

**CITY COUNCIL MEETING  
MINUTES  
Monday, August 13, 2012  
7:00 p.m.**

Mayor Silvis called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Finfrock, Councilman Eger, Councilwoman McCormick, Councilman DePasquale and Mayor Silvis. City Solicitor, Bernard McArdle, and City Treasurer/Fiscal Director, Mary Perez, were also present.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\***Councilman Finfrock

**\*\*\*AUDIT REPORT\*\*\*****Maher Duessel, Certified Public Accountants (CPAs).** Betsy Krisher, "I am one of the partners of Maher Duessel and I serve as the Engagement Partner for the City of Greensburg audit. With me in the audience is Tony Natale, CPA, who was the senior in charge on the engagement. We did meet with the Finance Chair, Mr. DePasquale, and Mayor Silvis, and went over the statements in detail. I will spare you that detail from this almost 70 pages worth of work and I will hit the highlights for you. These do say 'draft' on them; we just have a few loose ends, basically paperwork, to tie up to get you final reports by next Monday, but nothing will change in these documents. What you have here will be reflected in the final report. There are three different sets of documents in that packet and that represents all of what we will issue for the audit. There's the Communication to Those Charged with Governance that provides you with required communication about the audit process and results of the audit; the audited financial statements themselves which are full, generally accepted accounting principle-based financial statements for the City; and then a Management letter with comments and recommendations just about some things to improve with regard to internal controls, documenting policies and procedures. With regard to the Communication to Those Charged with Governance the highlights are we got everything we needed to render our opinion. We got full cooperation. There was a new accounting standard that was adopted this year, Governmental Accounting Standards Board (GASB) Statement No. 54, 'Fund Balance Reporting and Governmental Fund Type Definitions', so you'll see some new verbiage and some new footnote language about the implementation of that standard. Your most significant footnotes really relate to Note 6 which talks about your long-term debt, the issuance of the refunding series of 2011 bonds of \$7.4 million; Note 8 about your Pension Plan, and your Uniformed Plan, the 1/01/2011 most recent actuarial report, shows that plan is 76-plus percent funded; and Note 9 about your other post-employment benefits, which is health insurance and vision and dental for retirees, and information about where you stand with that corresponding liability. You did not require a Single Audit this year because you didn't expend more than \$500,000 in Federal financial assistance. Your Audit Opinion was an unqualified opinion which, members of Council and Mayor, is the type of opinion that you would want the City to receive. The financial results in here really are positive in terms of if you look at the City on a full accrual just like you were a private business; you had total assets of about \$33.5 million, liabilities of about \$10 million in round numbers, the vast majority of that \$10 million liabilities is the \$7.4 million in the General Obligation Bonds, leaving you net assets of about \$23.5 million. You basically have to do your statements both full accrual government-wide and then again on a fund basis similar to how you budget. The General Fund is your main operating fund. That has a positive fund balance since December 31, 2011 of \$2.1 million which is an increase of \$866,000 in round numbers from the prior year, since you brought in more revenue in other financing sources than you had in expenditures and other financing uses. The General Fund also had favorable variances from a budget perspective bringing in about \$800,000 more in revenue than was budgeted; spending

about \$500,000 in round numbers less than was budgeted, so, all in all, a positive budget variance for the General Fund for the year-ended December 31, 2011 of about \$1.3 million in round numbers. The terms and the comments of the Management letter really are nothing to be alarmed or concerned about. They're really all 'food for thought' comments. A lot of them showed progress from the prior year. There were a number of comments in last year's letter that didn't have to be repeated this year. So, all in all, very favorable financial results and report from us. That brings me to the end of my presentation."

Councilman DePasquale, "Mayor and Council, I'd like to thank Betsy and her firm for fine work working along with Mary in particular and the entire administrative structure to get this done and get this done in a timely manner, because we're starting to put together next year's budget. So even though there are no surprises, we're the ones that create the numbers and you audit them; it's nice to know that everything is finalized and audited as we move ahead with next year's budget and we have a nice set to rely on. So thank you very much."

Councilman DePasquale **MOVED** to approve the 2011 Audit Report as presented, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**

**\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***For the record, no one approached the podium to offer any comments/business from the floor.

