

# CITY COUNCIL MEETING MINUTES

April 8, 2019

7:00 p.m.

Mayor Bell called the meeting to order at 7:00 p.m. City Administrator, Kelsye Milliron, took roll call with the following members present: Councilman Mertz, Councilman Zappone, Councilman Finrock, and Mayor Bell. Councilwoman Lennert was absent. City Solicitor, Zachary Kansler and City Treasurer/Fiscal Director, Colleen Gain were also present.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\*** Councilman Zappone

**\*\*\*PROCLAMATION\*\*\***

‘National Osteopathic Medicine Week’-Mayor Bell – See attached Proclamation.

**\*\*\*BIDS\*\*\***

**Milling of City Streets.** Mayor Bell, “Bids were accepted until 11:00 a.m. on Monday, April 1, 2019, and opened by the City Administrator at 11:05 a.m. After review by the Superintendent of Streets, it is recommended City Council accept the low bid from Donegal Construction Corporation in the amount of \$55,674.59.”

<u>Bidder</u>	<u>Unit Price</u>	<u>Square Yds.</u>	<u>Total Price</u>
Swank Construction Company, New Kensington, PA	\$ 4.16	29,149	\$ 121,259.84
A. Folino Construction, Inc., Oakmont, PA	\$ 2.12	29,149	\$ 61,795.88
Donegal Construction Corporation, New Stanton, PA	\$ 1.91	29,149	\$ 55,674.59

Mayor Bell **MOVED** to approve the bid from Donegal Construction. Councilman Mertz **SECONDED**. No discussion. **Unanimously all voted in favor to approve the bid.**

**\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***

**Laura Nepple, 138 South Hamilton Avenue, Greensburg, PA 15601.** Ms. Nepple, “My name is Laura Nepple, I live at 138 South Hamilton Avenue in South Greensburg. I am here tonight representing the Voice of Westmoreland. We are interested in revitalizing the ball field on Grove Street. This is a new project we have been trying to get off the ground. Some of the things that we have accomplished with the participation from the Westmoreland Museum of Art, Penn State Master Gardeners, Greensburg Library, GCDC, Greensburg Art Center and many members of our community, we had a very successful block party with over 200 people attending. We also, along with community organizations such as GCDC, CASA, PFLAG, the Humane Society, and many volunteers from our community, created ten mosaic hopscotch



stepping stones for the Spring Avenue Park which have yet to be installed. We are asking for your permission tonight to be able to apply for a Grant from the Community Foundation of Westmoreland County to hold art events for neighborhood children at Grove Street and the money to landscape the mosaic hopscotch installations. It would be ideal to have an information kiosk to communicate with the neighborhood, as well, in the park. We do have a 501C3 to work with but working with the City would be most ideal in this situation. We need permission, unfortunately, as soon as possible. The Grant is due April 26. We do apologize for the necessary speed that is involved here, but we just found out about this. We are just here tonight to ask if we can count on the City to help us in applying for the grant and getting this project really moving."

Mayor Bell, "I do not see any reason why we would not. I have no problem with that at all."

Ms. Nepple, "Ok. Great."

Councilman Finfrock, "I do not know what we have to do to make that happen. Do we need a motion?"

Solicitor Kansler, "Yes."

Mayor Bell, "So, basically, you are asking our permission to apply for the Grant?"

Ms. Nepple, "Yes."

Mayor Bell **MOVED** to approve Laura Nepple's request to submit an application for a grant, on behalf of Voice of Westmoreland, from the Community Foundation or Westmoreland County, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the request to submit the grant application.**

Ms. Nepple, "Excellent, thank you so much."

Mayor Bell, "Move forward! Thank you. I appreciate it. Does anybody else need to speak?"

**Timothy Trayer, 326 Concord Avenue, Greensburg, PA 15601.** Mr. Trayer, "Good evening, my name is Tim Trayer, I live at 326 Concord Avenue. I need some help with two additional parking permits. I know the Ordinance only specifies a certain amount but inside our residence we have four adults with four vehicles. It is not a college residence. I just keep getting pinged with tickets. At \$25 a pop, that is about \$100 a month to park. I cannot afford that."

Mayor Bell, "Do you provide off-street parking?"

Mr. Trayer, "Only one."

Mayor Bell, "Then you will need to get another one. The Ordinance reads that there are two parking spaces per structure. The reason for that is because with all of the student houses and the residential homes being converted over to apartments the people who have been living in these neighborhoods for thirty, forty, and fifty years are getting squeezed out. So, to make it fair, the Ordinance was written that there are two parking permits per structure, then the landlord would need to provide off-street parking for them or they are going to have to get a lease for parking, whether it is downtown or wherever they are at. It is not a student home so we do not even know where they are at. That is the only thing that we can do for you at this point in time and the Ordinance reads as such."

