

**CITY COUNCIL MEETING
MINUTES
Monday, February 13, 2012
7:00 p.m.**

Mayor Silvis called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Finfrock, Councilman Eger, Councilwoman McCormick, Councilman DePasquale and Mayor Silvis. City Solicitor, Bernard McArdle, and City Treasurer/Fiscal Director, Mary Perez, were also present.

*****PLEDGE OF ALLEGIANCE*****Councilman Finfrock

*****COMMENTS/BUSINESS FROM THE FLOOR*****

Councilwoman McCormick, "Tonight we're taking a vote on the equipment for the Spring Street playground and I just want to take a moment to thank some of the participants who helped make this a reality. Even though I'm no longer Director of Parks and Recreation this project was started and carried through while I was appointed as the Director. Tonight Council will vote on the acquisition of the playground equipment for Spring Street and I'd like to thank a few of the people and organizations who helped make this possible for the children. First the Recreation Board and Frank Lehman who gave their time for meetings and planning; Steven Gifford, Director of the Greensburg Community Development Corporation (GCDC), who on behalf of the City applied for and received two grants, one from the KaBOOM Foundation for \$15,000 and another from the Community Foundation of Westmoreland County for \$15,000; and, also, Peoples Natural Gas for paying for the installation of the playground equipment. I'd like to thank Jeffrey Associates, authorized Playworld Systems representative, for waiving certain fees and shipping costs; Chief Lyons and Sue Trout who addressed the safety concerns of the residents which needed to be addressed to proceed with the planning stage; and lastly, of course, the residents who gave their time at meetings to express their needs for the playground. The project is not over though, and the community and the City must continue to work together so that we may proceed in the following years with additional stages of the playground which would include more equipment, gardens and a possible walking track. I am sure that Councilman Eger will take the mantel and work as I have to see that the children of Fifth Ward and surrounding communities have the playground we have envisioned. Thank you all again for being involved and making this happen, and we'll continue to make our City one in which families can benefit from the great recreation areas such as Spring Street."

Mayor Silvis, "Thank you; that was very nice."

*****APPROVAL OF LAST MONTH'S COUNCIL MINUTES*****Councilman Finfrock **MOVED** to approve the minutes from last month's Council Meetings, and Councilman Eger **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****Councilman DePasquale **MOVED** to approve the bill list and pay the bills as the money becomes available, and Councilman Finfrock **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****REPORTS OF COUNCIL*****

Councilman Eger, "The Recreation Department is taking registrations for our Spring Baseball and Soccer programs. The deadline to register is March 5th. Baseball is for ages 5-16 years old

and In-house Soccer is for ages 2-10 years old. Please call the Recreation Office at 724-834-4880 with any questions you may have. We started taking reservations for pavilion rentals at Mt. Odin Park and Lynch Field on February 7th and there are plenty of dates still available. You can call the Recreation Office before coming in to see if the date that you want is open. At Mt. Odin Park there are Heather Lund and Robert Bell pavilions and the fees are \$125 for residents and \$150 for non-residents. At Lynch Field there are the Kaufman and Kallaugher pavilions and the fee is \$75 for residents and \$100 for non-residents. The City Administration Office is accepting applications for seasonal maintenance positions in the Recreation Department for Mt. Odin Golf Course and Lynch Field. Act 33 and Act 34 clearances are also required when applying. A possible starting date for these positions will be March 19th. You can find additional information on these programs, pavilions and other recreational activities on the City's website at www.greensburgpa.org. That's my report."

Councilwoman McCormick, "An order of 200 tons of rock salt was made this morning to replace what was used over the weekend. This new order will total 1,400 tons that has been ordered to-date. By comparison, last year we had ordered 2,658 tons as of January 31st. With the lack of normal winter work the Street Department has been actively cleaning the many right-of-ways of litter, leaves and trash. This would include alleys, intersections and along the Five Star Trail. What makes this unusual is that usually the street sweeper is retired at this time of the year for the month of January. And for a period of five days the sweeper was used to clean the accumulating litter and anti-skid from several of the main roadways in town. That concludes my report."

Councilman Finrock, "There are two items on my report for this month. The first one being that on tonight's agenda there is a Resolution to support the application to the State Department of Community and Economic Development (DCED) for a grant to the Municipal Assistance Program (MAP) to attempt to secure \$30,000 in funding to help support the planning effort between the City and the GCDC to create a Health Care District in and around the Excelsa Health campus to revitalize the neighborhood and promote economic activity in the area. The second item also on the agenda is the review for the façade improvements to the building at 121-125 South Pennsylvania Avenue for Doug Crytzer and Ashley Reefer for their new business, American Adventure Sports. Plans also include the relocation of Mantell's Tailoring. This project is off to a great start with vibrant property owners with fresh ideas. This concludes my report."

Councilman DePasquale, "We only have one month in so far but we're off to a good start on the year. As of the end of January revenues are at 5% of budget after adjusting for the inter-fund transfer. This is the same as where revenues were in January 2011. Expenses are at 6% of budget. This is also the same as where we were last year at the end of January. That concludes my report."

