

**CITY COUNCIL MEETING MINUTES****January 8, 2024****6:00 p.m.**

Mayor Bell called the meeting to order at 6:00 p.m. City Administrator, Kelsye Hantz, took roll call with the following members present: Councilwoman Brumley, Councilman Mertz, Councilman Zappone, Councilman Finfrock, and Mayor Bell. City Solicitor, Zach Kansler, and City Treasurer/Fiscal Director, Trisha Hilderhoff, were also present.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\*****\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***

For the record, no one approached the podium to offer any comments or business from the floor.

**\*\*\*BIDS\*\*\***

**Golf Simulator.** Mayor Bell, "Bids were accepted until 3:00 p.m. on Thursday, January 4, 2024 for the purchase of a Foresight Golf Simulator for Mt. Odin Golf Course. Two bids were received. After review by the Fiscal Director and Golf Course Facilities Manager it is recommended that Council accepts the bid from Foresight Sports in the amount of \$30,400."

| Bidder                   | Bid Amount  |
|--------------------------|-------------|
| Foresight Sports         | \$30,400.00 |
| Technology International | \$32,100.00 |

Mayor Bell **MOVED** to accept the bid from Foresight Sports, and Councilwoman Brumley **SECONDED**. All voted unanimously to accept the bid from Foresight Sports.

**\*\*\*APPROVAL OF LAST MONTH'S COUNCIL MINUTES\*\*\***

Councilman Mertz **MOVED** to approve the minutes from last month's Council Meeting and Councilman Zappone **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***

Councilman Finfrock **MOVED** to approve the monthly bill list and Councilwoman Brumley **SECONDED**. No discussion. **Councilman Zappone abstained and all others voted to approve the monthly bill list.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Councilwoman Sheila M. Brumley**, "Thank you, Mayor, and good evening everyone. We are pretty much in the dog days of the rink season, heading up to the Laurel Tournament that will begin on March 8. We're in the process of setting up a lifeguard certification class, and contact employees to see who would be returning. The Spring 2024 Program registration is now open. Please visit our website ([www.greensburgpa.org](http://www.greensburgpa.org)) or social media pages ([www.facebook.com](http://www.facebook.com)) for a look at what we have to offer, and register today. That concludes my report."



**Councilman Donnie Zappone, Jr.,** "Thanks, Mayor. The New Year started off with a potential major snow event that was supposed to hit over this past weekend. Good thing this did not happen. Here in the City, we received 1.5 to 2 inches in total snow for the snow event. We dispatched eight vehicles for snow removal and salting, on Saturday in the early afternoon. The storm quickly covered roads within the first hour of the storm. This started approximately a little after Noon, and by 4:00 p.m. the roads were treated, and all was back to normal in the City. This is the second call out to salt streets this winter season. January marks the halfway point of the winter season. We started collecting Christmas trees as we have done in the past. January 2nd was the first day. As of today, we have collected 80 trees. We usually continue to get them until the end of the month. If you still have a tree that needs picked up, call the office (724-838-4344), and we will be glad to pick it up. Brush is also still being picked up. Today we began to take the Christmas lights down, along Main Street, and hopefully continue, and finish by the end of the week. The banners are going back up, as we take the decorations down. This concludes my report."

**Councilman Gregory Mertz,** "Thank you, Mayor. Hello, everyone. The City of Greensburg would like to welcome two new businesses to our Downtown. First, Rustic Smoke Candle Company at 20 West Second Street, and also, Stone Age Collections, at 139 South Pennsylvania Avenue. These are the new additions. The Organization Committee for the Active Transportation Plan will have their first meeting on January 11, at 3:00 p.m., in Council Chambers. Tonight, I will be asking Council to vote on item e on the agenda; its development of the Active Transportation Plan, a contract with Gibson-Thomas. They'll help with public outreach, and putting together professional services for this plan. This cost is \$20,000, and it will be covered by the Walkworks Grant that the City accepted the prior year. Zoning Hearing Board will not have a January meeting. The meeting was originally scheduled for January 17, but it was cancelled because there are no agenda items. However, the Planning Commission will still meet on January 24, at 5:00 p.m. here in Council Chambers. That will conclude my report."