**\*\*\*APPROVAL OF LAST MONTH'S COUNCIL MINUTES\*\*\***Councilman Eger **MOVED** to approve the minutes from last month's Council Meeting, and Councilman Finrock **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***Councilman DePasquale **MOVED** to approve the bill list and pay the bills as the money becomes available, and Councilman Eger **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Councilman Eger**, "The Recreation Department is offering a Fall Girls' Basketball Program for girls in grades 3-6 at the Hutchinson Elementary School gymnasium. It will be held on Tuesdays and Saturdays and the fee is \$35; grades 3-4 on Tuesdays is from 6:45-7:45 p.m. and on Saturdays from 9:00-10:00 a.m. and grades 5-6 on Tuesdays is from 7:45-8:45 p.m. and on Saturdays from 10:00-11:00 a.m. The program starts on September 18<sup>th</sup> and runs until October 20<sup>th</sup>. The Kirk S. Nevin Arena is ready to begin the 2012-2013 ice season. We are taking registrations for the Learn-to-Skate Tot Lessons and the Learn-to-Play Hockey Program. The Ice Skating Institute (ISI) Learn-to-Skate program will begin on Thursday, September 13<sup>th</sup>, and this is a pay-as-you-go class. The last day for swimming at the Veterans' Memorial Pool will be on Sunday, August 26<sup>th</sup>. The hours are noon until 6:00 p.m. We would like to thank everyone that purchased a season pass, and to those people who visited our pool, we hope you come back next year. That concludes my report, Mayor."

**Councilwoman McCormick**, "On July 24-25 the milling contractor came into Greensburg and completed the milling work on the streets to be paved. The Street Department began paving those streets that were milled. Five of the eight streets have been milled and have since been resurfaced. We are presently working on Meadow Drive and should finish that project on Wednesday. Maple Avenue from Main to Fourth and Tremont Avenue from Pittsburgh to Jack will be the remaining streets to be done. We cannot do these until the utility companies complete restoration work on those trench lines which is scheduled for this week. In addition to the streets that are being paved the Street Department has also reconstructed two additional alleys; the alley

between Main and Maple from Tunnel to Otterman and Russell Avenue to the rear of Age Craft were completed. The number of alleys that have been reconstructed this summer is now four. I'd just like to say, Mayor, that I stopped down to the Street Department to visit the men and I want to thank them for doing such a good job under such difficult conditions this summer. We've had extreme heat and we've had some horrendous storms and also dealing with all the other contractors that are here working."

Mayor Silvis continued by sharing a card he received through the mail praising the Department of Public Works, "During extreme hot weather while replacing our City alleys I observed professional work ethics, professional behavior and courtesy. The end result was timely and much improved. Please extend our gratitude to the men for their diligence. Thank you."

Mayor Silvis asked that Mr. Hoyle, Superintendent of Streets, post this card for the Street Department employees to read.

Councilwoman McCormick, "That's very nice. Too many times, and I'm sure Sue and Barb have had an earful, and I've gotten quite a few phone calls this summer as you have; it's nice to hear a positive comment."

**Councilman Finrock**, "On tonight's agenda there is a slate of projects from the Historic and Architectural Review Board (HARB). The first one is Dr. Luccy and M&J Partners for a new sign at 660 East Pittsburgh Street and the second one is for John Dalicandro for façade improvements at 114 East Pittsburgh Street. In other news the AutoZone project on East Pittsburgh Street received a building permit last week so there's now construction activity going on at Pittsburgh and Robert Streets. And to follow along with the street reports we mentioned earlier, Peoples Natural Gas (PNG) is moving along with their cast iron pipe replacement project in our City. Some of the streets around the Courthouse have been paved in recent weeks. Plans are now underway to get Perry, Vine, Steck and Fulton Streets restored within the next 30-45 days. East Otterman, East Pittsburgh and West Pittsburgh from Division to Vannear and South Main Street are either still in construction mode or will soon be in construction mode as part of the cast iron replacement project. Finally, according to PNG the plan is to get all the City streets they are working on restored completely by the end of this construction season."

**Councilman DePasquale**, "Revenues at this point as of the end of July were at 67% of budget after adjusting for the temporary inter-fund transfer. That's 1% lower than revenues at July 2011. Expenses are at 52% of budget after adjusting for the inter-fund transfer. That's 1% higher than last year. So we're close but we're keeping our eye on it. That concludes my report."

