

**CITY COUNCIL MEETING
MINUTES
Tuesday, November 13, 2018
7:00 p.m.**

Mayor Bell called the meeting to order at 7:00 p.m. City Administrator, Kelsye Milliron, took roll call with the following members present: Councilwoman Lennert, Councilman Mertz-via phone, Councilman Zappone, Councilman Finfrock, and Mayor Bell. City Solicitor, Bernard McArdle, and City Treasurer/Fiscal Director, Colleen Gain, were also present.

*****PLEDGE OF ALLEGIANCE***** Mayor Bell

*****PROCLAMATION***** ‘Small Business Saturday’ – see attached.

*****BIDS*** Asbestos, Abatement, Demolition and Site Clearance for Three (3) Properties in the City of Greensburg.** Mayor Bell, “Bids were accepted until 10:30 a.m. on Friday, November 9, 2018 and reviewed by the City Administrator and Fiscal Director at 2:15 p.m., and their recommendation is for the City to accept the lowest bid from Eveready Contracting, LLC in the amount of \$23,400.”

<u>Bidder</u>	<u>Bid Amount</u>
Eveready Contracting, LLC, Apollo, PA	\$23,400
Lutterman Excavating, LLC, Greensburg, PA	\$39,950

Councilman Zappone **MOVED** to approve the bid from Eveready Contracting, LLC, and Councilwoman Lennert **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****COMMENTS/BUSINESS FROM THE FLOOR*****

For the record, no one approached the podium to offer any comments or business from the floor.

*****APPROVAL OF LAST MONTH’S COUNCIL MINUTES*****

Councilman Finfrock **MOVED** to approve the minutes from last month’s Council Meeting, and Councilwoman Lennert **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****

Councilman Finfrock **MOVED** to approve the bill list and pay the bills as the money becomes available, and Councilwoman Lennert **SECONDED**. No discussion. **Councilman Zappone abstained and all others voted to approve the monthly bill list.**

*****REPORTS OF COUNCIL*****

Councilwoman Lennert, “Thank you Mayor, and good evening everyone. We would like to congratulate Greensburg Recreation Junior Football Team for winning the PAC 6 Championship

this year. This is for the ages of 9 and 10-year-olds that played in that division. We would also like to thank all of the boys and girls that participated in our fall sports programs. A wonderful thank you to our Greensburg Volunteer Fire Department, the Greensburg Salem Marching Band and the Trick-or-Treaters that came out to participate in our Halloween Parade held at Lynch Field on October 31st. That concludes my report today.”

Councilman Mertz, “I wish I could be there with everyone. I am glad that I could join you via telephone, so thank you for giving me the opportunity to read my report. Our leaf removal program has been underway since October 15, with at least one truck circulating neighborhoods each day. On October 24, we added a second truck in neighborhoods. During this time leaves were at a minimum. The weekend of November 2, leaves started falling heavily. The Street Department continued with having two trucks out all last week, including a half day Friday, until the leaf machines could not continue. Due to all of the rain, the leaves were so wet the machines kept getting clogged. Starting today all three large dump trucks will be aggressively attacking leaves daily. The Street Department has received numerous calls about leaves. Please be patient. We are trying to stick closely with the schedule as much as possible. Usually, the leaves fall in a slow, manageable time. This year that did not happen. We will get all of the leaves up, as time permits. Again, we ask residents that have leaves to please be patient. As a reminder, please do not cover your brush with leaves. The vacuums are designed for leaves, not sticks and rocks. This can cause serious damage to internal parts and may not be able to be fixed right away. This means less leaves will be picked up until the machines are repaired. Pothole season is upon us, yet again, please call Public Works office to report any potholes in your neighborhoods. Brush pick up will also continue, you are reminded that we no longer pick up material that has been placed into plastic bags. Please place anything that needs to be bagged into a biodegradable paper bag that are available at any hardware store in the area. The Street Department crew will not pick up any plastic bags. Four trucks have been fitted with salt spreaders just in case winter comes earlier than we all have hoped for. This will allow us to handle any amount of snow and ice accumulation. It is November and anything can happen. Finally, the gas company contractor completed the paving of Fourth Street; Maple Avenue; part of Northmont Street; Kenneth Street; and the nearby section of Main Street; the section of Maple Avenue between Tunnel Street and Otterman Street; and lastly, Bach Avenue off of Brewery Lane. Thank you, Mayor, thank you everyone. That concludes my report.”

Councilman Zappone – See attached Planning and Development Report.