**Councilman Randy Finfrock,** "Thanks again, Mayor. This is the end of the year budget; our budget results effected 2023. I think that people need to know that when you put a budget together, it starts 15 months before the end of the year. So, to come as close to budget as we did, is a credit to particularly Trisha, but also Kelsye, and all of the other Administrators and staff that work with the budget and keep it in line. Our expenses, as I said, were very close to our 100%, at 101%. We could have had 100%, if we wanted to kick some of the expenses into January, but we decided to take care of it in 2023. The reason for that is that the revenues were at 112% of the budget, and that budget surplus for another year will go into making our rainy-day fund greater than one million five dollars which is what the S&P likes to see for bond rating. So, again, kudos to everybody involved in the budget, and particularly the people who put it together, to make sure that it works. I like to thank everybody for doing that job."

**See the attached Fiscal Department Report.**

#### **\*\*\*MAYOR'S REPORT\*\*\***

**Planning and Development, Fire and Police Reports.** Mayor Bell reviewed the Planning and Development, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.



**\*\*\*ENACTMENT OF RESOLUTIONS\*\*\***

**Resolution No. 1373** - A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, DESIGNATING VOTING DELEGATES TO REPRESENT THE CITY OF GREENSBURG ON THE WESTMORELAND COUNTY TAX COLLECTION COMMITTEE (WCTCC). Mayor Bell, "The enactment of Resolution No. 1373 appoints Trisha Hilderhoff as the Primary Voting Delegate and Kelsye Hantz as the First Alternate Voting Delegate for the year 2024."

Councilman Finfrock **MOVED** to enact Resolution No. 1373, and Councilman Zappone **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1373.**

**Resolution No. 1374** - A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA APPROVING THE RECOMMENDATION OF THE CIVIL SERVICE COMMISSION TO AMEND THE CIVIL SERVICE RULES. Mayor Bell, "Enactment of Resolution No. 1374 approves changes to the Civil Service Regulations modifying the testing procedures to be a Police Officer."

Councilman Mertz **MOVED** to enact Resolution No. 1374, and Councilwoman Brumley **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1374.**

**Resolution No. 1375** - A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA APPROVING STREET ADDRESSING FOR COMBINED PARCELS WITHIN THE CITY OF GREENSBURG. Mayor Bell, "Enactment of Resolution No. 1375 assigns the address of 127 South Pennsylvania Avenue to tax map numbers 10-04-03-1-017, 10-04-03-1-033, and 10-04-03-1-032 which are already combined into one parcel."

Councilwoman Brumley **MOVED** to enact Resolution No. 1375, and Councilman Zappone **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1375.**

**\*\*\*COUNCIL APPROVAL\*\*\***

- a. **Authorization for the City to Order Road Salt through the Department of General Services (DGS) COSTARS Program for the August 2024-July 2025 season.** Mayor Bell, "Council approval authorizes the Fiscal Director, on the City's behalf, to secure the intent to participate online for the order of road salt through the DGS Statewide Contract. This contract is exempt from competitive bidding pursuant to Greensburg City Charter Section C-81(A)(8)."

Councilman Zappone **MOVED** to approve the authorization, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the authorization.**

- b. **Appointment of Vince Fontana to the Sewage Authority.** Mayor Bell, "Council approval appoints Vince Fontana to the Sewage Authority, with a salary of \$200 per month, for a five-year term ending December 31, 2028."



Councilman Mertz **MOVED** to approve the appointment, and Councilman Finfrock **SECONDED**. No discussion. **Mayor Bell opposed, but all others voted to approve the appointment. Motion carries.**

- c. **Purchase of 2023 Ford Police Interceptor Utility in the Police Department.** Mayor Bell, "Council approval accepts the purchase of a 2023 Ford Police Interceptor Utility, from Laurel Auto Group in Windber, in the amount of \$37,980 under COSTARS Contract Number 013-E22-248, Vendor Number 178949. This is a budgeted purchase from the 2022 GO Note to replace car 3-10 and is exempt from bidding pursuant to Greensburg Charter Section C-82(A)(8)."