MAYOR'S REPORT

- a. **Liquor License Hearing.** Ms. Trout, "A Liquor License Hearing is scheduled at City Hall on March 6, 2012 at 5:30 p.m. for an inter-municipal license transfer from Ligonier Township to the City of Greensburg for use at 409 College Avenue; the property owned by Bill Scalise and Ricky Lang. This is just on here as notice that we will be having an upcoming hearing."

- b. **Code, Fire and Police Reports.** Mayor Silvis reviewed the Code, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.

*****INTRODUCTION OF BILLS*****

Bill No. 1 – AN ORDINANCE AMENDING SECTION C-80 ENTITLED, ‘COMPETITIVE BIDS REQUIRED’ UNDER ARTICLE XV ENTITLED, ‘CONTRACTS’ OF THE HOME RULE CHARTER OF THE CITY OF GREENSBURG, PENNSYLVANIA, INCREASING THE EXCESS LIMIT ON CONTRACTS REQUIRING COMPETITIVE BIDS TO EIGHTEEN THOUSAND FIVE HUNDRED DOLLARS (\$18,500); ADDING AN ANNUAL INFLATIONARY ADJUSTMENT BASED ON A POSITIVE CHANGE IN THE CPI-U WITH A CAP OF 3% OF THE CURRENT THRESHOLD ON ANY ANNUAL INCREASE IN ACCORDANCE WITH ACT 91 OF 2011, AMENDING SECTION 1901, ‘POWER TO MAKE CONTRACTS; REGULATIONS’ OF THE THIRD CLASS CITY CODE, THE ENABLING LEGISLATION FOR LOCAL GOVERNMENT. Ms. Trout, “The introduction of Bill No. 1 as an Ordinance effective January 1, 2012, amends our requirements for advertising and preparing bid documents by increasing the current bid threshold from \$10,000 to \$18,500. This is just an introduction, Mayor.”

Councilman Finfrock, “This aligns with State regulations; so we’re not doing anything out of the ordinary, here? This is complying with the Third Class City Code?”

Ms. Trout, “That’s correct; with amendments that were created via that State Act 91.”

Mayor Silvis, “That was just an introduction; we will not vote on that tonight.”

*****ENACTMENT OF RESOLUTIONS*****

Resolution No. 1172 – A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY ADMINISTRATOR TO ATTEST TO HIS SIGNATURE, A SUPPLEMENTAL BRIDGE INVENTORY AND INSPECTION REIMBURSEMENT AGREEMENT BETWEEN THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (PENN DOT) AND THE CITY OF GREENSBURG FOR FUNDING THROUGH THE NATIONAL BRIDGE INSPECTION PROGRAM (NBIS). Ms. Trout, “Enactment of this Resolution authorizes entering into Supplemental Agreement No. M125442000-C with Penn DOT extending the current agreement to cover one more round of regular inspection by the Engineer during the year 2012 in the amount of \$23,133.02, of which the City’s responsibility is 20% or \$4,626.61. We received notification from Penn DOT that we have upcoming bridge inspections due in March so they wanted to extend our current agreement for one more year and then after that year we would go through that process of seeking proposals for a new five-year agreement. The concern was that we didn’t have enough time going into 2012 to do that process in conjunction with the first inspection which was due in March. I also need to tell you that our current agreement for these bridge inspections is not technically up until October of this year, but because Gibson-Thomas was proactive two years ago, because they are inspected every other year and their first inspection was March, it’s making us have to extend this agreement now. So this just covers 2012 but this is going to be the agreement between us and Penn DOT.”

Councilman DePasquale **MOVED** to enact Resolution No. 1172, and Councilwoman McCormick **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1172.**

Resolution No. 1173 - A RESOLUTION UPDATING THE CITY EMERGENCY OPERATIONS PLAN (EOP) IN ACCORDANCE WITH THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE (35 Pa C.S., § 7503). Ms. Trout, "Enactment of this Resolution updates the Plan naming our new Mayor and Council and also any address changes are included."

Councilman DePasquale **MOVED** to enact Resolution No. 1173, and Councilman Finfrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact.**

Resolution No. 1174 – A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GREENSBURG AUTHORIZING THE PLANNING DIRECTOR TO APPLY, ON THE CITY’S BEHALF, TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) FOR GRANT FUNDING THROUGH THE PENNSYLVANIA MUNICIPAL ASSISTANCE PROGRAM (MAP) IN THE AMOUNT OF THIRTY THOUSAND DOLLARS (\$30,000) INCLUDING A FUTURE COMMITMENT OF FIVE THOUSAND DOLLARS (\$5,000) TO BE ALLOCATED BY THE CITY AS A MATCH IN FUNDING SUPPORT FOR A PROJECT TO ESTABLISH A HEALTH CARE DISTRICT IN THE EXCELA WESTMORELAND HOSPITAL NEIGHBORHOOD. Ms. Trout, "This is the presentation that Barb gave at our last meeting. This is so we can kick off all of our plans we have in mind for the Health Care District. It should be noted that \$5,000 is nothing we would have to commit to for 2012; it’s for future years."