Councilman Finfrock – See attached Fiscal Department Report. Councilman Finfrock continued, “We are in the process, in the next few minutes, of introducing four new ordinances all of which pertain to the budget. The first one has to deal with the actual tax rate itself, the second with fees, the third is the Wage Ordinance, and the fourth is the final budget itself. As far as taxes are concerned, that’s the one that most people are interested in, if you pull out your budget bill from 11 years ago and look at it, it is the same number. So we have gone 11 years in a row, now, without increasing taxes on the City’s part. Again, we were able to pull that off and congratulations to everybody involved: the supervisors, the administration and to everybody else who is involved with the budget for allowing us to go 11 straight years without a tax increase. Most municipalities that are landlocked like we are, are restricted with what we can do with opportunities to develop or to grow or to expand. When they promise no tax increase, they

always have to get you someplace else because expenses go up. While we are not raising taxes, you might wonder where we are going to get you. It is not going to be in services. Every service that we offered in 2018 we will continue to offer in 2019, and there will be no additional charge for those services. We are not going to cut programs, every program we offered in 2018 will be offered in 2019. We are not going to reduce staff, there will be no budgetary layoffs as a result of our budget so we are in fairly decent shape. The last thing is, ok, you are going to get us on parking. No, we are not. Parking will remain the same as it was before. The only fees that will change are a golf cart fee that will go up \$1.00 or \$2.00 depending on how many holes you play, we are going to have some reductions in the food truck fee, and we are going to have a reduction in a couple of other things that we do. We are eliminating the follow-up visit on failed health inspections. We are actually going to be reducing the total number of fees with very little adjustments in there. So we are in relatively decent shape. Things are not as perfect as that report may sound. We did take a major hit this year. For those of you who are aware of it, we have an MMO bill which stands for Minimum Municipal Obligation that involves our pension plan. Our pension plan went up \$400,000.00 this year. That is a huge increase. When we last had to do this, it resulted in numerous layoffs, and a large tax increase. Because of the financing that we have done, we have said this for many years now, that we kind of navigated through an iceberg infested body of water thinking that we were in great financial shape and we were. We still, kind of, are. We were able to absorb this \$400,000.00 hit with no increase in taxes and we are not cutting any services or people as a result of it. We cannot take a second one of these but we can absorb this without any problems. We have to adjust the mix of our taxes, but we do not have to raise them. The reason why it went up \$400,000.00 is that there are several reasons for it. The main one is over the last couple of years we have taken a third of our police force and moved them from contributors to the other side of the table where they are now withdrawing funds from that. We didn't increase our police force to the extent where we are overcoming that withdrawal rate so we have this huge amount of withdrawals that we need to cover. That is the main reason, there are others, but that is the main reason why the MMO went up \$400,000.00. I mentioned to Jacob last week when he asked if there was anything new and exciting in the budget, I said 'No. It is kind of a boring budget'. For the most part that is true. There are a couple of other things that we are going to do and we are going to roll out and look for some different ways of doing things. When my daughter graduated from college several years ago, I said, 'Now, you can come home'. Then she said, 'Why? Why would I come to a place that is just where old people go to die?' There was a lot of truth to that because we are an older City and we have not changed a whole heck of a lot. I remember coming down the hill from school and going to Troutman's and riding the moving stairs because that was really new and really neat. If you go to Royer's and buy shoes they would put your money in pneumatic tube thing, and off it went with the receipt. It was really cool. You would go to Murphy's for a Coke and a Hamburger, all of that is gone. That is the way a City dies, is that they do not acknowledge those things are gone, they are not coming back. You have to make some changes. Now we are making some changes to our budget. If you are going to make some changes that are going to try to draw people into you, you try and make it a different City. You, kind of, have to put some money where your mouth is. Everybody can talk a good game, but you have to finance these things. There are three areas I want to very briefly talk about, the first one is in recreation. Most of you are aware that we are putting a large sum of money into our swimming pool. About 55 years ago when that pool opened, it was a great thing to have. I spent lots of summers in that pool. Digging a hole and throwing water into it and calling it a swimming pool is kind of, so