Mr. Trayer, "I did not know if there were exceptions according to needs or whatever."

Mayor Bell, "No. Is there a handicapped person in the house?"

Mr. Trayer, "No. We have one driveway, so can we have two permits?"



Mayor Bell, "Yes. You can have two permits for the structure, but the other two cars will need to be off of the street. Do you follow me?"

Mr. Trayer, "Yes. Thank you."

Mayor Bell, "Thank you. Anybody else?"

**Andrew Forish, 303 North Pennsylvania Avenue, Greensburg Pa.** Mr. Forish, "I am here for the same reason. My name is Andrew Forish, I live at 303 North Pennsylvania Avenue. It is a four-unit apartment building that you guys, because of the parking Ordinance, have effectively made my four-unit apartment building a duplex. Which, if anybody knows, would basically cut the worth of my building in half. So, not only that, but I can no longer rent it because I have no place for them to park. I have a driveway that reasonably fits two vehicles, I cannot fit anymore. There is no way to expand the driveway, there is no other place to put it. It is a four-unit. It was zoned as a four-unit legally, it has been a four-unit since 2013. So the problem that we have is that I have no place for my tenants to park. There is no place for them to go. The leased parking that you just referred to is leased parking from 7 a.m. to 5 p.m. Monday through Friday. Those leased spots are taken up pretty much all of the time. My neighbors are two churches, the school which is Aquinas, and my other neighbor is the Annex Building, the YMCA building. The leased parking spots you cannot park in them 90% of the time. The other times, I guess we could wake up at 6:59 a.m., and move our vehicles to our leased parking spots. That is not doable. Because of that Ordinance, I cannot sell the building, there is nothing I can do because there is no place for them to park. What we were doing beforehand, in the permit parking section in front of my house for the past three years, is parking three cars and then the other two have been in the driveway. This is a reasonable spot for them. I understand what you were attempting to do on this, but for me, it is a huge problem at the moment. I am here for some kind of a solution, basically, because I have none at the moment."

Mayor Bell, "It is also a problem for people that are homeowners too. They have been there for thirty, forty, or fifty years and we have had students squeezing them out. They can't even park in front of their house."

Mr. Forish, "I am not a student."

Mayor Bell, "I know you are not a student. But I am saying that is why the Ordinance came about. Not just your spot, all across Greensburg, we have got little neighborhoods where people were getting completely squeezed out of the front of their house. We have one guy who has had two hip replacements, and one lung who is walking a block away to park his cars. Those kind of things are not going to happen anymore. That is why that Ordinance came up. We have these duplexes, we have these houses that have been converted over to three or four-unit apartments, and there is nowhere for anybody to park. You cannot possibly do it. The way the Ordinance used to be written it was two parking permits per unit and you got a visitors pass on top of that. So if you had a three-unit apartment building, I have got nine passes in the street."

Mr. Forish, "Let me stop you there. I understand that. I did not zone the building. I bought the building in 2013, it is my business. This Ordinance will, literally, put me out of business. What do I do? I can't sell it because it is no longer worth what I paid for it because it can't be a four-unit it can only be a duplex because there is no place for them to park."

Mayor Bell, "We will take a look at it. I cannot foresee this changing anytime soon. We will take a look at your particular instance. Do you have a driveway?"

Mr. Forish, "I have a driveway that fits two cars. It is a four-unit apartment building."

Councilman Finfrook, "So, you have a driveway that fits two cars?"



Mr. Forsih, "Yes."

Councilman Finfrock, "You are entitled to two parking permits."

Mr. Forish, "That is not what it says. It says I get one."

Mayor Bell, "You can have two on the street. Everything else has to be off-street parking."

Mr. Forish, "So, do I tell them to move? Do I tell them to get rid of a car? One is a two bedroom. I cannot legally discriminate against somebody."

Councilman Finfrock, "So you have five cars for your four-unit building?"

Mr. Forish, "I have five vehicles at the moment."

Councilman Finfrock, "We have taken care of two in the driveway, and two on the street. So you are short one car. So you are ok with using one of the leased spots?"

Mr. Forish, "I can't do that. It is only leased between 7 a.m. and 5 p.m."

Councilman Finfrock, "What if it were 24-hours?"

Mr. Forish, "You would have to change that Ordinance."

Councilman Finfrock, "I am just looking for a possible solution. I am not promising anything, I am just looking for a way to solve this."

Mayor Bell, "To get you out of this problem."