Councilman Finfrock **MOVED** to enact Resolution No. 1174, and Councilman DePasquale **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact.**

Resolution No. 1175 – A RESOLUTION AUTHORIZING THE MAYOR OR THE FISCAL DIRECTOR TO EXECUTE ON BEHALF OF THE CITY ANY CONTRACTS, AGREEMENTS AND RELATED LEASE DOCUMENTATION FOR THE FINANCING OF GROUNDS KEEPING EQUIPMENT FOR THE CITY’S RECREATION DEPARTMENT IN THE AMOUNT OF TWO HUNDRED TWENTY THOUSAND, SEVEN HUNDRED NINETY-SEVEN DOLLARS AND NINE CENTS (\$220,797.09) THROUGH PNC EQUIPMENT FINANCE. Ms. Trout, "This is a Resolution authorizing the financing piece for the purchase of greens keeping equipment. Again, Tom gave a presentation at our last meeting in regard to the purchase of the equipment."

Councilman Eger, "The actual purchase will be voted on later in the meeting?"

Mayor Silvis, "Yes, this is not the purchase. This is just authorizing the financial institution."

Councilman DePasquale **MOVED** to enact Resolution No. 1175, and Councilman Eger **SECONDED**. No further discussion. **All voted unanimously to enact Resolution No. 1175.**

*****COUNCIL APPROVAL*****

a. Appointments to the Central Westmoreland Council of Governments (CWCOC).

Ms. Trout, "Council approval reappoints Councilman Rob DePasquale as the representative and Code Enforcement Officer Les Harvey as the alternate representative for the City of Greensburg on the COG."

Councilman Finfrock **MOVED** to approve the appointments, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**

b. Reappointments to the Historic and Architectural Review Board (HARB). Ms. Trout, "Council approval reappoints Lee Calisti and Marc Scurci to 3-year terms on the Board until January 1, 2015."

Councilman Finfrock **MOVED** to approve the reappointments, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**

- c. **Hiring of Part-time Seasonal Recreation Department Employees.** Ms. Trout, "Recommended by the Golf Professional, Council approval accepts the hiring of Timothy Shay, Frank Drury, Jr. and George Peltier as Pro Shop employees effective March 1, 2012 at a rate of \$7.25 per hour."
Councilman Eger **MOVED** to approve the hiring of the part-time seasonal Recreation Department employees, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**
- d. **Seasonal Recreation Program Coordinators.** Ms. Trout, "Recommended by the Superintendent of Parks and Recreation, Council approval accepts the hiring of Doug Smith as the Baseball Coordinator and John Lynch as the Soccer Coordinator, each at a rate of \$2,750 for their sport's season."
Councilman Eger **MOVED** to approve the hiring of the seasonal Recreation Program Coordinators, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**
- e. **Hiring of Ice Skating Instructor/Hockey Coach.** Ms. Trout, "Recommended by the Rink Manager, Council approval accepts the hiring of Mario Siard as an Ice Skating Instructor/Hockey Coach at a rate of \$10 per hour."
Councilman Eger **MOVED** to approve the hiring, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**
- f. **City Solicitor's Base Pay and Hourly Rate.** Ms. Trout, "Council approval accepts the annual base pay of \$24,330 and an hourly rate of \$150 for Solicitor McArdle retroactive to January 1, 2012."
Councilman DePasquale **MOVED** to approve the base pay and hourly rate, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve the base pay and hourly rate.**
- g. **Planning/Zoning and HARB Solicitor's Base Pay and Hourly Rate.** Ms. Trout, "Council approval accepts the base rate of \$3,800 each for an annual total of \$7,600 for Lou DeRose who serves as the Solicitor in both positions; Planning/Zoning and the HARB. His hourly rate at \$125 is also included, and approval is also retroactive to January 1, 2012."
Councilman DePasquale **MOVED** to approve the base pay and hourly rate, and Councilman Eger **SECONDED**. No discussion. **Councilman Finfrock abstained, and all others voted unanimously to approve.**
- h. **Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness.** Ms. Trout, "There is only one project on this month's slate for Council approval. Located in the Downtown and Historic Districts, *American Adventure Sports* is the applicant for new signage, windows and façade improvements for property at 121-125 South Pennsylvania Avenue owned by Ashley Reefer and Doug Crytzer d/b/a American Adventure Sports."
Mayor Silvis, "We've had some changes down in that block."

