

**CITY COUNCIL MEETING
MINUTES
Monday, April 14, 2008
7:00 p.m.**

Mayor Eisaman called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Johnson, Councilman Peterinelli, Councilman Tridico, Councilman Finfrock and Mayor Eisaman. City Solicitor, Timothy McCormick; and Fiscal Director/City Treasurer, Mary Perez were also present.

*****PLEDGE OF ALLEGIANCE*****Councilman Peterinelli

*****COMMENTS/BUSINESS FROM THE FLOOR*****

Rita Boynton, 504 Kenmore Avenue, Greensburg, PA. Ms. Boynton, "I've been here before on the Northmont Project. I came tonight to thank City Council, Representative Tangretti and Senator Regola for putting at least a light at the end of the tunnel for us in the area who have survived floods. I want to particularly thank Councilman Finfrock for really hearing our plea and getting things started in motion; at least cleaning things up for us. And, if Mr. Hoyle and the Street Department are involved, we thank them, too. You'll see a lot of neighbors over there checking on the creek very often, but I did want to thank you. One word of caution, because you have said you didn't hear from us and we've explained why there are many reasons for that, if I don't come or one of our neighbors doesn't come to every Council meeting, please don't think that the project or the problem has been resolved. May I please, please, strongly, strongly, urge that you continue to clean out the creek opening at Northmont Street after a big storm or periodically because that at least might save us until 2010 when the project is due to be completed. Thank you."

Mayor Eisaman, "Thank you, Mrs. Boynton. I have two things; one is I don't think we'll let \$3,000,000 sit there and not utilize it to our benefit, because we want to utilize it and complete the project, and the other thing is I think you should remember that City Administrator, Sue Trout, and Barb Ciampini, the Planning Director, were the ones that kept following up with Representative Tangretti and Senator Regola."

Ms. Boynton, "Thank you very much for all of that and I'm hoping the money will stay here this time. Thank you."

Mayor Eisaman, "Yes. Thank you."

Denny Fellers, 189 Silvis Farm Road, Greensburg, PA. Mr. Fellers, "I attended last month's Council meeting and brought up the Student Home Ordinance and some of its requirements and regulations, and I'll try not to take up as much time as I did last month. As of last month, Council was advised not to respond to my comments or any of my remarks due to the fact that I still had a 30-day time period to appeal the Zoning Hearing decision. Since that time, on March 26, 2008, my 30 days are up and I received official notice on that and I'm not appealing their decision. However, I am here tonight to ask City Council what their plans are in changing the ordinance to better suit the City of Greensburg property owners and the students. Over the past few months I've talked to other property owners that rent to students. Some of these properties have obtained the Student House Permit; some are in the decision process being either accepted or denied; and others are either unaware of the ordinance or are intentionally avoiding the ordinance. I know of one specific property on West Second Street that has a Student Home Permit. And this property is a multi-unit and it is eligible for at least four on-street parking permits. Since this property has obtained a Student House Permit, it is now only eligible for one on-street permit. I'm not quite sure how that is fair or what the logic is behind that. Luckily for this property owner his property is within walking distance of a public parking lot; unlucky is the fact that he now has to pay a monthly fee to lease spaces for his student tenants. This is just because they're students. Any other normal person could have an on-street permit. It seems a little crazy to me. I personally now have two properties that are currently for rent. These specific properties have been leased to college students for almost two years without incident. Over those two years I've been working with the City to try to obtain the permits. Obviously, I haven't. Under your current ordinance I can no longer rent these properties to students. However, most of the inquiries I get to rent these properties are students with jobs. The other people interested in renting my properties are on some kind of assistance or job list and can't afford the

rent. I don't understand why the only reason I have to turn away good people is because they're enrolled in a local university. I can rent my property to five young people who work in the local area. As soon as they decide to enroll in a college or local university I can no longer rent to them. I can't have them live in my property. The day they graduate from that university they can move back in and I can rent that property back to these people. I'm really confused about the ordinance and its effectiveness. Last month I made several suggestions for changing the ordinance to be more friendly and to improve the City of Greensburg as a whole. I suggested limiting the number of student homes on a 'per City ward' basis. I also recommended issuing students a different type of parking permit with an expiration date on it that coincides with the expiration date of their lease. Now is the time to start improving this current ordinance. In a letter I recently received from Barb Ciampini she stated she would discuss possible addendums to the current ordinance with the Mayor and Council. I would like to hear some discussion and some ideas you may have for improving the ordinance."