Mr. Forish, "I appreciate the help on that. I have taken pictures and videos of the street on routine locations. It is completely solid, constantly. The only way the leases work now is they are between 7 a.m. to 5 p.m. Seriously, from 5 p.m. until 10 p.m. it is parked solid every single day. That is where I have the problem."

Mayor Bell, "We have 24-hour lease spots. We can do that."

Councilman Finfrock, "I am not promising anything."

Mayor Bell, "We will figure something out for you."

Councilman Finfrock, "There is a solution."

Mr. Forish, "Can I be in touch with you in some manner to talk more about this? I have been working with Donnie a little bit on it. I don't know if I should continue to work with him or what I should do?"

Mayor Bell, "You can."

Mr. Forish, "Thank you very much."

Mayor Bell, "We will work it out. Anybody else?"

**Carl Hinkle, 418-420 Ridgeway Avenue, Greensburg PA.** Mr. Hinkle, "My name is Carl Hinkle. I purchased, in 1977, a duplex at the corner of Highland Avenue and Ridgeway Street. For 42 years, things have gone pretty smoothly there. This past week I received a notice indicating that I needed to abate some violations in terms of fire situations. They are all for safety so I have no problem with that. My problem, that I am hopeful you can give me some advice and reference to, is that I feel like I am on quicksand guys. I have been fine for 42 years. I have converted that duplex into three apartments, at the time that I did that I added a steel fire escape to the third floor to give two egresses. Like I said, I am all for safety and have no problem with taking care of this. The problem is, I do not want to take care of this thing and then somebody come back and say, 'Hey bud, you have got to do X, Y, and Z.'"

Mayor Bell, "This is at Highland and Ridgeway?"

Mr. Hinkle, "Yes it is."

Mayor Bell, "What is the address?"

Mr. Hinkle, "418 to 420."

Mayor Bell, "You got this from the Code Enforcement Office?"



Mr. Hinkle, "I did."

Mayor Bell, "418 to 420 Highland, right?"

Mr. Hinkle, "Ridgeway. 418 to 420 Ridgeway."

Mayor Bell, "Ok. We will look into it. What was the safety issue?"

Mr. Hinkle, "The safety issue is that I do not have a fire alarm system in the house that is connected to a third party. It is not centrally monitored, which is what they stated here, by a third party. About \$4,600 resolves that issue. I am fine with that. I am for the safety issue here, but I do not want it to be one thing and then something else."

Mayor Bell, "We are not going to have that happen. Let me look into it. I am the interim Director of Code Enforcement at this point in time so I will look into it, and I will give you a call, and give you a solution. I promise you."

Mr. Hinkle, "Let me give you a number where you can reach me."

Mayor Bell, "Does Code Enforcement have it?"

Mr. Hinkle, "I don't know if they do or not."

Mayor Bell, "Are you ok with giving it to me right now?"

Mr. Hinkle provided Mayor Bell with his phone number.

Mr. Hinkle, "I appreciate anything that you could do for me. I just need information."

Mayor Bell, "I will look into it. I promise you I will get back to you. Thank you. Anyone else?"

**Jim Bosco, 108 West Pittsburgh Street, Greensburg PA.** Mr. Bosco, "Hello all. For those of you who do not know me, I am Jim Bosco, I own Major Stokes restaurant at 108 West Pittsburgh Street. I had addressed correspondence to Mayor Bell and the Council back on March 9 regarding my \$3,000 construction bond. The bond had been revoked due to a two-week gap between my receiving a temporary occupancy permit and the one-year time frame lapsing. The gap occurred basically because I had to go out to Harrisburg and meet with the ADA Committee in Harrisburg to receive a variance. We were not permitted to put in a ramp. Mayor Bell was kind enough to come down and speak with me, at my property in person, regarding the issue at one point in time. I would ask that we receive our bond. The restaurant is open and running. As of today, I have donated a check for \$2,300 to Feed the Spirit. We have donated \$11,000 back into the community. Every month we donate 50% of our gratuities and, truly, the only one not making any money in my business venture, thus far, is myself. It would go a great way into getting our courtyard open for the summer if we could have our bond to further our construction. I do have copies of the letter that I sent on March 9<sup>th</sup> if anybody would like a copy or has any questions I would be happy to answer those."

Mayor Bell, "How long was your bond for?"

Mr. Bosco, "I believe the bond was for one year. Again, it was through the office that you are, ad hoc, overseeing presently. I tried to meet ADA law and compliance passed in 1991 by the Federal Government. I was not able to put in a permanent ramp with the one inch per foot slope. I came up with a solution to install a temporary replaceable ramp that was refused by the City office. I went out to Harrisburg and they granted me permission to use that variance. I would ask that you would, please, consider returning the monies that I had given the City back in 2017 for the ability to restore a building and hopefully open up a positive contribution to the Greensburg community."