Councilman Finfrock **MOVED** to approve the slate of projects recommended for issuance of Certificates of Appropriateness, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**

- i. **Service Agreement between the City of Greensburg and CCA Solutions, Inc.** Ms. Trout, "Council approval accepts the agreement covering service calls and maintenance for the Toshiba copiers located in the Planning and Code Office and the City Administration Office at the price of .01 cents per copy. This is the same rate as last year."
Councilman DePasquale "Is that .01 like one-hundredth of a cent or is it really one cent per copy?"
Ms. Trout, "It's the one-hundredth of a cent."
Councilman DePasquale **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No further discussion. **All voted unanimously to approve.**
- j. **Service Agreement between the City of Greensburg and AMCOM.** Ms. Trout, "Council approval accepts the agreement for the Toshiba copier in the Police Department at the rate of .0105 cents per copy which is an increase of approximately \$41 more than last year's rate."
Councilman DePasquale **MOVED** to approve the agreement, and Councilwoman McCormick **SECONDED**. No discussion. **All voted unanimously to approve.**
- k. **Agreement between the City of Greensburg and Paychex, Inc.** Ms. Trout, "Council approval adds a Preview Hosting Service which allows the removal of payroll processing from the City's server. This free service gives remote access to our Payroll Department and allows Paychex to update and enhance our system automatically at no cost to the City. In addition, we are updating our current list of services which will give the City an annual savings of approximately \$2,400. This is for all of the Paychex services; that \$2,400 savings."
Councilman DePasquale **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- l. **Application to the Commonwealth of Pennsylvania Department of General Services for Participation in the Federal Surplus Property Program.** Ms. Trout, "Council approval updates the City's information for participation in the program for a 3-year term including a list of authorized representatives from the City who are eligible to use the program with authorization to visit their facility."
Councilman DePasquale **MOVED** to approve the application, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve.**
- m. **Purchase of Grounds Keeping Equipment for Mt. Odin Golf Course and Lynch Field from Turf Equipment and Supply through COSTARS Contract #4400005916 (Legacy Contract #2420-01).** Ms. Trout, "Council approval is for the total price of \$220,797.09 to be financed through a municipal lease. Approval will allow the City to replace several pieces of aging equipment and is necessary due to additional duties which have been placed upon the Recreation Department. Six (6) pieces of equipment manufactured by Toro are included in the purchase that includes two (2) reelmasters, three (3) ground mowers and a blower. This purchase is part of our 2012 budget and spending plan."

Councilman Eger, "As the head of Parks and Recreation I just came on board and I just saw some of the information this evening on the pricing that was presented to us in regards to purchasing this and I've come across some information researching and I received some calls from some constituents, so I'd like to table this until next month just to do a bit more investigation. I know we need this equipment and I'm not going to delay it any further than that. We may end up getting everything that is already here; I just wanted to do a little bit more investigation."

Mayor Silvis, "Are you putting that in the form of a motion?"

Councilman Eger, "Yes."

Councilman Eger **MOVED** to **TABLE** the purchase, and Councilwoman McCormick **SECONDED**. No further discussion. **Councilman Eger and Councilwoman McCormick voted 'yes' to table the purchase, and Councilman Finfrock, Councilman DePasquale and Mayor Silvis voted 'no' to tabling the purchase. (Motion denied 2-3.)**

Councilman DePasquale **MOVED** to **APPROVE** the purchase, and Councilman Finfrock **SECONDED**.

Councilman DePasquale, "I appreciate where Bill is coming from, too, but we went through this a good bit last year and we really need this equipment. The problem is if we wait until the next month; now we're into March and that's heavy grass cutting season. It might take us a month or six to eight weeks to get the equipment and we have been through this. I appreciate where you're coming from because you're new, but I'm going to vote to acquire it. There are a lot of disadvantages when you come in because a lot of stuff has been done."

Councilman Eger, "And March is a heavy grass cutting month?"

Councilman DePasquale, "Well, if we approve it in March and then we order it. Four to six weeks after that we really are into the heavy grass cutting season."

Councilwoman McCormick, "I would like to explain I too received phone calls from constituents and I was part of the budget process but I was never presented certain information, so I'm not against the purchasing of the equipment, I just wanted to see some additional information."

No further discussion. **Councilman DePasquale, Councilman Finfrock and Mayor Silvis voted 'yes' to approve the purchase, and Councilman Eger and Councilwoman McCormick voted 'no' to approve the purchase. (Motion carried 3-2.)**

- n. **Lease Agreement for the Financing of Equipment between the City of Greensburg and PNC Equipment Finance, LLC.** Ms. Trout, "Relative to Resolution No. 1175 and Item m., both on tonight's agenda, Council approval accepts the terms of the financing agreement for the purchase of the grounds keeping equipment for a term of seventy-two (72) months to be paid in six (6) annual payments in the amount of \$40,615.62 each including a \$1 buyout at the end of the sixth year of the lease."
Councilman Finfrock **MOVED** to approve the lease agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve.**

- o. **Golf Course Spring Special.** Ms. Trout, "Council approval is for the Spring Special at Mt. Odin of \$22 for 18 holes of golf with a cart and \$15 for 9 holes of golf with a cart. While we're on the subject of the Golf Course, I'd like to mention that the Pro Shop by a recent Tribune-Review reader survey was voted the 3rd Top Golf Equipment Shop in Westmoreland County, so congratulations!"

Councilman Eger **MOVED** to approve the special, and Councilwoman McCormick **SECONDED**.

Councilman Eger, "I'd also like to say that's a great deal, too."

