Westmoreland County for Community Development Block Grant (CDBG) Program Funding from the 2012-2014 Allocation Period.** Ms. Trout, "Council approval authorizes the Planning Director to submit on behalf of the City of Greensburg an application for CDBG funding in the amount of \$150,000 to be utilized for a City of Greensburg Blighted Property Review Committee and Project. Again, we're making application and hoping that we can get this money to jumpstart our Blighted Property program."  
Councilman Eger **MOVED** to approve the application, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the application.**
- g. **Dog Law Enforcement Professional Service Agreement between the City of Greensburg and Hoffman Boarding Kennels.** Ms. Trout, "Council approval renews the agreement at the same price as last year of \$265 per month for a 1-year term effective January 1, 2013. A \$45 fee is charged per stray feline and \$45 per litter. Both dog and feline services have an emergency on-call weekend, evening and holiday rate of \$55 per call."  
Councilman DePasquale **MOVED** to approve the agreement, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- h. **Lease Agreement between the City of Greensburg and DQE Communications.** Ms. Trout, "Council approval accepts a 3-year lease for the period of November 1, 2012 through October 2015 for use of a room located in the basement of the Electric Department for a sum of \$3,600 in the 1<sup>st</sup> year; \$4,800 in the 2<sup>nd</sup> year; and \$6,000 in the 3<sup>rd</sup> year of the lease which shall be paid to the City in monthly installments. In addition to rent, DQE shall provide the City with free high-speed internet service for City Hall and the electric shop/maintenance building which will increase our allowable bandwidth, which is something we desperately need."  
Councilman Eger **MOVED** to approve the lease agreement, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**

**\*\*\*ADJOURNMENT\*\*\*** Councilman DePasquale **MOVED** to adjourn the meeting.  
**SECONDED:** Councilman Eger. Unanimously all voted in favor to **adjourn**.

**RESPECTFULLY SUBMITTED:**

  
Susan M. Trout, City Administrator

ame

## NOVEMBER BILL LIST - 2012

### GENERAL FUND

DEPARTMENT 1	\$	18,220.50
DEPARTMENT 2	\$	45,776.03
DEPARTMENT 3	\$	14,707.90
DEPARTMENT 4	\$	52,075.19
DEPARTMENT 5	\$	25,826.51
<b>TOTAL</b>	<b>\$</b>	<b>156,606.13</b>

<b>FIRE CAPITAL EQUIPMENT FUND</b>	<b>\$</b>	<b>985.03</b>
<b>2003 GENERAL OBLIGATION BOND FUND</b>	<b>\$</b>	<b>7,982.81</b>
<b>POLICE EQUIPMENT FUND</b>	<b>\$</b>	<b>2,877.30</b>
<b>PARKING REVENUE FUND</b>	<b>\$</b>	<b>11,148.77</b>
<b>HUTCHINSON PARKING FUND</b>	<b>\$</b>	<b>3,353.83</b>
<b>ST. CLAIR PARK FUND</b>	<b>\$</b>	<b>350.00</b>
<b>SUBTOTAL OF ALL OTHER FUNDS</b>	<b>\$</b>	<b>26,697.74</b>
<b>TOTAL OF GENERAL AND ALL OTHER FUNDS</b>	<b>\$</b>	<b>183,303.87</b>