Mayor Bell, "We will revisit it and take a look at it."

Mr. Bosco, "What would be the process for hearing that, or hearing back from you?"



Mayor Bell, "I will get back to you."

Mr. Bosco, "Thank you, Mayor Bell, I appreciate that."

Mayor Bell, "Thank you. Anybody else?"

**\*\*\*APPROVAL OF LAST MONTH'S COUNCIL MINUTES\*\*\***

Mayor Bell **MOVED** to approve the minutes from last month's Council Meeting and Councilman Zappone **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***

Councilman Finfrock **MOVED** to approve the monthly bill list and pay the bills as the money becomes available, and Councilman Mertz **SECONDED**. No discussion. **Councilman Zappone abstained and all others voted to approve the monthly bill list.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Mayor Bell – See attached Recreation Department Report.**

**Councilman Mertz**, "Thank you, Mayor. Good evening everyone. The Department of Public Works mechanics removed snow removal equipment and have fitted our large trucks with asphalt chutes in preparation to haul asphalt for the upcoming paving season. At tonight's meeting, we have approved Donegal Construction Corporation for milling. In the next few weeks you will see, Donegal Construction, our milling contractor will begin milling the first round of streets slated for paving. The contractor has been instructed to post all streets that will be milled the week before. Please help us, if at all possible, to relocate your vehicle to an alternate parking area for those days that are posted. You will see the signs on the streets. This will speed up the milling process that day. If they have to wait to find people to move their cars, that only causes delays which means it could result in that street being skipped and not being done until the next round of milling. Please help us there. Maple Avenue between Pittsburgh Street and Otterman will be closed to traffic at times, during the day, starting tomorrow from 7 a.m. to 5 p.m. The Water Authority will be replacing the water line. This project should take about two to three weeks. This is an upgrade to the water line. The City will pave the entire street after they have finished. That concludes my report. Thank you."

**Councilman Zappone**, "Thanks, Mayor. Good evening everyone. There was a multitude of HARB projects that will be on for voting tonight. All of the projects were unanimously voted on. These include John Harris, owner of Wellness on the Point, at 212 East Pittsburgh Street, for their new wall sign; A. Pure LLC, at 1 North Main Street, for the façade cleaning of the building; Raymond Moore, at 112 North Main Street, for another wall sign and window and door decals; John Harris, at 212 East Pittsburgh Street, for North American Karate and Fitness; and 136 South Pennsylvania Avenue, for City Cribbs LLC. They have purchased this building and are remodeling it from top to bottom and already have a tenant for the lower retail side. With that said, I am happy to have Wight Elephant Boutique in the City of Greensburg. Also, I want to acknowledge the selling of 111-115 South Pennsylvania Avenue. Mike Villi has purchased this building and has big plans for it. All floors of the building will be remodeled and projected to be



completed by September 2019. The first floor will be a cocktail bar and small plates, the second floor will be a fine dining area, and the third floor will be an event space to accommodate up to sixty people. This is great news and we can't wait to have another great restaurant in the City. This concludes my report."

**Councilman Finfrock – See attached Fiscal Department Report.**

**\*\*\*MAYOR'S REPORT\*\*\***

- a. **Planning and Development, Fire and Police Reports.** Mayor Bell reviewed the Planning and Development, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. **Easter Egg Hunt at St. Clair Park.** Mayor Bell, "I also want to let everyone know that there is an Easter Egg Hunt at St. Clair Park. The annual Easter Egg Hunt at St. Clair Park will be held Saturday, April 20, 2019, starting at 11 a.m. The Greensburg Recreation Department in collaboration with the Keystone Free Will Baptist Church and the Reclamation Church will be sponsoring this year's event. This includes face painting, a performance by Stage Right!, pictures with the Easter Bunny, free food, giveaways, and over 30,000 eggs. That is a lot of eggs. How would you like to stuff all of those? Preregistration is recommended by visiting [www.greensburgeggghunt.com](http://www.greensburgeggghunt.com) to register. That concludes all of my reports."

**\*\*\*INTRODUCTION OF BILL\*\*\***

**Bill No. 2-2019 – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, GRANTING AN EASEMENT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (PENN DOT) FOR CONSTRUCTION OF TRAFFIC CONTROL DEVICES.** Mayor Bell, "The purpose of the introduction authorizes the Mayor and City Administrator to execute the documentation necessary to grant an easement to Penn DOT for improvements to the traffic control devices located at the intersection of South Main and Third Streets in the City of Greensburg."