No further discussion. **All voted unanimously to approve the special.**

- p. **Purchase and Installation of Playground Equipment for the Spring Avenue/Fifth Ward Playground Project.** Ms. Trout, "Council approval accepts the proposal from Jeffrey Associates, an authorized Playworld Systems representative under COSTARS Contract #14, for the purchase of playground equipment in the amount of \$28,417 and installation in the amount of \$6,512 for a total purchase and installation price of \$34,929. Through the City's partnership with the GCDC funding for this project has been obtained through grants from KaBOOM, The Community Foundation, Peoples Natural Gas and Jeffrey Associates."
Councilwoman McCormick **MOVED** to approve the purchase and installation, and Councilman Eger **SECONDED**. No discussion. **All voted unanimously to approve.**
- q. **Acceptance of 2012 Community Development Block Grant (CDBG).** Ms. Trout, "Council approval accepts the grant offer in the amount of \$152,000 to be utilized for the resurfacing of various City streets."
Councilman DePasquale **MOVED** to approve the grant offer, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the grant offer.**
- r. **Agreement between the City of Greensburg and First Data for Credit Card Services at the J. Edward Hutchinson and Robert A. Bell Parking Garages.** Ms. Trout, "Council approval accepts the terms of the agreement for credit card processing through the automated pay stations by First Data. This change will save the City approximately \$3,000 annually."
Councilman Finfrock **MOVED** to approve the agreement, and Councilman DePasquale **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- s. **Application from the City of Greensburg to the DCED for a MAP Grant.** Ms. Trout, "Relevant to Resolution No. 1174 on tonight's agenda, Council approval authorizes the Planning Director to submit an application on the City's behalf for grant funding in the amount of \$30,000 in support of the establishment of a Health Care District Overlay/Land Use Plan in the Excelsa Westmoreland Hospital neighborhood that includes a \$5,000 commitment in match funding from the City to be allocated in future budget years."
Councilman DePasquale **MOVED** to approve the application, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the application.**
- t. **Parking Lease Agreement between the City of Greensburg and Westmoreland Cultural Trust at the Robert A. Bell Parking Garage.** Ms. Trout, "Council approval accepts an optional lease extension on the one (1) year agreement with the Trust for patron parking at the Robert A. Bell Parking Garage with new terms for theater patron parking during scheduled evening and weekend events at the Palace Theater. The one (1) year option effective February 14, 2012 would renew the lease under the same terms as the last lease with the exception of the following: the number of tickets sold for events shall be assessed at the same rates as last year when sold through the Trust's ticket system; and when tickets are not sold through the Trust's ticket system, the Trust will pay an amount equal to one-half of the rates established when sold through their system."

Solicitor McArdle, "And, Mayor, if I may, I just want to add that the Trust has to provide insurance to protect against injury or property damage to any personal property as well, as part of this lease."

Councilman Finfrock **MOVED** to approve the lease agreement, and Councilwoman McCormick **SECONDED**. No further discussion. **Councilman DePasquale abstained, and all others voted to approve the lease agreement.**

- u. **Supplemental Bridge Inventory and Inspection Reimbursement Agreement between the City of Greensburg and Penn DOT.** Ms. Trout, "As explained earlier this evening under Resolution No. 1172, acceptance of the agreement approves Supplemental Agreement No. M125442000-C of the NBIS Program extending the current agreement through 2012 to conduct bridge inspections for additional engineering costs of \$23,133.02, of which the City's share is \$4,626.61."

Councilman DePasquale **MOVED** to approve the agreement, and Councilman Eger **SECONDED**.

Mayor Silvis, "Our bridges are relatively new?"

Ms. Trout, "This includes the inspection of eight bridges."

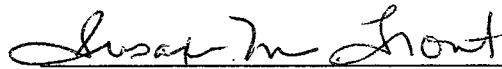
Mayor Silvis, "Oh, we're talking about Laird; I'm thinking about Main Street."

Ms. Trout, "Yes, Laird, Brewery Street, Alley #1 and Alley #2; Main Street, Maple Avenue and Pennsylvania Avenue are in pretty good shape."

No further discussion. **All voted unanimously to approve the agreement.**

*****ADJOURNMENT***** Councilman DePasquale **MOVED** to adjourn the meeting. **SECONDED:** Councilman Finfrock. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:



Susan M. Trout, City Administrator

ame

FEBRUARY BILL LIST - 2012

GENERAL FUND

DEPARTMENT 1	\$	6,143.02
DEPARTMENT 2	\$	14,387.17
DEPARTMENT 3	\$	11,093.07
DEPARTMENT 4	\$	37,690.88
DEPARTMENT 5	\$	<u>25,343.08</u>
TOTAL	\$	94,657.22

MOTOR TAX FUND	\$	65,717.75
FIRE CAPITAL EQUIPMENT FUND	\$	518.36
PARKING REVENUE FUND	\$	9,304.74
HUTCHINSON PARKING GARAGE FUND	\$	1,338.88
SUBTOTAL OF ALL OTHER FUNDS	\$	76,879.73
TOTAL OF GENERAL AND ALL OTHER FUNDS	\$	171,536.95