### \*\*\*MAYOR'S REPORT\*\*\*

- a. **Code, Police and Fire Reports.** Mayor Silvis reviewed the Code, Police and Fire Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. **Swearing-in of Civil Service Commission Member.** At this time Mayor Silvis administered the Oath of Office to Jeff Anzovino in conjunction with his appointment to the Civil Service Commission approved on June 11, 2012.

**\*\*\*COUNCIL APPROVAL\*\*\***


- a. **Hiring of Seasonal Recreation Department Employees.** Ms. Trout, "Council approval accepts the hiring of the following personnel for the 2012-2013 ice season at the Kirk S. Nevin Arena: Greg Smith, Zachary Kubas, Regis Garris, III and Zachary Sheffler are recommended as Skate Guards; Karen Uhall and Teri Leechalk as Cashiers; and Mary Warren and Alyssa Pfiefer as Skate Rental employees, all at a rate of \$7.25 per hour; Brooke Leechalk, Meredith King, Denise Boyle, Danielle Field and Carol Petrosky as Skating Coaches at \$10 per hour; and Michele Cribbs is recommended as the Supervisor at \$8.25 per hour. That is your current slate."  
Councilman Eger **MOVED** to approve the hiring of the seasonal Recreation Department employees, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**
- b. **Subrecipient Agreement between the City of Greensburg and Westmoreland County for Grant Funding from the 2012 Community Development Block Grant (CDBG) Program.** Ms. Trout, "Council approval accepts the terms of the agreement for grant funding in the amount of \$152,000 for the paving of eight (8) City streets which meet criteria for CDBG funding. The work will be performed in the 2013 paving season. So it's our plan to do this next year."  
Councilman DePasquale **MOVED** to approve the agreement, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- c. **Supplemental Reimbursement Agreement between the City of Greensburg and Penn DOT for the Alley #1 Bridge Replacement Project.** Ms. Trout, "Council approval authorizes the Mayor to initial on behalf of the City multiple minor technical revisions Penn DOT has made to the agreement. They're small things in regard to procedural concerns about how the money flows through."  
Councilman Finrock **MOVED** to approve the agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- d. **Natural Gas Agreement between the City of Greensburg and the Hess Corporation for the Purchase of Natural Gas.** Ms. Trout, "Council approval of the 3-year agreement covers the period of September 1, 2012 through August 31, 2015 at the NYMEX Plus Price of \$0.223 per dekatherm. The City Administrator and Fiscal Director reserve the right to convert to a fixed commodity price if rates drop at any time during the life of the contract."  
Ms. Perez, "This is actually our current vendor that submitted the low price again, so we will be continuing with them. This is a lower rate than what we're currently paying which is why we're choosing to lock it in for three years. The NYMEX portion is the usage portion and the Plus Price is the transportation piece and we're actually going to realize over \$5,000 in savings just on that piece alone; that's not even the commodity piece. If it goes to a low point where we feel that it's beneficial to us to lock it in, then we'll do so and it actually may be coming to that shortly. That's why it's worded in such a way that we reserve the right to do that. It's actually traded on the market so it's virtually impossible for me to come to you with an approval rate tonight and have that rate still be good tomorrow morning. The markets are closed and don't open again until tomorrow morning so by the time you'd approve it tonight it would no longer be good in the morning."

Councilman DePasquale **MOVED** to approve the agreement, and Councilman Eger **SECONDED**. No further discussion. **All voted unanimously to approve.**