what, anyone can do that. We have moved to a society where people have their own pools now. The demand on a pool is not as great as it once was. We have decided that we are going to not just make it a swimming pool, but make it a place to go. The pool will still be there. It will have a different point of entry; a different style of entry; it's going to have a splash pad; and there will be a lot of features that weren't normally associated with the pool. We are trying to make it into an amenity that people will say, 'I do not mind living in Greensburg, and we have this great feature'. That is one thing. We are also going to move toward something else in the recreation area. The kids that go to the pool and go to the rink kind of live attached to these things. That makes me crazy, but that is the way of life. So, we are going to go to a wireless set up so that those kids can access their Instagram, their Snapchat, or whatever it is that they are on this week. We are going to move towards that. Hopefully, that will be in place for this year. There is a cost to it, but that can be offset by adding three people a week that use these facilities. It is really not that big of a deal but it is something new and something that addresses the current generation and something that is not associated with the past. The second thing I want to talk about is we have a situation, like older municipalities that we have some blight conditions. Blight is an infestation that does not just grow arithmetically, in other words, you do not get a blighted property here, then one over here and one over here. Blight grows geometrically, so in other words, if this property isn't worth anything then the property on either side of the property says, 'Why should I maintain mine'. So we have gone from one piece of blighted property to three pieces of blighted property. That is not going to happen here. We have declared war on blight. We have just approved demolition of three more pieces of property. If you come here and want to invest in the City that is great, we welcome you and want you to be here. You better take care of the property. If you are not, and we cannot afford to tear down the building, you will be fined for that. We have accumulated several thousands of dollars in fines. What we do with those funds, we could just dump it into the general fund, and do nice, cool things with it. That is kind of a lazy way of doing it, and I give Barb Ciampini some credit. She came up with a plan, if we tear down these places, it leaves these holes. So you have vacant property there, which isn't a whole lot better than the blighted piece of property that was there to begin with. Barb came with the idea to design some infill housing. Who's going to invest in that because Ozzy and Harriet are gone, the Cleavers aren't moving next week, and father doesn't know best anymore? The fact that most of you don't know those references is kind of amusing to me. We have to attract new people to move into this City. Barb came up with the idea: Why don't we cover their soft costs? This will encourage them to build this style of house that fits into this infill property and go from there. We thought this was a great idea. Again, you have to fund that, we have to put some money into that. So those fines that I was talking about, a piece of that, will be used for people to build a new home. All they have to worry about is getting a construction loan. We will take care of most of the other costs with that. Hopefully, that will encourage people to move into the City. Nobody else is doing that. People are looking at us. We are Greensburg and we expect people to look at us. That's what they are going to do. The third thing, I don't know if I should announce this or not, but I am going to go ahead and do it anyway because if I make a big deal out of it then you can back away from it. Tacking on to what Barb has suggested for residents, why can't we do it for businesses? We have Pennsylvania Avenue, we have Main Street, and there are some vacant properties there. Why can't we do the same thing for businesses? So what we would like to do is cover some of the soft costs that a business would incur if they were to assume control of a building and change the use. I know people are going to say, 'Why can't you just relax all of your rules'. We could do that. If you go into a new restaurant, and you sit

down for dinner, then the floor can't support the table and you end up in the basement, then that is not a good thing. We do not want that to happen. We are not going to change those rules. We are going to provide soft cost reimbursement that will help you design the place, get your plans drawn up correctly so that you can incur those costs and we will reimburse you at the time of closing. The details are not all finalized, but we are really close to putting that into place. Hopefully, we will be able to do that shortly, and the trick is, we want to do that to draw new people into the City. We do not want to be competing with existing businesses, we want to enhance the attendance downtown, and we do not want to hurt existing structures. So we are not going to take the existing pie and just divide it up into smaller pieces, we want to make the pie bigger. Any business, any organization that wants to do something like that will go to expand the pie, we will look at on a case by case basis and we will try to help you out with your soft costs. Nobody else is doing this. We are going to try that and see how that works. That is where we stand on the budget. We will introduce those Bills in the next few minutes, we will vote on it in December and hopefully, we will move forward and become a nice, viable City again. By the way, there is no tax increase this year. I want to say that again, for the 11th straight year, we are in decent shape. Thank you."

*****MAYOR'S REPORT*****

a. Planning and Development, Fire and Police Reports. Mayor Bell reviewed the Planning and Development, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.

b. The 27th Annual Holiday Parade. Mayor Bell, "The holiday season kicks off in the City of Greensburg this Saturday, November 17, 2018, with the annual Holiday Parade beginning at noon. Starting at the museum on North Main Street the parade will continue south to Fourth Street. The Grand Marshals to be honored are K9 Officers Dax and Falco. Hope to see everyone there as the City rings in the holidays."

*****ENACTMENT OF RESOLUTIONS*****

Resolution No. 1270 – A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, SUPPORTING THE COUNTY'S COMPREHENSIVE PLAN, 'REIMAGINING OUR WESTMORELAND'. Mayor Bell, "Enactment of Resolution No. 1270 supports the County's Plan identifying seven strategic, core objectives for action designed to create a more competitive County to live, work, invest and visit."

Councilman Zappone **MOVED** to enact Resolution No. 1270, and Councilman Finfrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1270.**

Resolution No. 1271 – A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE BRIDGE INVENTORY AND INSPECTION REIMBURSEMENT AGREEMENT, NO. R18120011, BETWEEN THE CITY

OF GREENSBURG AND THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION. Mayor Bell, "Enactment of the Resolution is for the City Administrator to execute the reimbursement agreement for the total cost of \$134,781.24 split 80/20 between the Federal Government, \$107,824.99, and the City of Greensburg, \$26,956.25."

Councilman Mertz **MOVED** to enact Resolution No. 1271, and Councilman Zappone **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1271.**

*****INTRODUCTION OF BILLS*****

Bill No. 2 -2018 – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR CITY PURPOSES FOR THE YEAR 2019. Mayor Bell, "Introduction of the Bill sets forth the proposed Tax Rate for the year 2019."

Bill No. 3 -2018 – AN ORDINANCE AMENDING CHAPTER 151 KNOWN AS 'FEES' OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG, CHANGING AND/OR ADDING CERTAIN FEES AND/OR LANGUAGE FOR CERTAIN CITY SERVICES. Mayor Bell, "Bill No. 3-2018 introduces proposed fee changes for the year 2019."