GENERAL FUND REVENUES
FY 2012

REVENUES		BUDGET	BUDGET	JANUARY	TOTAL	TOTAL	% of	% from
	2012	2011	2012	2012	2011	2011	Budget	2011
CHARGES FOR SERVICES								
Cable Franchise	250,000.00	230,000.00	64,000.63	64,000.63	61,520.88	26%		27%
Greensburg Recreation	145,052.00	135,000.00	4,467.79	4,467.79	5,005.31	3%		4%
Mt. Olin Golf Course	390,350.00	404,125.00	1,077.00	1,077.00	500.00	0%		0%
Newm Arena Ice Rink	358,325.00	334,608.00	57,028.77	57,028.77	68,851.05	16%		21%
Mt. Olin - Reservations	12,750.00	13,050.00	0.00	0.00	0.00	0%		0%
Veterans Memorial Pool Revenues	99,210.00	93,130.00	197.02	197.02	0.00	0%		0%
Concession Leases	11,000.00	11,000.00	416.67	416.67	8,479.36	5%		4%
Police Wage Reimbursement	60,000.00	50,000.00	3,001.16	3,001.16	6,667.67	8%		8%
Sanitation Contract	80,000.00	80,000.00	6,667.67	6,667.67	6,667.67	8%		8%
Site Plan and Hearing Fees	15,050.00	16,355.00	2,875.00	2,875.00	860.00	19%		5%
Subtotal Charges for Services	1,421,737.00	1,367,468.00	139,731.71	139,731.71	152,300.94	10%		11%
FINES / FOREFEITS								
Lien Letter	4,000.00	4,700.00	760.00	760.00	220.00	19%		5%
Police Fines	265,801.00	275,275.00	16,836.77	16,836.77	19,640.70	6%		7%
Clerk of Courts Fines and Restitution	14,000.00	14,000.00	597.51	597.51	519.16	4%		4%
Subtotal Fines / Forefeits	283,801.00	293,975.00	18,194.28	18,194.28	20,379.86	6%		7%
INTERGOVERNMENTAL								
Beverage Licenses	9,000.00	7,800.00	0.00	0.00	0.00	0%		0%
Miscellaneous Grant Revenue	28,500.00	19,071.00	12,839.63	12,839.63	0.00	45%		0%
Foreign Fire Insurance	87,000.00	82,000.00	0.00	0.00	0.00	0%		0%
Pension	356,000.00	356,000.00	0.00	0.00	0.00	0%		0%
PURTA	9,800.00	9,000.00	0.00	0.00	0.00	0%		0%
State Police Fines	13,000.00	13,000.00	0.00	0.00	0.00	0%		0%
Treasurers Office - County	17,500.00	17,300.00	228.80	228.80	444.35	1%		3%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	0.00	0.00	0%		0%
Parking Revenue Transfer	850,000.00	850,000.00	0.00	0.00	0.00	0%		0%
Transfers in	900,000.00	1,030,000.00	900,000.00	900,000.00	1,000,000.00	100%		97%
Dispatch Fees	14,500.00	11,700.00	500.00	500.00	0.00	3%		0%
Subtotal Intergovernmental	2,306,300.00	2,407,871.00	913,568.43	913,568.43	1,000,444.35	40%		42%
INTEREST								
	2,200.00	3,700.00	3.18	3.18	164.75	0%		4%
LICENSES/ PERMITS								
Building Permits	25,000.00	20,000.00	844.50	844.50	2,156.44	3%		11%
Miscellaneous Licenses	34,850.00	28,300.00	5,028.00	5,028.00	3,867.00	14%		14%
Plumbing Permits	6,500.00	7,000.00	1,595.00	1,595.00	2,000.00	25%		29%
Street Opening	40,000.00	40,000.00	9,900.00	9,900.00	10,200.00	25%		26%
Subtotal Licenses / Permits	106,350.00	95,300.00	17,367.50	17,367.50	18,223.44	16%		19%
MISCELLANEOUS								
Hospitalization Refunds	16,000.00	19,195.20	1,061.35	1,061.35	1,711.83	7%		9%
Other Income/Reimbursements	100,660.00	85,000.00	26,130.38	26,130.38	851.10	26%		1%
Other Insurance Refunds	5,525.00	4,000.00	0.00	0.00	0.00	0%		0%
Sale of Property and Equipment	10,000.00	600.00	0.00	0.00	1,200.00	0%		200%
Telephone Refund	50.00	100.00	20.47	20.47	9.79	41%		10%
Subtotal Miscellaneous	132,235.00	108,895.20	27,212.20	27,212.20	3,772.72	21%		3%
TAXES								
Business Privilege Tax	400,000.00	420,000.00	20,487.48	20,487.48	1,809.29	5%		0%
Current Property Tax	2,155,205.00	2,254,364.00	17,294.37	17,294.37	33,811.41	1%		1%
Penalties on Real Estate Taxes	11,000.00	9,000.00	1,546.67	1,546.67	3,361.05	14%		37%
County Tax Claim Bureau	125,000.00	125,000.00	0.00	0.00	0.00	0%		0%
Earned Income Tax (Wage Tax)	2,675,000.00	2,675,000.00	144,403.11	144,403.11	182,302.08	5%		7%
Local Services Tax (EMSOPT)	500,000.00	500,000.00	20,651.80	20,651.80	50,954.67	4%		10%
Real Estate Transfer (Deed Transfer)	100,000.00	105,000.00	6,338.26	6,338.26	3,118.50	6%		3%
Subtotal Taxes	5,966,205.00	6,088,364.00	210,721.69	210,721.69	275,357.00	4%		5%
Tax and Revenue Anticipation Note								
	0.00	0.00	0.00	0.00	0.00	0%		0%
Beginning Balance	800,000.00	550,000.00	800,000.00	550,000.00	550,000.00	69%		100%
TOTAL REVENUES	11,018,828.00	10,915,573.20	2,126,798.99	1,876,798.99	2,020,643.06	5%		5%