REVENUES	BUDGET 2012	BUDGET 2011	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	TOTAL 2012	TOTAL 2011	% of Budget	% from 2011
<b>REVENUES FOR SERVICES</b>									
Amusement	250,000.00	230,000.00	0.00	0.00	0.00	191,220.63	248,295.88	75%	100%
Amusement	145,052.00	135,000.00	26,531.99	4,726.98	6,094.27	116,228.62	130,464.92	80%	97%
Amusement	390,350.00	404,125.00	46,902.00	18,785.00	18,785.00	394,253.20	360,527.15	101%	89%
Amusement	358,325.00	334,608.00	12,009.00	39,351.00	36,542.88	251,395.08	287,704.94	70%	80%
Amusement	12,750.00	13,050.00	475.00	0.00	0.00	12,500.00	12,650.00	98%	91%
Amusement	99,210.00	93,130.00	9,769.75	15.61	3,421.00	87,322.38	100,912.87	82%	100%
Amusement	11,000.00	11,000.00	1,016.67	1,016.67	1,016.67	8,313.39	8,313.39	82%	111%
Amusement	60,000.00	50,000.00	2,759.07	0.00	2,652.54	66,676.70	66,676.70	83%	83%
Amusement	80,000.00	80,000.00	6,667.67	6,667.67	6,667.67	66,676.70	66,676.70	83%	83%
Amusement	15,050.00	16,555.00	1,975.00	1,255.00	2,135.00	13,505.00	13,505.00	169%	82%
Amusement	1,421,737.00	1,367,468.00	108,206.15	96,887.93	77,288.14	1,187,060.15	1,265,174.77	83%	93%
<b>FOREFEITS</b>									
Amusement	4,000.00	4,700.00	600.00	500.00	560.00	5,780.00	3,700.00	145%	79%
Amusement	265,801.00	275,275.00	18,381.51	18,600.60	19,789.20	198,793.49	220,524.73	75%	80%
Amusement	14,000.00	14,000.00	2,025.61	945.81	432.09	11,992.17	10,380.20	86%	74%
Amusement	283,801.00	293,975.00	21,017.12	20,046.41	20,781.29	216,565.66	234,604.93	76%	80%
<b>GOVERNMENTAL</b>									
Amusement	9,000.00	7,800.00	8,650.00	0.00	0.00	8,700.00	9,300.00	97%	119%
Amusement	25,500.00	19,071.00	6,071.00	0.00	100.00	62,022.14	100,750.00	183%	528%
Amusement	87,000.00	82,000.00	0.00	75,279.46	0.00	75,279.46	132,792.56	87%	162%
Amusement	365,000.00	356,000.00	0.00	364,763.19	0.00	368,397.92	582,225.14	101%	164%
Amusement	9,800.00	9,000.00	0.00	0.00	10,004.70	10,004.70	9,734.03	102%	100%
Amusement	13,000.00	13,000.00	0.00	0.00	0.00	5,688.60	6,911.96	44%	53%
Amusement	17,500.00	17,300.00	281.87	3.43	98.90	17,484.06	17,271.97	100%	100%
Amusement	12,000.00	12,000.00	0.00	0.00	0.00	6,000.00	9,000.00	50%	75%
Amusement	850,000.00	850,000.00	0.00	0.00	0.00	400,000.00	400,000.00	47%	47%
Amusement	900,000.00	1,030,000.00	0.00	0.00	0.00	1,030,000.00	1,030,000.00	100%	100%
Amusement	14,500.00	11,700.00	0.00	0.00	0.00	12,100.00	11,700.00	83%	100%
Amusement	2,306,300.00	2,407,871.00	15,002.87	440,046.08	10,203.50	1,855,676.88	2,309,685.55	80%	96%
<b>INTERGOVERNMENTAL</b>									
Amusement	2,200.00	3,700.00	0.00	0.00	0.00	3.18	1,877.45	0%	51%
<b>ES/PERMITS</b>									
Amusement	25,000.00	20,000.00	5,578.52	2,317.00	2,854.00	26,326.60	31,224.76	101%	156%
Amusement	34,850.00	28,300.00	4,929.00	2,553.00	4,098.00	50,007.00	36,134.00	143%	122%
Amusement	6,500.00	7,000.00	380.00	185.00	125.00	5,370.00	5,610.00	83%	80%
Amusement	40,000.00	40,000.00	0.00	11,780.00	11,700.00	78,720.00	34,490.00	197%	86%
Amusement	106,350.00	95,300.00	10,885.52	16,835.00	18,777.00	159,423.60	107,458.76	150%	113%
<b>LANEQUIS</b>									
Amusement	16,000.00	19,195.20	658.51	1,513.71	722.81	11,855.45	10,485.64	74%	55%
Amusement	100,650.00	85,000.00	4,549.27	4,463.13	2,072.72	127,291.19	108,734.85	126%	129%
Amusement	5,325.00	4,000.00	0.00	0.00	0.00	13,374.00	8,163.00	242%	204%
Amusement	10,000.00	600.00	3,055.00	57.20	660.80	16,526.69	17,505.40	165%	2918%
Amusement	50.00	100.00	0.00	0.00	0.00	7.48	33.70	143%	34%
Amusement	132,235.00	108,895.20	8,262.78	6,034.04	3,456.33	169,118.81	144,922.59	128%	133%
<b>MISCELLANEOUS</b>									
Amusement	400,000.00	420,000.00	77,123.22	15,448.43	13,957.31	349,338.18	311,377.60	87%	74%
Amusement	2,155,205.00	2,254,384.00	4,903.63	7,648.47	11,975.80	2,137,807.29	2,200,005.88	99%	98%
Amusement	11,000.00	9,000.00	467.94	596.45	1,196.41	4,420.01	6,865.73	40%	76%
Amusement	125,000.00	125,000.00	0.00	44,701.75	0.00	141,815.26	136,921.22	113%	110%
Amusement	2,675,000.00	2,675,000.00	297,450.74	212,500.65	210,647.77	2,295,758.61	2,453,017.53	86%	92%
Amusement	500,000.00	500,000.00	109,167.70	17,782.56	26,800.00	446,628.72	484,285.38	89%	97%
Amusement	100,000.00	105,000.00	15,567.51	12,036.61	9,596.87	16,390.09	69,214.58	116%	66%
Amusement	5,966,205.00	6,088,364.00	504,690.74	310,714.92	274,174.16	5,492,157.16	5,661,697.92	92%	93%
<b>Anticipation Note</b>									
Amusement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
<b>Balance</b>									
Amusement	800,000.00	550,000.00	0.00	0.00	0.00	800,000.00	550,000.00	100%	100%
<b>VENUES</b>									
Amusement	11,018,826.00	10,915,573.20	668,065.18	890,574.38	404,680.52	9,880,005.44	10,275,422.07	88%	93%