Mayor Eisaman, "The plan is within the next 30-45 days we're going to try and set up a meeting. I would also like to remind you for your comments and comments made in favor of it, we've also heard from at least a dozen people who are against student housing. Obviously if we sit down we have to get a mix of people of both opinions to work something out. So probably within the next 30-45 days I will try to set up a meeting with you."

Mr. Fellers, "You'll set that meeting up so I will be able to attend that meeting or will it be a closed-door meeting?"

Mayor Eisaman, "I will call you and set up a meeting with a group of people both for and against student housing."

Mr. Fellers, "Okay, and that's sometime within the next 30-45 days?"

Mayor Eisaman, "That is correct. Probably in the next week or two I'll try to figure out a couple dates to see when we can meet."

Mr. Fellers, "Okay, thank you very much."

Mayor Eisaman, "You're welcome."

Gene James, 524 North Maple Avenue, Greensburg, PA. Mr. James, "I'm very sympathetic with this fellow. I would just like to say when you schedule such a meeting may I ask that you invite me or invite perhaps representatives from the Academy Hill Historic District who also have an interest in this matter? Thanks."

Mayor Eisaman, "We will do that."

BIDS

- a. **Purchase of Reflective Ceiling for the Kirk S. Nevin Arena.** Ms. Trout, "We advertised for bids and we opened them on Tuesday, April 8th at 1:00 p.m. The Rink Manager; Fiscal Director, Mary Perez, and I reviewed all the bids that were received. One came in with no bid; one came in at \$46,780 and another one came in after the scheduled deadline. At this time we recommend Council reject all the bids for a variety of reasons. One being, we found out recently it may be possible we can obtain some grant funding in order to do this project. A grant application to the Department of Conservation and Natural Resources (DCNR) may be submitted by the 25th. We also found that if we are awarded that grant there is another type of system that may be more energy efficient for our use. So with those ideas in mind, I recommend we reject the bids."

	TOTAL BID
Rehcon Construction, Greensburg	<u>no bid</u>
Smeltzer Construction, Apollo	<u>\$ 46,780.00</u>

Councilman Johnson **MOVED** to **reject** the bids received for the ceiling at Kirk S. Nevin Arena, and Councilman Finrock **SECONDED**. No discussion. **All voted unanimously to reject the bids.**

Mayor Eisaman, "Do we have any kind of timetable that we're looking at?"

Ms. Trout, "If we were going to bid the project out again, it wouldn't be until next year. We only have a small window of opportunity to do that work."

Mayor Eisaman, "Based on the down time of the ice season?"

Ms. Trout, "Yes, and that bid of \$46,780 was way outside what we had originally budgeted for this project."

- b. **Purchase of 4-Wheel Drive Tractor for Mt. Odin.** Ms. Trout, “The advertised bid opening for the purchase of the tractor was also held on Tuesday, April 8th at 1:00 p.m. The Golf Course Superintendent and I reviewed the bids and we recommend Council accept the low bid from Maple Mountain Equipment in the amount of \$27,800.”

	TOTAL BID
Maple Mountain Equipment, Somerset	<u>\$ 27,800.00</u>
Krigger & Company, Gibsonia	<u>\$ 28,994.40</u>

Councilman Peterinelli **MOVED** to accept the low bid of \$27,800 from Maple Mountain Equipment for the 4-wheel drive tractor, and Councilman Tridico **SECONDED**.

Mayor Eisaman, “The financing of this will be voted on at a later point in the meeting?”

Ms. Perez, “Yes.”