Councilman Finfrock **MOVED** to accept the purchase, and Councilman Zappone **SECONDED**.

Councilman Mertz, "This is a Ford Explorer, right?"

Mayor Bell, "Yes."

**All voted unanimously to accept the purchase.**

- d. **Purchase of Dump Bed in the Department of Public Works.** Mayor Bell, "Council approval accepts the quote from A&H Equipment to replace the dump bed for Truck 4404 in the amount of \$34,397 under COSTARS Contract Number 025-E22-458, Vendor Number 143420. This is a 2024 budgeted purchase from the Motor Tax Fund and is exempt from bidding pursuant to Greensburg Charter Section C-82(A)(8)."

Councilman Zappone **MOVED** to approve the purchase, and Councilwoman Brumley **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- e. **Development of Active Transportation Plan by Gibson-Thomas Engineering.** Mayor Bell, "Council approval accepts the outline for the Active Transportation Plan in which Gibson-Thomas Engineering will work with the City on public outreach, meetings with stakeholders, reviews of relevant studies related to Active Transportation Plans in the region, key agency interviews and the final preparation of the City's Active Transportation Plan. The cost for this service is \$20,000 which will be paid for using Walkworks grant funds and is exempt from bidding, as a professional service, pursuant to Greensburg Charter Section C-82(A)(4)."

Councilman Mertz **MOVED** to accept Gibson-Thomas' Development of the Active Transportation Plan and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to accept Gibson-Thomas' Development of the Active Transportation Plan.**

- f. **Slate of Project Recommended by the Planning Commission for Issuance of Certificates of Appropriateness.** Mayor Bell, "There are three items on tonight's agenda for Council approval: In the Downtown District, Craig Chin is the applicant for a façade update at 211 South Pennsylvania Avenue; Blue Sky Sign, on behalf of Invisible Man Brewery, is the applicant for signage at 112 North Pennsylvania Avenue; and Keith Lisk, on behalf of Nico's Bakery & Café, is the applicant for signage at 132 South Pennsylvania Avenue."

Councilman Mertz **MOVED** to accept the slate of projects, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to accept the slate of projects.**



- g. **Amendment to the Non-Uniform Pension MMO for 2024.** Mayor Bell, "Council approval amends the Non- Uniform Pension MMO amount for 2024 decreasing the payment to \$297,239. This is a \$1 decrease from the amount previously approved in September and is due to a rounding error when calculating the MMO compared to the PMRS 2024 MMO Bill Summary."
- Councilman Finfrock **MOVED** to approve the amendment, and Councilwoman Brumley **SECONDED**. No discussion. **All voted unanimously to approve the amendment.**
- h. **Proposal from Mr. Magic Car Wash.** Mayor Bell, "Council approval accepts the proposal from Mr. Magic Car Wash, in the annual amount of \$2,887.20, for the washing of 15 Police Vehicles."
- Councilman Finfrock **MOVED** to accept the proposal, and Councilwoman Brumley **SECONDED**. No discussion. **All voted unanimously to accept the proposal.**
- i. **Approval of Insurance Settlement.** Mayor Bell, "Council approval accepts the City's insurance carrier's settlement of the slip and fall incident alleged by Ms. Mowry in relation to the fall that occurred in an alley in January 2022, in return for an executed full and final release. Insurance will be paying the settlement amount of \$90,000."
- Councilman Finfrock **MOVED** to accept the settlement, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to accept the settlement.**
- j. **Lease Agreement between the Borough of South Greensburg and the City of Greensburg Recreation Department.** Mayor Bell, "Council approval accepts the terms of the agreement for use of the Borough's Sheridan/Jamison Fields for the spring and fall soccer seasons with a fee of \$1 for the 2024 season."
- Councilwoman Brumley **MOVED** to accept the agreement, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to accept the agreement.**

\*\*\*ADJOURNMENT\*\*\*

Mayor Bell **MOVED** to adjourn the meeting and Councilman Finfrock **SECONDED**. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:



Kelsye Hantz, City Administrator

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