Revenues:

Are at 88 percent of budget after adjusting for the interfund transfer. This is 5 percent lower than revenues at October 2011.

Expenses:

Are at 76 percent of budget after adjusting for the interfund transfer. This is 2 percent lower than last year.



On the agenda tonight is the introduction of a series of bills which cover the 2013 city budget. I would like to make a few comments about those items.

Earlier this year, Mayor Silvis appointed me in my role as the council liaison with budget and finance, to chair a committee responsible for drafting the 2013 city budget. The other committee members appointed were councilman Bill Eger, city administrator Sue Trout, and fiscal director Mary Perez.

Over the summer, our committee met individually with each of the department heads and supervisors to review their operations and their budget requests for the coming year. On behalf of our committee, I want to thank the department heads and supervisors for their diligence and care in working with us to provide the best possible service to the residents at the lowest possible cost. Our committee appreciates your efforts, your openness, and your spirit of cooperation.

As chair, I want to likewise thank my fellow committee members Bill and Sue for their hard work, and to especially thank Mary, because the nuts and bolts work of assembling the budget, by the nature of the work, falls mostly on the fiscal director.

While the budget as presented is pretty much done, there will likely be some final minor adjustments before the formal vote for approval next month, as budgeting by its nature is a work in progress.

The budget calls for the continuation of current city services. There are no tax increases, although as we do each year, there are some minor adjustments to a few fees.

There are two special items I wish to note. As you know, the budget includes the sale of the parking lot and rental property on Pennsylvania Avenue. We have that item on our agenda for this evening, but it will not likely close until the next fiscal year.