No further discussion. **All voted unanimously to accept the bid.**

*****APPROVAL OF LAST MONTH’S COUNCIL MINUTES*****Councilman Tridico **MOVED** to approve the minutes from last month’s Council meeting, and Councilman Peterinelli **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****Councilman Finfrock **MOVED** to approve the bill list and pay the bills as the money becomes available. Councilman Johnson **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****REPORTS OF COUNCIL*****

Councilman Johnson, “Coming to the Kirk S. Nevin Arena later this month is a Children’s Consignment Sale. There will be clothes, games, toys, furniture and more for children. There will be over 200 vendors at the sale and the dates are Saturday, April 26, 2008 from 9:00 a.m.-4:00 p.m. and Sunday, April 27, 2008 from 10:00 a.m.-2:00 p.m. There is no admission fee. The Recreation Department summer program schedule is almost complete and will be advertised real soon. The registration for these programs will begin in May. The programs are Baseball Camp; Track and Field Camp; Soccer Camp; Tennis Clinic; and Volleyball Camp. If you have any questions please call the Recreation Office at 724-834-4880. Mt. Odin Golf Course announces that the Men’s Golf Association is looking for new members. The cost is \$45 which includes your enrollment in the USGA-GHIN handicapped system and makes you eligible to play in various events. Events are offered on Saturday and Sunday mornings. It’s a nice setting for a fun atmosphere for competitive golf for all skill levels. Please call the Pro Shop at 724-834-2640 for more information. The Veterans’ Memorial Pool season passes will go on sale beginning Monday, May 12, 2008 at the Recreation Office. Prices are the same as last year and we’re also offering some evening and Saturday times for selling passes. The opening day for the pool will be Thursday, June 5, 2008. That completes my report.”

Councilman Peterinelli, “Starting today the street sweeper began sweeping. The shift is from 4:00 a.m.-12 noon, Monday through Friday. Our mechanics removed the salt spreaders and snow plows; cleaned them up and put them in storage. The past several weeks the employees have been busy painting guardrails, handrails and post railings throughout town. We received a report that the asphalt plant is up and running. We’re going to start to do some alleys. The calls for the brush chipper have been sharply increased since the weather has become favorable. Homeowners are asked to place their cuttings at the curbside facing one way. Also we have had calls to pick up leaves. They have to be bagged and placed at the curb and they will be picked up. That’s it, Mayor.”

Councilman Tridico, “There will be a public meeting on April 30, 2008 at 7:00 p.m. regarding the status of the ongoing Transit Revitalization Investment District (TRID) study. The meeting will be held at the Westmoreland County Transit Authority. All are welcome to attend. Tomorrow, April 15, 2008, is the date the steel for the Seton Hill University Center will be delivered to the construction site. The Westmoreland Museum of American Art will host this year’s Farmer’s Market in their parking lot on North Main Street. The museum is closed on Tuesdays but their retail store will be open to coincide with the Farmer’s Market. The market will be held on Tuesdays from 3:00-6:00 p.m. during the growing season starting on May 6, 2008. That concludes my report.”

Councilman Finfrock, “As you recall last month I was getting a little nervous, but this month I have better news. Revenues are at 22% of the budget. This is the same as March 2007, so we’re exactly where we should be on the revenue side. Expenses are at 23% of budget. This is 1% lower than last year. So we’re running a little ahead of schedule. So Mary and the supervisors have done good. Keep up the good work.”

*****MAYOR’S REPORT*****

- a. Code, Fire and Police Reports.** Mayor Eisaman reviewed the Code, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. Presentation – Plaques of Appreciation.** Mayor Eisaman, “At this time it is City Council’s privilege to present plaques of appreciation this evening. On March 28th Michael Powers and Justin Yeagers, students at Seton Hill University, observed Officer DePellegrin engaged in a fierce struggle with a violent felon suspect who had, just moments before, entered a home and attempted to stab and cut a resident with a knife. Officer DePellegrin was at a point of exhaustion and nearly defenseless. These brave young men without fear for their own personal safety came to her aid and physically subdued the suspect. Without their decisive action, this incident could have escalated causing serious injury or worse to Officer DePellegrin. Responding officers controlled and handcuffed the suspect, placing him under arrest. It is my pleasure tonight, to be able to recognize their heroic efforts. At this time I would ask Michael, Justin, Officer DePellegrin and Chief Lyons to come up for a special presentation.”
- Chief Lyons, “Michael and Justin, it is our pleasure that we recognize your efforts in coming to the aid of a Greensburg Police Officer. Our officer was in a struggle for survival with a violent, felony suspect on March 28, 2008. Your decisive actions you took without indifference, hesitation or fear for your own personal safety may have prevented serious injury to our officer. Your deeds can only be considered heroic. We are proud to have Seton Hill University students such as the both of you learning, living and being part of our Community. This plaque is a token of our sincere appreciation and recognition that not everyone may have been willing to place themselves at risk to do the right thing.”
- Plaques were presented to Michael Powers and Justin Yeagers on behalf of the Mayor, City Council and the Greensburg Police Department recognizing their heroic efforts on March 28, 2008.
- Mayor Eisaman, “Thank you very much.”