- e. **Slate of Projects Recommended for Issuance of Certificates of Appropriateness by the Historic and Architectural Review Board (HARB).** Ms. Trout, "Council approval is for two properties located in the Gateway District: John Dalicandro is the applicant for façade improvements including door and window painting at 114 East Pittsburgh Street; and Dr. Luccy and Bill Miller from Sign Stat are the applicants for new signs at 660 East Pittsburgh Street owned by M&J Partners. This was also described in Councilman Finfrock's report."  
Councilman Finfrock **MOVED** to approve the slate of projects recommended for issuance of Certificates of Appropriateness, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve the slate of projects.**
- f. **Addendum to the Inter-Municipal Agreement between the City of Greensburg and the Township of Hempfield for the Resurfacing of Glenmeade Road.** Ms. Trout, "Council approval adds \$4,953.96 for a total of \$24,953.96 to be paid to Hempfield Township for the paving of Glenmeade Road due to an incorrect estimate of \$20,000 which they initially submitted that was approved by Council at the April 2012 meeting. Once they completed their paving project their costs, and quite frankly their estimate, were not enough, so they've come to us and asked us if we would pay the difference in what the actual cost of the road was. This is only our portion."  
Councilman Eger, "Sue, was this primarily an incorrect assessment of the width of the road somewhere?"  
Ms. Trout, "Correct. Originally when they billed the estimate they billed it on a width of 19 feet and when they came to pave it was actually 22 feet. In discussions with the Township I believe it was billed based on an estimate of what is written on the map and the map was incorrect. So the actual width was 22 feet and that is how the road was paved and from all accounts the road resurfacing project was well done."  
Councilman DePasquale **MOVED** to approve the addendum to the agreement, and Councilman Eger **SECONDED**. No further discussion. **All voted unanimously to approve the addendum to the agreement.**
- g. **Golf Pass Special.** Ms. Trout, "Council approval of the Golf Pass Special offers golfers an opportunity to purchase a new golf pass at this year's pass price beginning September 1<sup>st</sup> that is good through December 31, 2013. This is something we did last year and was requested once again by our Golf Pro. This was something we had discussed in conjunction with specials and whatnot."  
Councilman Eger **MOVED** to approve the special, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the special.**

**\*\*\*ADJOURNMENT\*\*\*** Councilman DePasquale **MOVED** to adjourn the meeting. **SECONDED:** Councilman Finfrock. Unanimously all voted in favor to **adjourn.**

**RESPECTFULLY SUBMITTED:**

  
Susan M. Trout, City Administrator

## AUGUST BILL LIST - 2012

### GENERAL FUND

DEPARTMENT 1	\$	14,252.08
DEPARTMENT 2	\$	15,739.10
DEPARTMENT 3	\$	17,407.77
DEPARTMENT 4	\$	40,801.65
DEPARTMENT 5	\$	42,187.87
TOTAL	\$	130,388.47

MOTOR TAX FUND	\$	41,158.55
FIRE CAPITAL EQUIPMENT FUND	\$	2,300.00
2003 GENERAL OBLIGATION BOND FUND	\$	10,029.11
2005 GENERAL OBLIGATION NOTE FUND	\$	10,645.00
PARKING REVENUE FUND	\$	660.64
HUTCHINSON PARKING FUND	\$	37.50
ST. CLAIR PARK FUND	\$	13,856.53
SUBTOTAL OF ALL OTHER FUNDS	\$	78,687.33
TOTAL OF GENERAL AND ALL OTHER FUNDS	\$	209,075.80