Secondly, the budget reflects several other items already reviewed this year, such as the Laird Street bridge, the Northmont Flood Project and the ESCO energy saving project.

In summary, Mayor and Council, I know it is a cliché to say the producing of a balanced budget, without raising taxes, continues to be a struggle. Even though inflation has been tame, the reality is that our costs gradually creep up. Thus, it is absolutely crucial that we continue to find new efficiencies and cost savings in operations. Once again, I would be remiss if I did not thank the city staff for their efforts to do that.

I ask for your support of the budget as we do the final tweaking, and for your vote to approve it next month.

Thank you.

COUNCILMAN DE PASQUALE

# City of Greensburg

## CODE ENFORCEMENT, PLANNING& ZONING REPORT FOR OCTOBER 2012

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2011</u>	<u>Quantity</u>
<b>General</b>	<b>Licenses / Permits</b>	Building Permits	<b>\$2,854.00</b>	<b>15</b>	\$2,317.00	<b>20</b>
		Fire Code Permits	<b>\$315.00</b>	<b>3</b>	\$90.00	2
		Health Permits	<b>\$360.00</b>	<b>6</b>	\$240.00	4
		Fines / Miscellaneous Permits				
		Plumbing Permits	<b>\$125.00</b>	<b>2</b>	\$350.00	4
		Plumbers License Renewal				
		UCC Permit	<b>\$8.00</b>	<b>2</b>	\$20.00	5
		<b>TOTAL</b>	<b>\$3,662.00</b>	<b>28</b>	\$3,017.00	35

[illegible]

Date \_\_\_\_\_

10/30/2012

**GREENSBURG**

**Incident Type Report (Summary)**

**Alarm Date Between {10/01/2012} And  
{10/31/2012}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
100 Fire, Other	1	0.53%	\$0	0.00%
1001 Odor of smoke	1	0.53%	\$0	0.00%
111 Building fire	2	1.06%	\$0	0.00%
1124 Fires in structures confined to an ELECTRICAL FIX		0.53%	\$0	0.00%
113 Cooking fire, confined to container	2	1.06%	\$0	0.00%
131 Passenger vehicle fire	1	0.53%	\$0	0.00%
140 Natural vegetation fire, Other	1	0.53%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.53%	\$0	0.00%
	<b>10</b>	<b>5.32%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	10	5.32%	\$0	0.00%
3111 Medical assist, assist EMS crew AED	7	3.72%	\$0	0.00%
3112 Medical assist EMS crew lifting	6	3.19%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	1	0.53%	\$0	0.00%
322 Motor vehicle accident with injuries	7	3.72%	\$0	0.00%
3221 Vehicle accident no injuries	1	0.53%	\$0	0.00%
3222 Vehicle accident unknown injuries	17	9.04%	\$0	0.00%
3231 Motor vehicle/motorcycle accident	2	1.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	0.53%	\$0	0.00%
341 Search for person on land	1	0.53%	\$0	0.00%
342 Search for person in water	1	0.53%	\$0	0.00%
350 Extrication, rescue, Other	1	0.53%	\$0	0.00%
363 Swift water rescue	1	0.53%	\$0	0.00%
	<b>56</b>	<b>29.79%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	2	1.06%	\$0	0.00%
412 Gas leak (natural gas or LPG)	4	2.13%	\$0	0.00%
424 Carbon monoxide incident	2	1.06%	\$0	0.00%
444 Power line down	7	3.72%	\$0	0.00%
	<b>15</b>	<b>7.98%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.53%	\$0	0.00%
521 Water evacuation	6	3.19%	\$0	0.00%
5311 Smoke or odor investigation	4	2.13%	\$0	0.00%
542 Animal rescue	1	0.53%	\$0	0.00%
550 Public service assistance, Other	2	1.06%	\$0	0.00%