*****ADOPTION OF BILLS AS ORDINANCES*****

Bill No. 3 as Ordinance No. 1968 – AN ORDINANCE OF THE CITY OF GREENSBURG AMENDING CHAPTER 5 ENTITLED, ‘ADMINISTRATION OF GOVERNMENT’ OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG. Ms. Trout, “Adoption of Ordinance No. 1968 deletes in its entirety Article X, entitled, ‘Employee Code of Ethics’. The contents of Article X have been updated and incorporated into the Personnel Policy Handbook for City employees.” Councilman Peterinelli **MOVED** to adopt Bill No. 3 as Ordinance No. 1968, and Councilman Tridico **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 3 as Ordinance No. 1968.**

*****COUNCIL APPROVAL*****

- a. Appointment to the Historical Architectural Review Board (HARB).** Ms. Trout, “Nancy Stewart is recommended for a 3-year term on the HARB until April 14, 2011.” Councilman Finfrock **MOVED** to approve the appointment, and Councilman Johnson **SECONDED**. No discussion. **All voted unanimously to approve.**
- b. Reappointments to the Parking Authority.** Ms. Trout, “Council approval reappoints Roxanne Fontanesi and Nat Pantalone to 5-year terms on the Authority until April 13, 2013.” Councilman Johnson **MOVED** to approve the reappointments, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve.**

- c. **Right-of-way Agreement between the City of Greensburg and EXCELA Health Westmoreland.** Ms. Trout, “Approval of the agreement grants the City rights-of-way for the creation of five (5) permanent easements at three (3) corners of the intersection of Spring Avenue and West Pittsburgh Street and two (2) corners at the intersection of Washington Avenue and West Pittsburgh Street for the purposes of placement, construction, operation and maintenance of traffic signals.”
Councilman Peterinelli, “When do they plan on putting them in?”
Ms. Trout, “They plan on letting the bid in May and within the year, depending on the contractor and the order of succession of the lights.”
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No further discussion. **All voted unanimously to approve the right-of-way agreement.**
- d. **Hiring of Full-time Recreation Worker.** Ms. Trout, “Tom Bell and I conducted interviews and we recommend Rudy Bohince be hired for the full-time Local 30 Union position at Mt. Odin Park. Rudy will be transferring from the position of full-time Certified Telecommunicator at the Police Department to Mt. Odin.”
Councilman Tridico **MOVED** to approve the hiring, and Councilman Johnson **SECONDED**. No discussion. **Councilman Finfrock abstained, and all others voted unanimously to approve the hiring.**
- e. **Hiring of Seasonal Recreation Workers.** Ms. Trout, “Council approval accepts the slate of seasonal employees as follows: at the pool, Leah Simoncelli, Leah Fontana and Kelli Pennesi are recommended to be hired as cashiers at the rate of \$7.15 per hour; James Simon, Martin Bowkley, Lukas Sundry and Steven Solochier as pool maintenance at \$7.15 per hour; Brandon Johnston, Christine Watson, Allison Pittler, Audra Burkley, Cassie Dudurich, Sarah Spiegel, Samantha Bower, Alyssa Loughran, Mychal Butler, Nathan Yasika and Trenessa Taylor at \$7.25 per hour; and Ron Silvis and Michele Cribbs as pool supervisors at \$8 per hour. In addition, Vincent Bonanno, Charles Hagy and Glenn Moyer return as Lynch Field Maintenance at \$7.15 per hour. At Mt. Odin Park, Stefanie Long, Nathan Snider and Ed Ambrose are recommended to be hired as Pro Shop employees at the rate of \$7.15 per hour and Luke Perry as Mt. Odin Summer Maintenance at \$7.15 per hour.”
Councilman Johnson **MOVED** to approve the hiring of the Seasonal Recreation Workers, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the hiring of the Seasonal Recreation Workers.**
- f. **Hiring of Full-time Certified Telecommunicator.** Ms. Trout, “Recommended by the Chief of Police, Council approval promotes Matthew Johnson from the part-time position of Certified Telecommunicator to full-time status filling the position vacated by Rudy Bohince. The promotion shall be effective retroactive to April 7, 2008 at the rate of \$13.92 per hour.”
Mayor Eisaman, “I noticed he’s a part-time certified telecommunicator, when he becomes full-time is there a difference between a full-time dispatcher and full-time certified?”
Chief Lyons, “Yes.”
Mayor Eisaman, “He has to get a different certification to become certified?”
Chief Lyons, “He’ll already be certified at the higher rate.”
Mayor Eisaman, “So the rate of \$13.92 represents the full-time certified telecommunicator?”
Ms. Trout, “That’s right.”
Councilman Johnson **MOVED** to approve the hiring, and Councilman Tridico **SECONDED**. No further discussion. **All voted unanimously to approve the hiring.**
- g. **Agreement between the City of Greensburg and the Department of Community and Economic Development (DCED) for Grant Funding under the Economic Advancement Program.** Ms. Trout, “Approval of the agreement accepts grant funding in the amount of \$25,000 under Contract No. C000031872 for the purpose of conducting a feasibility study for a full pitch soccer, lacrosse and field hockey facility.”

Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Johnson **SECONDED**. No discussion. **All voted unanimously to approve.**

- h. Purchase of a Rough Unit Mower for Mt. Odin Golf Course.** Ms. Trout, “Council approval is for the purchase of a Toro Groundsmaster 4500-D rough unit mower through State Contract Number 2420-01 from Turf Equipment and Supply Company. The local supplying and servicing distributor is E. H. Griffith, Inc. and the cost is \$44,958.”
Councilman Johnson **MOVED** to approve the purchase, and Councilman Finrock **SECONDED**.
Councilman Peterinelli, “I was at Mt. Odin today. The water company replaced all the cart paths they dug through and the next thing they will do is put the seed down. Mt. Odin is looking pretty good up there.”
No further discussion. **All voted unanimously to approve.**
- i. Finance Agreement between the City of Greensburg and Catalyst Capital Corporation.** Ms. Trout, “Council approval authorizes the Fiscal Director to enter into a 5-year lease with Catalyst Capital for the financing of the Toro Groundsmaster mower with 5 annual payments of \$9,817.97 and a \$1 buy-out at the end of the lease.”
Councilman Johnson **MOVED** to approve the finance agreement, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the finance agreement.**
- j. Finance Agreement between the City of Greensburg and Catalyst Capital Corporation.** Ms. Trout, “Council approval authorizes the Fiscal Director to enter into a 5-year lease for the financing of the 4-wheel drive tractor for Mt. Odin which was approved earlier and purchased from Maple Mountain Equipment. The lease consists of 5 annual payments in the amount of \$6,070.99 with a \$1 buy-out at the end of the lease.”
Councilman Johnson **MOVED** to approve the finance agreement, and Councilman Tridico **SECONDED**. No discussion. **All voted unanimously to approve the finance agreement.**
- k. Cash Management Services Agreement between the City of Greensburg and Citizens Bank.** Ms. Trout, “Council approval of the agreement is for enhanced online banking services including remote deposits, automated clearinghouse services, reporting and security procedures at no additional cost to the City.”
Mayor Eisaman, “This is an agreement where we will be scanning our deposits and e-mailing them to Citizens Bank?”
Ms. Perez, “Among other enhanced online banking features, yes, that’s one of them.”
Councilman Tridico **MOVED** to approve the agreement, and Councilman Finrock **SECONDED**. No further discussion. **All voted unanimously to approve the agreement.**
- l. Easement agreement between the City of Greensburg and the Property Owner of 435-437 South Maple Avenue.** Ms. Trout, “Approval is requested for a two-story frame building and porch that encroaches approximately 2.5 feet onto the City’s right-of-way on South Maple Avenue. In consideration of the sum of \$1.00, Council approval grants the property owner a permanent and perpetual easement subject to the sole purpose of maintaining the structure in accordance with all terms and conditions outlined in the agreement.”
Councilman Peterinelli **MOVED** to approve the easement agreement, and Councilman Johnson **SECONDED**. No discussion. **All voted unanimously to approve the easement agreement.**
- m. Authorization for the Mayor to Enter into an Agreement with Guardian Construction for the Troutman Annex on South Pennsylvania Avenue.** Ms. Trout, “Council approval will allow Guardian Construction full access to the property for a period of 5 months to create a business plan for possible redevelopment of the Troutman Annex.”
Solicitor McCormick, “This is in the form of an option agreement, which would grant Guardian Construction, who has been involved in redevelopment projects