CITY OF GREENSBURG  
GENERAL FUND REVENUES  
FY 2012

REVENUES	BUDGET 2012	BUDGET 2011	MAY 2012	JUNE 2012	JULY 2012	TOTAL 2012	TOTAL 2011	% of Budget	% from 2011
<b>CHARGES FOR SERVICES</b>									
Cable Franchise	250,000.00	230,000.00	0.00	0.00	64,062.48	191,220.63	186,415.39	76%	81%
Greensburg Recreation	145,052.00	135,000.00	8,031.11	6,440.48	13,043.48	78,773.38	99,509.46	54%	74%
Mt. Odin Golf Course	390,350.00	404,125.00	62,880.00	61,035.20	63,096.00	284,701.20	280,035.15	73%	64%
Nevin Arena Ice Rink	358,323.00	334,608.00	2,320.87	1,528.00	221.90	163,492.19	181,284.99	46%	51%
Mt. Odin - Reservations	12,750.00	13,050.00	1,600.00	900.00	825.00	12,025.00	11,875.00	94%	91%
Veterans Memorial Pool Revenues	99,210.00	93,130.00	9,060.00	38,706.00	2,366.00	74,116.02	83,909.50	75%	90%
Concession Leases	11,000.00	11,000.00	1,016.67	1,016.67	1,016.67	5,916.69	5,583.37	54%	51%
Police Wage Reimbursement	60,000.00	50,000.00	495.80	9,396.90	1,441.18	27,646.13	37,243.59	46%	74%
Sanitation Contract	80,000.00	80,000.00	6,667.67	6,667.67	6,667.67	46,673.69	46,673.69	58%	58%
Site Plan and Hearing Fees	15,050.00	16,555.00	3,990.00	1,028.00	1,800.00	20,103.00	8,650.00	134%	52%
<b>Subtotal Charges for Services</b>	<b>1,421,737.00</b>	<b>1,367,458.00</b>	<b>96,062.32</b>	<b>126,718.72</b>	<b>176,548.38</b>	<b>904,667.93</b>	<b>921,180.14</b>	<b>64%</b>	<b>67%</b>
<b>FINES / FORFEITS</b>									
Lien Letter	4,000.00	4,700.00	640.00	680.00	580.00	4,120.00	2,480.00	103%	53%
Police Fines	265,801.00	275,275.00	26,748.74	19,754.72	17,249.00	142,012.18	157,312.58	53%	57%
Clerk of Courts Fines and Restitution	14,000.00	14,000.00	1,511.25	1,252.29	1,194.27	8,588.66	8,565.66	61%	61%
<b>Subtotal Fines / Forfeits</b>	<b>283,801.00</b>	<b>293,975.00</b>	<b>28,899.99</b>	<b>21,687.01</b>	<b>19,024.07</b>	<b>154,720.84</b>	<b>166,358.24</b>	<b>55%</b>	<b>57%</b>
<b>INTERGOVERNMENTAL</b>									
Beverage Licenses	9,000.00	7,800.00	0.00	0.00	0.00	50.00	300.00	1%	4%
Miscellaneous Grant Revenue	28,500.00	19,071.00	0.00	16,802.51	0.00	46,851.14	72,000.00	161%	378%
Foreign Fire Insurance	87,000.00	82,000.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Pension	365,000.00	356,000.00	0.00	0.00	3,634.73	3,634.73	0.00	1%	0%
PUARTA	9,800.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0%	0%
State Police Fines	13,000.00	13,000.00	0.00	5,688.60	0.00	5,688.60	17,099.86	44%	98%
Treasurers Office - County	17,500.00	17,300.00	9,090.60	1,763.20	871.02	17,099.86	16,601.88	98%	96%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	3,000.00	0.00	6,000.00	6,000.00	50%	50%
Parking Revenue Transfer	850,000.00	850,000.00	400,000.00	0.00	0.00	400,000.00	400,000.00	47%	47%
Transfers In	900,000.00	1,030,000.00	0.00	0.00	0.00	900,000.00	1,030,000.00	100%	100%
Dispatch Fees	14,500.00	11,700.00	0.00	11,600.00	0.00	12,100.00	11,700.00	83%	100%
<b>Subtotal Intergovernmental</b>	<b>2,306,300.00</b>	<b>2,407,871.00</b>	<b>409,090.60</b>	<b>38,854.31</b>	<b>4,505.75</b>	<b>1,390,424.33</b>	<b>1,543,513.83</b>	<b>60%</b>	<b>66%</b>
<b>INTEREST</b>	2,200.00	3,700.00	0.00	0.00	0.00	3.18	1,334.23	0%	36%
<b>LICENSES/ PERMITS</b>									
Building Permits	25,000.00	20,000.00	5,092.60	1,532.52	1,502.66	14,579.08	13,379.76	58%	67%
Miscellaneous Licenses	34,850.00	28,300.00	5,636.00	6,175.00	7,090.00	38,427.00	27,902.00	110%	99%
Plumbing Permits	6,500.00	7,000.00	625.00	185.00	485.00	4,680.00	4,910.00	72%	70%
Street Opening	40,000.00	40,000.00	600.00	21,600.00	5,100.00	55,240.00	22,990.00	138%	57%
<b>Subtotal Licenses / Permits</b>	<b>106,350.00</b>	<b>95,300.00</b>	<b>11,953.60</b>	<b>29,492.52</b>	<b>14,177.68</b>	<b>112,926.08</b>	<b>69,181.76</b>	<b>106%</b>	<b>73%</b>
<b>MISCELLANEOUS</b>									
Hospitalization Refunds	16,000.00	19,195.20	751.46	2,436.06	1,047.09	8,960.42	7,693.20	56%	40%
Other Income/Reimbursements	100,660.00	85,000.00	1,105.67	46,031.77	12,394.91	116,206.07	35,413.58	115%	42%
Other Insurance Refunds	5,525.00	4,000.00	491.00	2,918.00	0.00	13,374.00	8,163.00	242%	204%
Sale of Property and Equipment	10,000.00	600.00	7,721.60	4,327.00	68.60	12,763.69	10,661.80	128%	177%
Telephone Refund	50.00	100.00	0.00	0.00	16.40	71.48	25.06	143%	25%
<b>Subtotal Miscellaneous</b>	<b>132,235.00</b>	<b>108,895.20</b>	<b>10,069.75</b>	<b>55,682.85</b>	<b>13,521.00</b>	<b>151,365.66</b>	<b>61,956.64</b>	<b>114%</b>	<b>57%</b>
<b>TAXES</b>									
Business Privilege Tax	400,000.00	420,000.00	75,015.90	0.00	61,043.48	242,810.22	174,705.89	61%	42%
Current Property Tax	2,155,205.00	2,254,364.00	1,020,383.57	66,682.96	130,863.28	2,113,279.39	2,101,680.88	98%	93%
Penalties on Real Estate Taxes	11,000.00	9,000.00	0.00	0.00	622.54	2,169.21	3,394.45	20%	38%
County Tax Claim Bureau	125,000.00	125,000.00	0.00	56,980.90	97,113.51	71,700.14	71,700.14	57%	70%
Earned Income Tax (Wage Tax)	2,675,000.00	2,675,000.00	328,601.90	262,244.90	225,330.55	1,575,159.45	1,867,723.62	59%	67%
Local Services Tax (EMS/OPT)	500,000.00	500,000.00	47,933.44	73,669.54	22,468.05	292,875.46	335,718.97	59%	47%
Real Estate Transfer (Deed Transfer)	100,000.00	105,000.00	16,985.48	9,047.85	5,291.22	79,169.10	50,866.78	79%	68%
<b>Subtotal Taxes</b>	<b>5,966,205.00</b>	<b>6,088,364.00</b>	<b>1,488,920.29</b>	<b>467,326.15</b>	<b>445,619.13</b>	<b>4,402,577.34</b>	<b>4,605,790.73</b>	<b>74%</b>	<b>76%</b>
Tax and Revenue Anticipation Note	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Beginning Balance	800,000.00	550,000.00	0.00	0.00	0.00	800,000.00	550,000.00	100%	100%
<b>TOTAL REVENUES</b>	<b>11,016,828.00</b>	<b>10,915,573.20</b>	<b>2,044,996.55</b>	<b>739,761.56</b>	<b>673,402.01</b>	<b>7,916,685.36</b>	<b>7,921,315.57</b>	<b>67%</b>	<b>68%</b>