Bill No. 4-2018 – AN ORDINANCE OF THE CITY OF GREENSBURG FIXING THE NUMBER OF OFFICERS AND EMPLOYEES OF ALL DEPARTMENTS OF THE CITY OF GREENSBURG AND RATES OF COMPENSATION THEREOF FOR THE YEAR 2019. Mayor Bell, "The Bill introduces proposed wages for City employees for the year 2019."

Bill No. 5-2018 – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR SPECIFIC PURPOSES FOR THE CITY GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 2019. Mayor Bell, "The introduction sets forth the proposed 2019 Budget of all City funds."

*****COUNCIL APPROVAL*****

- a. **Hiring of Seasonal Recreation Department Employees.** Mayor Bell, "Council approval accepts the hiring of Emma Uhall as a Skating Instructor at a rate of \$10 an hour, Kristy Hostetler at the Kirk S. Nevin Arena Snack Bar at a rate of \$8.50 an hour, and Anthony Rendulich as a Skate Guard at a rate of \$7.25 an hour for the 2018-2019 Skating Season effective today."

Councilwoman Lennert **MOVED** to approve the hiring of the Seasonal Recreation employees, and Councilman Finrock **SECONDED**. No discussion. **All voted unanimously to approve the hiring of the Part-time Seasonal Recreation employees.**

- b. **Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness.** Mayor Bell, "There are three items on tonight's agenda for Council approval. In the Historic, Downtown & Gateway Districts, Bob Gonze, Blue Sky Signs, is the applicant for signage for 'Big Brothers, Big Sisters', at property located at 106 North Main Street, owned by the Westmoreland Cultural Trust, and Ed Wagner, III, is the applicant for the addition of a ramp at property located at 139 North Main Street owned by Trinity United Church of Christ. In the Gateway District, Taylor Kalasky is the applicant for signage for 'Yumzio's Bistro' at property located at 640 North Main Street owned by Barry DeBone."

Councilman Zappone **MOVED** to approve the Slate of Projects recommended for Issuance of Certificates of Appropriateness and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the slate of projects.**

- c. **Parking Lot Lease between the City of Greensburg and the Keystone Free Will Baptist Church.** Mayor Bell, "Council approval accepts the terms of the parking lease for the City-owned property located by the current Coal AC Club for a 10-year period until December 7, 2028. The lease includes a \$1,250 annual lease fee for the first five years of the contract with an increase to \$1,500 for each of the remaining five years of the lease."

Councilman Zappone **MOVED** to approve the lease agreement, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the lease agreement.**

- d. **Dog Law Enforcement Professional Service Agreement between the City of Greensburg and Hoffman's Boarding Kennels.** Mayor Bell, "Council approval renews the agreement effective January 1, 2019 through December 31, 2019. The monthly fee is increased \$5 to \$300. Five dollar increases are also included on fees charged per stray feline and per litter raising these fees to \$75 and also are applied to emergency on-call weekend, evening and holiday rates at \$85 per call."

Councilman Finfrock **MOVED** to approve the agreement, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- e. **Approved Greensburg Volunteer Fire Department (GVFD) Membership Roster.** Mayor Bell, "Council approval accepts the updated roster and slate of approximately 308 members including Reserve Members."

Councilman Finfrock **MOVED** to approve the roster, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the roster.**

- f. **Local Share Assessment Agreement between the City of Greensburg and Westmoreland Transit Authority.** Mayor Bell, "Council approval accepts this year's local share assessment which is based on population, population density, and the number

of bus trips in each community. This year's assessment for the City for Fiscal Year 2018-2019 is \$12,678.75, which is the same as last year's assessment."

Councilman Zappone **MOVED** to approve the agreement, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- g. Change Order No. 2 for Golon, Inc.** Mayor Bell, "Council approval accepts the Change Order for an increase of \$1,917.10 bringing the total contract price to \$318,887.86 for the Veterans' Memorial Pool Renovations. This Change Order is necessary for the addition of a drop ceiling in the unisex bathroom."

Councilwoman Lennert **MOVED** to approve Change Order No. 2, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve Change Order No. 2.**

- h. Change Order No. 3 for Golon, Inc.** Mayor Bell, "Council approval accepts Change Order No. 3 for an increase of \$77,280.86 bringing the total contract price to \$396,168.72 for the Veterans' Memorial Pool Renovations. Change Order No. 3 is necessary for the installation of concrete retaining walls."

Councilwoman Lennert **MOVED** to approve Change Order No. 3, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve Change Order No. 3.**

- i. Mt. Odin Golf Course New Membership Special.** Mayor Bell, "Council approval authorizes the Facilities Manager to run the following 2019 Golf Membership Special beginning November 14, 2018 for new members: purchase a 2019 Golf Membership by December 31, 2018 and receive 10% off the cost of the membership and free golf throughout the remainder of the 2018 Golf Season."