**GREENSBURG**

**Incident Type Report (Summary)**

**Alarm Date Between {10/01/2012} And  
{10/31/2012}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	18	9.57%	\$0	0.00%
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	2	1.06%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.53%	\$0	0.00%
7301 System malfunction, Pull Station Problem	4	2.13%	\$0	0.00%
733 Smoke detector activation due to malfunction	9	4.79%	\$0	0.00%
735 Alarm system sounded due to malfunction	28	14.89%	\$0	0.00%
740 Unintentional transmission of alarm, Other	4	2.13%	\$0	0.00%
7403 Unintentional transmission of alarm, During Drive		1.06%	\$0	0.00%
7405 Unintentional transmission of alarm, Sprinkler Cdm.		0.53%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional		3.72%	\$0	0.00%
7432 Smoke detector activation, no fire - smoke machine		0.53%	\$0	0.00%
7433 Smoke detector activation, no fire - shower steam		1.06%	\$0	0.00%
7435 Smoke detector activation, no fire - smoking	2	1.06%	\$0	0.00%
7437 Smoke detector activation, no fire - water	1	0.53%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.53%	\$0	0.00%
7441 Detector activation, no fire - Burned food	10	5.32%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	8	4.26%	\$0	0.00%
7451 Pull station pulled - unintentional	1	0.53%	\$0	0.00%
	84	44.68%	\$0	0.00%
<b>8 Severe Weather &amp; Natural Disaster</b>				
812 Flood assessment	5	2.66%	\$0	0.00%
	5	2.66%	\$0	0.00%
<b>Total Incident Count:</b>	<b>188</b>	<b>Total Est Loss:</b>	<b>\$0</b>	



**City of Greensburg Police Department**  
**416 South Main St.**  
**Greensburg, Pa. 15601**



## Press Release

*FOR IMMEDIATE RELEASE*

Contact: Walter J. Lyons, Chief of Police  
Greensburg Police Department  
416 South Main Street  
Greensburg, PA 15601  
(724) 838-4312  
(724) 830-4666  
Email [wlyons@greensburgpa.org](mailto:wlyons@greensburgpa.org)

### *Activity Report for the Month of October 2012*

<i>Type of Incident</i>	<i>Totals</i>
Criminal Arrests	Adult – 101 Juvenile- 8 Total = 109
Traffic citations	Moving – 122 Parking – 204 Total = 326
Accident Investigations	54
DUI Arrests	5
Total Incidents Investigated	865
Truck Inspection Detail	There were seven (7) trucks stopped and inspected in the month of October. No trucks were shut down. There were three (3) citations issued.