Revenues:

Are at 67 percent

of budget after  
adjusting for the  
interfund transfer

This is 1 percent  
lower than  
revenues at  
July 2011.

Expenses:

Are at 52 percent  
of budget after  
adjusting for the  
interfund transfer



This is 1 percent  
higher than  
last year.

## City of Greensburg

## CODE ENFORCEMENT, PLANNING& ZONING REPORT FOR JULY 2012

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2011</u>	<u>Quantity</u>
General	Licenses / Permits	Building Permits	\$1,502.68	12	\$2,301.00	14
		Fire Code Permits	\$135.00	3	\$225.00	2
		Health Permits	\$540.00	9	\$120.00	2
		Fines / Miscellaneous Permits				
		Plumbing Permits	\$485.00	5	\$380.00	2
		Plumbers License Renewal				
		UCC Permit				
		TOTAL	\$2,662.68	29	\$3,026.00	20

[illegible]

Date \_\_\_\_\_

7/31/2012





**City of Greensburg Police Department**  
**416 South Main St.**  
**Greensburg, Pa. 15601**



## Press Release

*FOR IMMEDIATE RELEASE*

Contact: Walter J. Lyons, Chief of Police  
Greensburg Police Department  
416 South Main Street  
Greensburg, PA 15601  
(724) 838-4312  
(724) 830-4666  
Email [wlyons@greensburgpa.org](mailto:wlyons@greensburgpa.org)

### *Activity Report for the Month of July 2012*

<i>Type of Incident</i>	<i>Totals</i>
Criminal Arrests	Adult – 261 Juvenile- 16 Total = 277
Traffic citations	Moving – 93 Parking – 174 Total = 267
Accident Investigations	47
DUI Arrests	3
Total Incidents Investigated	790
Truck Inspection Detail	There were no trucks stopped and inspected in the month of July.