Councilwoman Lennert **MOVED** to approve the New Membership Special, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the New Membership Special.**

- j. Business Soft Cost Grant Program.** Mayor Bell, "Council approval accepts the terms of the grant program designed to strengthen the City's business base and stimulate growth by providing incentives to qualifying new or expanding businesses located in the City's Downtown and Gateway Districts."

Councilman Mertz **MOVED** to approve the Soft Cost Grant Program, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the Soft Cost Grant Program.**

- k. Bridge Inventory and Inspection Activity Reimbursement Agreement (R18120011).** Mayor Bell, "As explained earlier under the enactment of Resolution No. 1271, Council

approval authorizes the City to enter into the agreement for the City's 20% share of \$26,956.25."

Councilman Mertz **MOVED** to approve the agreement and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

1. **Change Order No. 1 for Whitby Plumbing & HVAC, LLC.** Mayor Bell, "Council approval accepts the Change Order for an increase of \$1,490 bringing the total contract price to \$244,690 for the Veterans' Memorial Pool Renovations. The Change Order is for the installation of an ADA compliant shower in the unisex bathroom."


Councilwoman Lennert **MOVED** to approve Change Order No. 1 and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve Change Order No. 1.**

*****ADJOURNMENT*****

Mayor Bell, "Before I adjourn the meeting I just want to wish everybody a Happy Thanksgiving. If anybody is traveling, please be safe, and return to Greensburg safe. Thank you for attending tonight."

Mayor Bell **MOVED** to adjourn the meeting and Councilwoman Lennert **SECONDED**. Unanimously all voted in favor to **adjourn**.

RESPECTFULLY SUBMITTED:



Kelsye A. Milliron, City Administrator

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**CITY OF GREENSBURG
PROCLAMATION**

WHEREAS, the City of Greensburg, Pennsylvania, celebrates its local small businesses and the contributions they make to the local economy and community; according to the United States Small Business Administration there are currently 30.2 million small businesses in the United States, and they represent 99.7 percent of all businesses with employees in the United States, responsible for 65.9 percent of net new jobs created from 2000 to 2017; and

WHEREAS, small businesses employ 47.5 percent of the employees in the private sector in the United States; and

WHEREAS, according to 90 percent of consumers in the United States, 'Small Business Saturday' has had a positive impact on their community; and

WHEREAS, an estimated 89 percent of consumers that are aware of 'Small Business Saturday' said the day encourages them to 'shop small' all year long, and 73 percent of consumers who 'shopped small' at independently-owned retailers and restaurants on 'Small Business Saturday' did so with friends or family; and

WHEREAS, the chief reason for consumers aware of the day to shop and dine at small, independently-owned businesses was to support their community; and

WHEREAS, the City of Greensburg supports its local businesses that create jobs and boost the local economy while preserving our community; and

WHEREAS, advocacy groups as well as public and private organizations across the Country have endorsed the Saturday after Thanksgiving as 'Small Business Saturday'.

Now, Therefore, I, Robert L. Bell, Mayor of the City of Greensburg, Pennsylvania, do hereby proclaim:

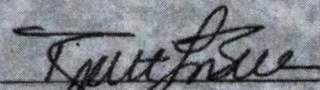
**November 24, 2018,
AS
'SMALL BUSINESS SATURDAY'
IN THE
CITY OF GREENSBURG, PENNSYLVANIA,**

and I urge the residents of our community and communities across the Country to support small businesses and merchants on 'Small Business Saturday' and throughout the year.



IN WITNESS WHEREOF,

I have hereunto set my hand and caused the seal of the City of Greensburg to be affixed this 13th day of November, in the Year of Our Lord, Two Thousand Eighteen.


Robert L. Bell, Mayor

NOV BILL LIST - 2018

GENERAL FUND

DEPARTMENT 1	\$ 26,857.87
DEPARTMENT 2	\$ 16,558.73
DEPARTMENT 3	\$ 17,486.34
DEPARTMENT 4	\$ 67,559.02
DEPARTMENT 5	\$ 32,469.09
TOTAL	\$ 160,931.05

COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 13,624.50
2016 GO NOTE	\$ 63,314.80
2017 GO NOTE	\$ 1,574.73
PARKING REVENUE FUND	\$ 13,285.09
POLICE EQUIPMENT FUND	\$ 866.00
FIRE DEPARTMENT CAPITAL EQUIPMENT	\$ 8,000.00
HUTCHINSON PARKING GARAGE FUND	\$ 4,175.85
SUBTOTAL OF ALL OTHER FUNDS	\$ 104,840.97
TOTAL OF GENERAL AND ALL OTHER FUNDS	\$ 265,772.02

City Council Report

13 Nov18

From the Planning & Development Department



Good evening!

The City of Greensburg's Planning & Development Department puts forth the following information:

1. The demolition contract includes the following three (3) properties:
536 Jack Street
552 Ridgeway Avenue and
538 West Otterman Street

There will be a second bidding process to include five (5) additional properties in late December or early January.