such as this, exclusive access and control over the property for a period of 5 months and hoping at the end of their investigation the City and/or the Redevelopment Authority however it comes up will be in a position to convey the property to them for housing development purposes. The Mayor's concern is that we had previously entered into a similar arrangement with another entity and to do that if you remember the City actually conveyed their interest in the property to the Redevelopment Authority but the deal with the other entity never came forward. The Mayor wanted me to make sure that if the motion is forthcoming and approval of this option agreement is forthcoming it's contingent upon there being no title issues with the previous development which I don't anticipate but we do have to contact the Redevelopment Authority and make sure they have no issues with releasing the previous conveyance. That was done for the purpose of the other development deal which didn't go forward for any number of reasons that we don't have to go into here. I hope that lengthy explanation is understood by all."

Councilman Johnson, "Can we still vote on this tonight even though you haven't contacted the Redevelopment Authority yet?"

Solicitor McCormick, "Yes. If for some odd, obscure reason they would not go along with it, then we couldn't go through with the deal. Technically as we said here even though we have control of the property they're the technical owners of the property. They're probably going to have to be advised. We'll check it out. I'm sure there will be no problems, but the motion is contingent upon there being no title problems."

Councilman Finfrock, "Does the 5-month clock start tonight pending approval of this motion not pending the clearance?"

Solicitor McCormick, "It will probably start within the next week or so."

Councilman Finfrock, "It won't be held up while you search this out?"

Solicitor McCormick, "No."

Councilman Johnson **MOVED** to approve the authorization, and Councilman Finfrock **SECONDED**. No further discussion. **All voted unanimously to approve the authorization for the Mayor to enter into the agreement.**

- n. **Addendum to an Easement Agreement between the City of Greensburg and Hudson Holding Company, a/k/a Hudson Holding Company, L.P.** Ms. Trout, "Requested by Hudson Holding Company, Council approval amends the easement agreement dated December 12, 2005 in which a figure included on the original easement agreement referenced a contemplated 12,500 square-foot commercial building. The amendment to the agreement clarifies that the actual footprint of the building is 14,150 square feet and that the building includes a total 126,000 usable square footage. It's simply a correction."
- Solicitor McCormick, "These figures that are being corrected are provided by Hudson and I'm not sure how they discovered the exact figure was a little bit higher. Especially now that the building is built it doesn't affect our position as to the property, but we're just agreeing to the correction."
- Councilman Tridico, "Is that 126,000 accurate; it shouldn't be 12,600?"
- Ms. Trout, "No because the 12,500 going from the 14,150 is for the footprint of the building and the 126,000 goes up to include all the stories."
- Councilman Peterinelli **MOVED** to approve the addendum, and Councilman Tridico **SECONDED**. No further discussion. **All voted unanimously to approve the addendum to the easement agreement.**

*****WELCOME*****Councilman Peterinelli, "I would just like to welcome back our two ladies that always come to our Council meetings."

*****ADJOURNMENT*****Councilman Johnson **MOVED** to adjourn the meeting. **SECONDED:** Councilman Peterinelli. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:

Susan M. Trout, City Administrator