# Greensburg Police Department - Comparison of Police and Financial Activities for July 2012

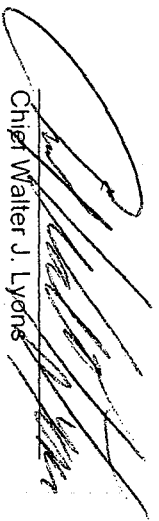
Police Activities	Last Year	Previous Month	Current Month	Previous Month Year to Date	Total to Date 2011	Total to Date 2012
Total Incidents Investigated	826	884	790	4,924	5,854	5,714
Adult Criminal Arrests	110	115	261	1,013	918	1,274
Juvenile Criminal Arrests	17	2	16	109	69	125
Total Criminal Arrests	127	117	277	1,122	987	1,399
Motor Vehicle Violations (Moving)	196	110	93	795	1,233	888
Motor Vehicle Violations (Parking)	215	228	174	1,121	1,202	1,295
Total Motor Vehicle Violations	411	338	267	1,916	2,435	2,183
Recovered Property	\$13,436.92	\$16,678.58	\$647.00	\$22,231.37	\$28,008.90	\$22,878.37
Total Traffic Accident-Fatalities	0	0	0	1	0	1
Total Traffic Accident-Injuries	3	11	7	30	36	37
Total Traffic Accidents	47	45	47	242	305	289
Tickets Issued	1,380	1,857	1,703	12,126	14,005	13,829
Tickets Courtesied	104	92	77	625	867	702
Meters Reported Out of Order	45	41	61	316	604	377
Parking Meter Fines	\$3,630.00	\$5,345.00	\$5,035.00	\$33,662.00	\$37,011.00	\$38,697.00
Other Parking Fines	\$4,639.00	\$5,721.00	\$5,011.00	\$38,713.00	\$51,419.00	\$43,724.00
Magistrates Fines	\$7,558.06	\$6,202.72	\$5,829.80	\$37,790.63	\$55,418.56	\$43,620.43
Sub-Total Local Fines	\$15,827.06	\$17,268.72	\$15,875.80	\$110,165.63	\$143,848.56	\$126,041.43
Xerox Copy Fees	\$606.00	\$876.00	\$744.00	\$3,810.00	\$3,690.00	\$4,554.00
Boot Fees	\$200.00	\$0.00	\$100.00	\$175.00	\$400.00	\$275.00
Fingerprint Fees	\$100.00	\$100.00	\$120.00	\$460.00	\$800.00	\$580.00
Witness Fees	\$5.00	\$0.00	\$0.00	\$96.75	\$75.00	\$96.75
Dispatching Fees	\$0.00	\$11,600.00	\$0.00	\$12,100.00	\$11,700.00	\$12,100.00
Police/School Guard Reimbursements	\$4,078.59	\$9,396.90	\$1,441.18	\$26,204.95	\$37,243.59	\$27,646.13
Miscellaneous General Fund Income	\$20.00	\$1,510.00	\$410.00	\$1,871.00	\$448.00	\$2,281.00
Clerk of Courts - Fines & Restitution	\$1,214.45	\$1,252.29	\$1,194.27	\$7,394.39	\$8,565.66	\$8,588.66
Booking Center Fees	\$0.00	\$0.00	\$0.00	\$8,184.00	\$8,051.00	\$8,184.00
Soliciting Permit Fees	\$200.00	\$0.00	\$0.00	\$90.00	\$5,610.00	\$90.00
Alarm Fees	\$0.00	\$50.00	\$75.00	\$375.00	\$125.00	\$450.00
Amusement License Fees	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,800.00	\$14,000.00
Miscellaneous PD Equipment Income	\$0.00	\$500.00	\$0.00	\$500.00	\$299,589.58	\$500.00
Meter Rental Fees	\$1,220.00	\$1,174.00	\$789.00	\$2,938.00	\$4,841.00	\$3,727.00
Permit Parking Fees	\$129.00	\$63.00	\$114.00	\$375.00	\$645.00	\$489.00
Sub-Total Local Fees/Court Fines	\$7,773.04	\$26,522.19	\$4,987.45	\$78,574.09	\$396,583.85	\$83,561.54
Total Money Collected	\$23,600.10	\$43,790.91	\$20,863.25	\$188,739.72	\$540,432.41	\$209,602.97

To: Mayor Ronald E. Silvis, Ph.D.  
From: Chief Walter J. Lyons  
Re: Comparison of Police and Financial Activities for July 2012

Scofflaws: 174 citations were issued for a total of 2,610.00 in fines.  
Amusement License: No licenses were issued.  
Booted Vehicles: 1 vehicle was booted.  
Warrants Served: 7 warrants were served.  
Moving Citations: 93 citations were served.