Revenues:

Are at 5 percent of budget after adjusting for the interfund transfer. This is the same as revenues at January 2011.



Expenses:

Are at 6 percent of budget. This is also the same as last year.



City of Greensburg

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2010</u>	<u>Quantity</u>
General	Licenses / Permits	Building Permits	\$844.50	7	\$2,156.44	6
		Fire Code Permits	\$45.00	1	\$90.00	2
		Health Permits	\$840.00	14	\$315.00	9
		Fines / Miscellaneous Permits				
		Plumbing Permits	\$1,595.00	27	\$2,000.00	35
		Plumbers License Renewal				
		UCC Permit	\$8.00	2	\$12.00	3
		TOTAL	\$3,332.50	51	\$4,573.44	55

[illegible]

Signature _____

Date _____

1/31/2012

GBVFD

Incident Type Report (Summary)

Alarm Date Between {01/01/2012} And
{01/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
1001 Odor of smoke	4	2.41%	\$0	0.00%
111 Building fire	4	2.41%	\$0	0.00%
1124 Fires in structures confined to an ELECTRICAL BOX		3.01%	\$0	0.00%
113 Cooking fire, confined to container	24	14.46%	\$0	0.00%
131 Passenger vehicle fire	1	0.60%	\$0	0.00%
	38	22.89%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	4	2.41%	\$0	0.00%
3111 Medical assist, assist EMS crew AED	3	1.81%	\$0	0.00%
3112 Medical assist EMS crew lifting	2	1.20%	\$0	0.00%
322 Motor vehicle accident with injuries	4	2.41%	\$0	0.00%
3222 Vehicle accident unknown injuries	19	11.45%	\$0	0.00%
350 Extrication, rescue, Other	1	0.60%	\$0	0.00%
	33	19.88%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.60%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	1.81%	\$0	0.00%
424 Carbon monoxide incident	3	1.81%	\$0	0.00%
444 Power line down	5	3.01%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.60%	\$0	0.00%
	13	7.83%	\$0	0.00%
5 Service Call				
520 Water problem, Other	1	0.60%	\$0	0.00%
521 Water evacuation	3	1.81%	\$0	0.00%
522 Water or steam leak	1	0.60%	\$0	0.00%
5311 Smoke or odor investigation	1	0.60%	\$0	0.00%
550 Public service assistance, Other	1	0.60%	\$0	0.00%
5501 Public service assistance, tree down	4	2.41%	\$0	0.00%
551 Assist police or other governmental agency	3	1.81%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.60%	\$0	0.00%
	15	9.04%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	0.60%	\$0	0.00%
6511 Smoke scare, smoke from chimney	1	0.60%	\$0	0.00%

GBVFD

Incident Type Report (Summary)

Alarm Date Between {01/01/2012} And
{01/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call	2	1.20%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	1.20%	\$0	0.00%
7151 Local alarm system, malicious false small child	1	0.60%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.60%	\$0	0.00%
733 Smoke detector activation due to malfunction	7	4.22%	\$0	0.00%
734 Heat detector activation due to malfunction	2	1.20%	\$0	0.00%
735 Alarm system sounded due to malfunction	32	19.28%	\$0	0.00%
7405 Unintentional transmission of alarm, Sprinkler Cdm.	1	0.60%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	3.01%	\$0	0.00%
7435 Smoke detector activation, no fire - smoking	1	0.60%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	12	7.23%	\$0	0.00%
	64	38.55%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.60%	\$0	0.00%
	1	0.60%	\$0	0.00%
Total Incident Count:	166		Total Est Loss:	\$0



City of Greensburg Police Department
416 South Main St.
Greensburg, Pa. 15601



Press Release

FOR IMMEDIATE RELEASE

Contact: Walter J. Lyons, Chief of Police
Greensburg Police Department
416 South Main Street
Greensburg, PA 15601
(724) 838-4312
(724) 830-4666
Email wlyons@greensburgpa.org

Activity Report for the Month of January 2012

<i>Type of Incident</i>	<i>Totals</i>
Criminal Arrests	Adult – 87 Juvenile- 5 Total = 92
Traffic citations	Moving – 106 Parking – 129 Total = 235
Accident Investigations	37
DUI Arrests	6
Total Incidents Investigated	735
Truck Inspection Detail	There were no trucks stopped and inspected in the month of January.