2. One of the Westmoreland County Land Bank properties was sold last month. 207 Winding Way is now back on the tax rolls. The new owner is planning to build on the site in the next couple of years.

In the words of — Daniel Burnham “Make big plans; aim high in hope and work, remembering that a noble, logical diagram once recorded will not die.”

This concludes my report.

CITY OF GREENSBURG
GENERAL FUND REVENUES
FY 2018

REVENUES	BUDGET 2018	BUDGET 2017	AUGUST 2018	SEPTEMBER 2018	OCTOBER 2018	TOTAL 2018	TOTAL 2017	% of Budget	% from 2017
CHARGES FOR SERVICES									
Cable Franchise	285,000.00	285,000.00	0.00	0.00	71,240.84	288,340.67	304,596.34	101%	107%
Greensburg Recreation	123,670.00	88,570.00	8,790.00	4,395.00	5,675.00	82,798.91	83,724.29	67%	95%
Mt. Odin Golf Course	392,950.00	347,900.00	47,201.45	29,107.13	22,362.64	354,817.13	319,106.01	90%	92%
Nevin Arena Ice Rink	331,700.00	349,350.00	17,385.00	13,213.82	95,929.67	257,190.47	259,853.77	78%	74%
Mt. Odin - Reservations	12,875.00	18,800.00	550.00	125.00	0.00	10,575.00	12,800.00	82%	68%
Veterans Memorial Pool Revenues	120,785.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0%	100%
Concession Leases	3,500.00	7,000.00	0.00	0.00	0.00	3,100.00	5,200.00	89%	74%
Police Wage Reimbursement	50,000.00	56,500.00	0.00	1,775.00	6,980.32	49,714.73	45,027.20	99%	80%
Sanitation Contract	80,000.00	80,000.00	6,666.67	6,666.67	6,666.67	67,333.37	66,676.70	84%	83%
Site Plan and Hearing Fees	19,350.00	22,150.00	3,650.00	2,770.00	2,620.00	23,675.00	20,985.00	122%	95%
Subtotal Charges for Services	1,419,830.00	1,257,770.00	84,243.12	58,052.62	211,475.14	1,137,545.28	1,120,469.31	80%	89%
FINES / FORFEITS									
Lien Letter	5,500.00	5,500.00	720.00	720.00	520.00	5,920.00	4,720.00	108%	86%
Police Fines	250,225.00	283,000.00	27,951.27	27,184.91	23,534.10	252,721.99	216,676.07	101%	77%
Clerk of Courts Fines and Restitution	18,000.00	18,000.00	2,965.65	2,310.83	2,178.69	19,439.18	11,049.50	108%	61%
Subtotal Fines / Forfeits	273,725.00	306,500.00	31,636.92	30,215.74	26,232.79	278,081.17	232,445.57	102%	76%
INTERGOVERNMENTAL									
Beverage Licenses	8,700.00	8,700.00	0.00	0.00	16,400.00	16,400.00	0.00	189%	0%
Miscellaneous Grant Revenue	1,000.00	107,100.00	6,833.00	0.00	480.00	20,157.20	78,736.12	2016%	74%
Foreign Fire Insurance	70,000.00	78,000.00	0.00	63,428.71	0.00	63,428.71	69,664.94	91%	89%
Pension	400,000.00	380,000.00	0.00	468,438.85	0.00	468,438.85	435,884.07	117%	115%
PURTA	7,500.00	8,800.00	0.00	0.00	7,726.75	7,726.75	7,820.02	103%	89%
State Police Fines	4,500.00	7,500.00	0.00	0.00	0.00	4,112.97	4,061.18	91%	54%
Treasurers Office - County	20,000.00	17,500.00	98.01	34.34	35.88	17,365.85	17,390.24	87%	99%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	3,000.00	0.00	9,000.00	9,000.00	75%	75%
Parking Revenue Transfer	1,000,000.00	812,547.60	0.00	0.00	600,000.00	1,000,000.00	812,547.60	100%	100%
Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Dispatch Fees	20,000.00	17,000.00	500.00	0.00	0.00	22,500.00	17,000.00	113%	100%
Marcellus Shale Impact Fee	20,000.00	20,000.00	0.00	0.00	0.00	21,099.34	17,077.30	105%	85%
Special Fund Transfer	206,000.00	0.00	0.00	0.00	0.00	244,312.74	0.00	119%	0%
Subtotal Intergovernmental	1,769,700.00	1,469,147.60	7,431.01	534,901.90	624,642.63	1,894,542.41	1,469,181.47	107%	100%
INTEREST	300.00	300.00	688.13	698.39	363.03	4,636.00	307.17	1545%	102%
LICENSES/ PERMITS									
Building Permits	90,000.00	115,000.00	29,161.05	2,086.76	3,319.50	58,034.68	75,774.68	64%	66%
Miscellaneous Licenses	118,250.00	69,800.00	37,059.70	18,462.71	8,267.50	178,862.17	112,805.61	151%	162%
Plumbing Permits	850.00	1,400.00	575.00	50.00	0.00	1,081.00	935.00	127%	67%
Street Opening	40,000.00	55,000.00	300.00	0.00	17,400.00	53,740.00	28,500.00	134%	52%
Subtotal Licenses / Permits	249,100.00	241,200.00	67,095.75	20,599.47	28,987.00	291,717.85	218,015.29	117%	90%
MISCELLANEOUS									
Hospitalization Refunds	65,000.00	25,000.00	8,834.13	4,533.59	7,595.44	68,081.08	58,925.34	105%	236%
Other Income/Reimbursements	109,440.00	111,720.00	12,638.91	7,047.23	4,797.88	105,348.21	175,200.19	96%	157%
Other Insurance Refunds	4,000.00	4,000.00	0.00	0.00	0.00	17,713.00	13,532.00	443%	338%
Sale of Property and Equipment	25,000.00	25,000.00	0.00	0.00	211.00	10,380.50	33,277.20	42%	133%
Telephone Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Subtotal Miscellaneous	203,440.00	165,720.00	21,473.04	11,580.82	12,604.32	201,522.79	280,934.73	99%	170%
TAXES									
Business Privilege Tax	450,000.00	450,000.00	83,622.83	2,798.89	2,424.92	313,665.31	327,934.87	70%	73%
Current Property Tax	2,100,935.00	2,211,870.00	12,142.50	4,784.75	6,919.98	2,083,726.61	2,195,351.08	99%	99%
Penalties on Real Estate Taxes	7,500.00	7,500.00	1,214.27	478.49	650.81	5,613.45	3,225.63	75%	43%
County Tax Claim Bureau	165,000.00	165,000.00	0.00	43,401.23	0.00	113,167.96	138,792.80	69%	84%
Earned Income Tax (Wage Tax)	3,232,000.00	3,200,000.00	549,581.24	156,477.88	130,273.62	2,540,790.65	2,463,514.90	79%	77%
Local Services Tax (EMS/OPT)	550,000.00	550,000.00	124,037.84	9,572.23	11,704.57	433,734.77	443,742.32	79%	81%
Real Estate Transfer (Deed Transfer)	200,000.00	160,000.00	12,117.11	14,622.46	18,173.01	128,209.90	170,011.66	64%	106%
Subtotal Taxes	6,705,435.00	6,744,370.00	782,715.79	232,125.93	170,146.91	5,618,908.65	5,742,573.26	84%	85%
Tax and Revenue Anticipation Note	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Beginning Balance	1,000,000.00	1,000,000.00	0.00	0.00		1,000,000.00	1,000,000.00	100%	100%
TOTAL REVENUES	11,621,530.00	11,185,007.60	995,283.76	888,174.87	1,074,451.82	10,426,954.15	10,063,926.80	90%	90%