Truck Details: Trucks Stopped: 0  
Trucks Inspected: 0  
Trucks Shut Down: 0  
Citations Issued: 0

WJL/abm

  
Chief Walter J. Lyons  
Greensburg Police Department

## Incident Type Report (Summary)

Alarm Date Between {07/01/2012} And {07/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
1001 Odor of smoke	5	3.54%	\$0	0.00%
1002 Burned Food	10	7.09%	\$0	0.00%
111 Building fire	2	1.41%	\$0	0.00%
112 Fires in structure other than in a building	1	0.70%	\$0	0.00%
1122 Fires in structures confined to an OVEN	1	0.70%	\$0	0.00%
1124 Fires in structures confined to an	2	1.41%	\$0	0.00%
131 Passenger vehicle fire	2	1.41%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	3	2.12%	\$0	0.00%
	<b>26</b>	<b>18.43%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	3	2.12%	\$0	0.00%
3111 Medical assist, assist EMS crew AED	11	7.80%	\$0	0.00%
3112 Medical assist EMS crew lifting	4	2.83%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.70%	\$0	0.00%
3221 Vehicle accident no injuries	2	1.41%	\$0	0.00%
3222 Vehicle accident unknown injuries	16	11.34%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	1.41%	\$0	0.00%
342 Search for person in water	1	0.70%	\$0	0.00%
	<b>40</b>	<b>28.36%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.70%	\$0	0.00%
420 Toxic condition, Other	1	0.70%	\$0	0.00%
422 Chemical spill or leak	1	0.70%	\$0	0.00%
424 Carbon monoxide incident	1	0.70%	\$0	0.00%
444 Power line down	2	1.41%	\$0	0.00%
	<b>6</b>	<b>4.25%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
510 Person in distress, Other	1	0.70%	\$0	0.00%
520 Water problem, Other	1	0.70%	\$0	0.00%
521 Water evacuation	3	2.12%	\$0	0.00%
531 Smoke or odor removal	1	0.70%	\$0	0.00%
5501 Public service assistance, tree down	4	2.83%	\$0	0.00%
553 Public service	1	0.70%	\$0	0.00%
	<b>11</b>	<b>7.80%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	2	1.41%	\$0	0.00%

## Incident Type Report (Summary)

Alarm Date Between {07/01/2012} And {07/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 False Alarm &amp; False Call</b>				
715 Local alarm system, malicious false alarm	1	0.70%	\$0	0.00%
7151 Local alarm system, malicious false small	1	0.70%	\$0	0.00%
730 System malfunction, Other	1	0.70%	\$0	0.00%
7301 System malfunction, Pull Station Problem	1	0.70%	\$0	0.00%
733 Smoke detector activation due to	11	7.80%	\$0	0.00%
735 Alarm system sounded due to malfunction	27	19.14%	\$0	0.00%
743 Smoke detector activation, no fire -	2	1.41%	\$0	0.00%
7431 Smoke detector activation, no fire - dust	1	0.70%	\$0	0.00%
7433 Smoke detector activation, no fire -	1	0.70%	\$0	0.00%
7435 Smoke detector activation, no fire -	1	0.70%	\$0	0.00%
745 Alarm system activation, no fire -	3	2.12%	\$0	0.00%
	<b>52</b>	<b>36.87%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Severe Weather &amp; Natural Disaster</b>				
314 Lightning strike (no fire)	3	2.12%	\$0	0.00%
315 Severe weather or natural disaster standby	2	1.41%	\$0	0.00%
	<b>5</b>	<b>3.54%</b>	<b>\$0</b>	<b>0.00%</b>
<b>9 Special Incident Type</b>				
900 Special type of incident, Other	1	0.70%	\$0	0.00%
	<b>1</b>	<b>0.70%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 141

Total Est Loss:

\$0