# Greensburg Police Department - Comparison of Police and Financial Activities for October 2012

Police Activities	Last Year	Previous Month	Current Month	Previous Month Year to Date	Total to Date 2011	Total to Date 2012
Total Incidents Investigated	885	781	865	7,352	8,544	8,217
Adult Criminal Arrests	97	184	101	1,661	1,347	1,762
Juvenile Criminal Arrests	12	8	8	134	100	142
<b>Total Criminal Arrests</b>	<b>109</b>	<b>192</b>	<b>109</b>	<b>1,795</b>	<b>1,447</b>	<b>1,904</b>
Motor Vehicle Violations (Moving)	99	87	122	1,155	1,630	1,277
Motor Vehicle Violations (Parking)	222	173	204	1,616	1,803	1,820
<b>Total Motor Vehicle Violations</b>	<b>321</b>	<b>260</b>	<b>326</b>	<b>2,771</b>	<b>3,433</b>	<b>3,097</b>
Recovered Property	\$6.78	\$441.13	\$26.00	\$24,181.50	\$43,167.35	\$24,207.50
Total Traffic Accident-Fatalities	0	0	0	1	0	1
Total Traffic Accident-Injuries	5	3	4	52	62	56
Total Traffic Accidents	53	39	54	370	441	424
Tickets Issued	2,004	2,327	2,272	18,368	20,220	20,640
Tickets Courtesied	134	103	106	950	1,210	1,056
Meters Reported Out of Order	72	89	107	546	810	653
Parking Meter Fines	\$5,749.00	\$6,758.00	\$6,491.00	\$51,340.00	\$52,538.00	\$57,831.00
Other Parking Fines	\$7,715.00	\$6,390.00	\$8,370.00	\$55,897.00	\$74,605.00	\$64,267.00
Magistrate's Fines	\$6,351.68	\$4,282.60	\$3,725.20	\$53,677.54	\$77,668.72	\$57,402.74
<b>Sub-Total Local Fines</b>	<b>\$19,815.68</b>	<b>\$17,430.60</b>	<b>\$18,586.20</b>	<b>\$160,914.54</b>	<b>\$204,811.72</b>	<b>\$179,500.74</b>
Xerox Copy Fees	\$589.50	\$420.00	\$740.00	\$5,503.00	\$5,548.50	\$6,243.00
Boot Fees	\$0.00	\$200.00	\$0.00	\$475.00	\$500.00	\$475.00
Fingerprint Fees	\$50.00	\$240.00	\$200.00	\$970.00	\$1,030.00	\$1,170.00
Witness Fees	\$10.49	\$0.00	\$70.00	\$116.75	\$90.49	\$186.75
Dispatching Fees	\$0.00	\$0.00	\$0.00	\$12,100.00	\$11,700.00	\$12,100.00
Police/School Guard Reimbursements	\$5,086.30	\$0.00	\$2,625.64	\$30,405.20	\$55,603.92	\$33,030.84
Miscellaneous General Fund Income	\$15.00	\$310.00	\$193.00	\$2,841.00	\$493.00	\$3,034.00
Clerk of Courts - Fines & Restitution	\$593.78	\$945.81	\$432.09	\$11,560.08	\$10,380.20	\$11,992.17
Booking Center Fees	\$0.00	\$0.00	\$0.00	\$8,184.00	\$8,051.00	\$8,184.00
Soliciting Permit Fees	\$0.00	\$0.00	\$0.00	\$90.00	\$6,110.00	\$90.00
Alarm Fees	\$0.00	\$75.00	\$0.00	\$650.00	\$125.00	\$650.00
Amusement License Fees	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,800.00	\$14,000.00
Miscellaneous PD Equipment Income	\$525.00	\$0.00	\$0.00	\$500.00	\$306,214.58	\$500.00
Meter Rental Fees	\$2,274.00	\$805.00	\$861.00	\$5,303.00	\$9,577.00	\$6,164.00
Permit Parking Fees	\$126.00	\$57.00	\$90.00	\$642.00	\$1,047.00	\$732.00
<b>Sub-Total Local Fees/Court Fines</b>	<b>\$9,270.07</b>	<b>\$3,052.81</b>	<b>\$5,211.73</b>	<b>\$93,340.03</b>	<b>\$431,270.69</b>	<b>\$98,551.76</b>
<b>Total Money Collected</b>	<b>\$29,085.75</b>	<b>\$20,483.41</b>	<b>\$23,797.93</b>	<b>\$254,254.57</b>	<b>\$636,082.41</b>	<b>\$278,052.50</b>

To:  
From:  
Re:

Mayor Ronald E. Silvis, Ph.D.  
Chief Walter J. Lyons

Comparison of Police and Financial Activities for October 2012

Scoflaws:


Amusement License:  
Booted Vehicles:  
Warrants Served:  
Moving Citations:

137 citations were issued for a total of \$2,055.00 in fines.  
None were issued.  
No vehicles were booted.  
13 warrants were served.  
122 citations were issued.

Truck Details:

Trucks Stopped: 7  
Trucks Inspected: 7  
Trucks Shut Down: 0  
Citations Issued: 3

WJL/abm

  
Chief Walter J. Lyons  
Greensburg Police Department