REVENUES

Are at 90% of budget. This is the same percentage as this time last year.



EXPENSES

Are at 78% of budget. This is 2% higher than this time last year.



City of Greensburg

Signature

Date 11/1/2018

GREENSBURG

Incident Type Report (Summary)

Alarm Date Between {10/01/2018} And {10/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
1001 Odor of smoke	1	0.46%	\$0	0.00%
111 Building fire	5	2.30%	\$2,000	100.00%
1111 Fires in structures confined to a DRYER	1	0.46%	\$0	0.00%
1112 Fires in structures confined to an OVEN	1	0.46%	\$0	0.00%
1114 Fires in structures confined to an	2	0.92%	\$0	0.00%
1116 Fires in structures confined to a MOTOR	1	0.46%	\$0	0.00%
115 Incinerator overload or malfunction, fire	1	0.46%	\$0	0.00%
132 Road freight or transport vehicle fire	1	0.46%	\$0	0.00%
	13	5.99%	\$2,000	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	7	3.22%	\$0	0.00%
3111 Medical assist, assist EMS crew AED	1	0.46%	\$0	0.00%
3112 Medical assist EMS crew lifting	1	0.46%	\$0	0.00%
322 Motor vehicle accident with injuries	5	2.30%	\$0	0.00%
3221 Vehicle accident no injuries	1	0.46%	\$0	0.00%
3222 Vehicle accident unknown injuries	2	0.92%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	1.84%	\$0	0.00%
341 Search for person on land	2	0.92%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.46%	\$0	0.00%
	24	11.05%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	6	2.76%	\$0	0.00%
424 Carbon monoxide incident	2	0.92%	\$0	0.00%
444 Power line down	2	0.92%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.46%	\$0	0.00%
	11	5.06%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.46%	\$0	0.00%
510 Person in distress, Other	1	0.46%	\$0	0.00%
522 Water or steam leak	2	0.92%	\$0	0.00%
531 Smoke or odor removal	1	0.46%	\$0	0.00%
550 Public service assistance, Other	2	0.92%	\$0	0.00%
5501 Public service assistance, tree down	4	1.84%	\$0	0.00%
551 Assist police or other governmental agency	1	0.46%	\$0	0.00%
553 Public service	11	5.06%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.46%	\$0	0.00%