Greensburg Police Department - Comparison of Police and Financial Activities for January 2012


Police Activities	Last Year	Previous Month	Current Month	Previous Month Year to Date	Total to Date 2011	Total to Date 2012
Total Incidents Investigated	723	744	735	10,091	723	735
Adult Criminal Arrests	57	81	87	1,608	57	87
Juvenile Criminal Arrests	5	21	5	135	5	5
Total Criminal Arrests	62	102	92	1,743	62	92
Motor Vehicle Violations (Moving)	126	68	106	1,864	126	106
Motor Vehicle Violations (Parking)	100	279	129	2,320	100	129
Total Motor Vehicle Violations	226	347	235	4,184	226	235
Recovered Property	\$518.22	\$160.76	\$1,732.53	\$43,385.55	\$518.22	\$1,732.53
Total Traffic Accident-Fatalities	0	0	0	0	0	0
Total Traffic Accident-Injuries	2	3	3	74	2	3
Total Traffic Accidents	44	46	37	534	44	37
Tickets Issued	2,219	1,207	2,337	23,235	2,219	2,337
Tickets Courtessed	111	118	129	1,415	111	129
Meters Reported Out of Order	141	29	124	876	141	124
Parking Meter Fines	\$5,671.00	\$4,041.00	\$5,833.00	\$61,168.00	\$5,671.00	\$5,833.00
Other Parking Fines	\$6,510.00	\$5,938.00	\$5,218.00	\$87,356.00	\$6,510.00	\$5,218.00
Magistrate's Fines	\$7,055.70	\$5,401.50	\$4,970.02	\$89,405.18	\$7,055.70	\$4,970.02
Sub-Total Local Fines	\$19,236.70	\$15,380.50	\$16,021.02	\$237,929.18	\$19,236.70	\$16,021.02
Xerox Copy Fees	\$354.00	\$570.00	\$483.00	\$6,918.50	\$354.00	\$483.00
Boot Fees	\$0.00	\$0.00	\$75.00	\$500.00	\$0.00	\$75.00
Fingerprint Fees	\$50.00	\$80.00	\$60.00	\$1,220.00	\$50.00	\$60.00
Witness Fees	\$0.00	\$5.00	\$56.75	\$95.49	\$0.00	\$56.75
Dispatching Fees	\$0.00	\$0.00	\$500.00	\$11,700.00	\$0.00	\$500.00
Police/School Guard Reimbursements	\$8,479.36	\$4,058.33	\$3,001.16	\$65,375.29	\$8,479.36	\$3,001.16
Miscellaneous General Fund Income	\$0.00	\$0.00	\$141.00	\$493.00	\$0.00	\$141.00
Clerk of Courts - Fines & Restitution	\$519.16	\$376.44	\$597.51	\$11,288.36	\$519.16	\$597.51
Booking Center Fees	\$0.00	\$0.00	\$0.00	\$11,551.00	\$0.00	\$0.00
Soliciting Permit Fees	\$0.00	\$0.00	\$0.00	\$6,130.00	\$0.00	\$0.00
Alarm Fees	\$125.00	\$0.00	\$275.00	\$125.00	\$125.00	\$275.00
Amusement License Fees	\$8,200.00	\$0.00	\$600.00	\$14,800.00	\$8,200.00	\$600.00
Miscellaneous PD Equipment Income	\$278,589.49	\$26,006.49	\$0.00	\$351,338.40	\$278,589.49	\$0.00
Meter Rental Fees	\$290.00	\$1,073.00	\$36.00	\$13,142.00	\$290.00	\$36.00
Permit Parking Fees	\$42.00	\$30.00	\$51.00	\$1,134.00	\$42.00	\$51.00
Sub-Total Local Fees/Court Fines	\$296,649.01	\$32,199.26	\$5,876.42	\$495,811.04	\$296,649.01	\$5,876.42
Total Money Collected	\$315,885.71	\$47,579.76	\$21,897.44	\$733,740.22	\$315,885.71	\$21,897.44

for the month of January 2012

To: Mayor Ronald E. Silvis, Ph.D.
From: Chief Walter J. Lyons
Re: Comparison of Police and Financial Activities for January 2012

Scoflaws: 77 citations were issued for a total of \$1,155.00 in fines.
Amusement License: 6 licenses were issued.
Booted Vehicles: 1 vehicle was booted.
Warrants Served: 1 warrant was served.
Moving Citations: 106 citations were issued.

Truck Details: Trucks Stopped: 0
Trucks Inspected: 0
Trucks Shut Down: 0
Citations Issued: 0


Chief Walter J. Lyons
Greensburg Police Department

WJL/abm