GREENSBURG

Incident Type Report (Summary)

Alarm Date Between {10/01/2018} And {10/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
	<u>24</u>	<u>11.05%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	0.46%	\$0	0.00%
611 Dispatched & cancelled en route	48	22.11%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.46%	\$0	0.00%
	<u>50</u>	<u>23.04%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
7151 Local alarm system, malicious false small	2	0.92%	\$0	0.00%
7301 System malfunction, Pull Station Problem	1	0.46%	\$0	0.00%
733 Smoke detector activation due to	6	2.76%	\$0	0.00%
735 Alarm system sounded due to malfunction	11	5.06%	\$0	0.00%
740 Unintentional transmission of alarm, Other	16	7.37%	\$0	0.00%
7403 Unintentional transmission of alarm,	1	0.46%	\$0	0.00%
7431 Smoke detector activation, no fire - dust	4	1.84%	\$0	0.00%
7433 Smoke detector activation, no fire -	3	1.38%	\$0	0.00%
7435 Smoke detector activation, no fire -	1	0.46%	\$0	0.00%
7438 Smoke detector activation, no fire -aersol	1	0.46%	\$0	0.00%
7441 Detector activation, no fire - Burned food	43	19.81%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	2	0.92%	\$0	0.00%
	<u>91</u>	<u>41.93%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
812 Flood assessment	3	1.38%	\$0	0.00%
	<u>3</u>	<u>1.38%</u>	<u>\$0</u>	<u>0.00%</u>
9 Special Incident Type				
900 Special type of incident, Other	1	0.46%	\$0	0.00%
	<u>1</u>	<u>0.46%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 217

Total Est Loss:

\$2,000

This time of year everyone needs to understand the importance of Carbon Monoxide Detectors.

Carbon monoxide is a tasteless Odorless gas that is produced by burning Gasoline, wood, propane, charcoal, or other fossil fuel in the home. Improperly Ventilated appliances like hot water tanks, fireplaces, furnaces, and stoves, particularly in an enclosed space, may allow carbon monoxide to accumulate to dangerous levels.

Carbon monoxide poisoning occurs when carbon monoxide builds up in your bloodstream. When there is too much CO in the air, your body replaces the oxygen in your red blood cells with Carbon Monoxide. This can lead to serious tissue damage or even death. Symptoms of poisoning may include a dull headache ,weakness, dizziness, nausea, vomiting,, shortness of breath, confusion, blurred vision and a loss of consciousness. This is why, this time of the year, there are more incidents involving CO than any other time of the year. WHY? Because of furnaces and homes being closed up due to winter.

How can you prevent this? Carbon Monoxide detectors in the sleeping areas or at least, in the hallways of each sleeping area, check the batteries twice a year just like your smoke detectors, and if they do go off, get out of the house and call 9-1-1 immediately. Have all fossil fuel appliances checked yearly such as furnaces, hot water tanks, and chimneys. Power vented furnaces, keep the snow clear of the piping outside and always check for animals possibly building nests in them during the summer when not in use.

When the Fire Departments get a call for possible Carbon Monoxide, we check the entire home with a CO Monitoring device, clear all occupants if CO is detected and make sure to notify the Natural Gas Company in your area to have a representative to respond to that location. Natural Gas is their product.

We never-ever clear a scene unless we have the gas company representative on scene.

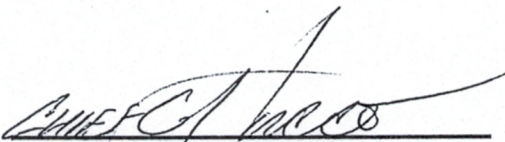
Understanding Carbon Monoxide and its effects and having detection will keep everyone safe this winter season. If you are not sure and you think you may have an issue, always call 9-1-1 as a precaution. As first responders, we will be glad to come and make sure you are safe.

**CITY OF GREENSBURG FIRE CHIEF
THOMAS M. BELL**

Police Report

Oct 2018

Incident	Category	Total	
Criminal Arrests	Adult	123	
	Juvenile	1	
	Drug	23	Already in Total
	Total Criminal Arrests	124	
Traffic Citations	Moving	224	
	Parking	173	
	Total Traffic Citations	397	
Parking Tickets Issued		1674	
Accident Investigations	Total Accident Investigations	33	
DUI Arrests	Total DUI Arrests	7	
	Total Incidents Investigated	900	
Dispatching Calls	Received for Service	2734	
	Served in Person	502	
	Total Dispatching Calls	3236	
Truck Inspections	Stopped	14	
	Inspected	14	
	Shut Down	1	
	Citation Issued	5	
Warrants	Total Warrants Served	7	
Amusement Licenses	Total Amusement Licenses Issued	0	
Income	Current Month	\$33,770.11	
	Total to Date	\$396,357.90	


Chief Chad Zucco
Greensburg Police Department