**\*\*\*COUNCIL APPROVAL\*\*\***

- a. **Hiring of Seasonal Recreation Department Employees.** Mayor Bell, "Council approval accepts the hiring of the following Seasonal Recreation Department employees: Eugene 'Geno' Zulisky at a rate of \$9 an hour; Mia Bengel, Mitchell Anzovino, Benjamin Hertzog, Maxwell Horchak, Samuel Parker, and Nicole Carroll at a rate of \$8.50 an hour; and Paul Manley and Derrick Halula at \$8.25 an hour, effective today."

Councilman Finfrock **MOVED** to approve the hiring of the seasonal employees, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the hiring of the seasonal employees.**



- b. Slate of Projects Recommended by the Historic and Architectural Review Board (HARB) for Issuance of Certificates of Appropriateness.** Mayor Bell, "There are five (5) items on tonight's agenda for Council approval. In the Gateway District, Bob Gonze of Blue Sky Signs is the applicant for signage for Wellness on the Point at property located at 212 East Pittsburgh Street; and Peter Oien is the applicant for signage for North American Karate and Fitness at the same location, owned by John Harris. In the Downtown/Historic Districts, Scott Maritzer, AIA, is the applicant for façade improvements for a contributing building located at 136 South Pennsylvania Avenue, owned by City Cribs, LLC. In the Downtown/Historic/Gateway Districts, Joe Montore is the applicant for façade improvements for a contributing building located at 1 North Main Street, owned by A. Pure LLC, Ramesh Ammana; and Bob Gonze is the applicant for signage for a contributing building located at 112 North Main Street for Urch Training Services owned by Raymond Moore."

Councilman Zappone **MOVED** to approve the slate of projects recommended for issuance of Certificates of Appropriateness, and Councilman Mertz **SECONDED**. No discussion. All voted unanimously to approve the slate of projects.

- c. Agreement between the City of Greensburg and Metro Technology Services, Inc.** Mayor Bell, "Council approval accepts a renewed agreement for Alert/Care Licensing and Maintenance Services in the Police Department for the period of April 26, 2019 through April 25, 2020 at the annual rate of \$5,478. This is an increase of \$211 over last year's price."

Councilman Mertz **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. All voted unanimously to approve the agreement.

- d. Land Lease Agreement between the City of Greensburg and the Westmoreland Cultural Trust in the Wib Albright Parking Lot.** Mayor Bell, "Council approval accepts the one-year option to the existing lease with the monthly rental rate of \$2,248.69 remaining for the term beginning July 1, 2019 through June 30, 2020."

Councilman Zappone **MOVED** to approve the lease agreement, and Councilman Mertz **SECONDED**. No discussion. All voted unanimously to approve the lease agreement.

- e. Singer Accounting Proposal for Auditing Services.** Mayor Bell, "Council approval accepts the proposal from Singer Accounting for auditing services for the years 2019, 2020 and 2021 including Single Audit charges in the amounts of \$17,150; \$17,700; and \$18,250 respectively."

Councilman Finfrock **MOVED** to approve the proposal for auditing services, and Councilman Mertz **SECONDED**. No discussion. All voted unanimously to approve the proposal.



- f. Hiring of Seasonal Recreation Baseball Coordinator.** Mayor Bell, "Council approval accepts the hiring of Josh Volk as the Baseball Coordinator at the rate of \$1,000 for the 2019 spring baseball season."

Councilman Mertz **MOVED** to approve the hiring, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- g. Agreement between the City of Greensburg and Brian Machen.** Mayor Bell, "Council approval accepts the agreement for the purpose of providing golf lessons, camps and clinics at Mt. Odin Golf Course for the 2019 golf season, April 9 through September 30, 2019. Brian will be an independent contractor and will pay 20% of all fees earned on camps and clinics with students at Mt. Odin to the City. He will keep all monies earned for lessons."

Councilman Zappone **MOVED** to approve the agreement, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- h. Hiring of Soccer Coordinator.** Mayor Bell, "Council approval accepts the hiring of John Lynch of Greensburg as the Soccer Coordinator at the rate of \$1,000 for the 2019 Spring Soccer program."

Councilman Mertz **MOVED** to approve the hiring, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

**\*\*\*ADJOURNMENT\*\*\***

Mayor Bell **MOVED** to adjourn the meeting. **SECONDED:** Councilman Mertz. **Unanimously all voted in favor to adjourn.**

**RESPECTFULLY SUBMITTED:**

  
Kelsye A. Milliron, City Administrator

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**City of Greensburg**  
**PROCLAMATION**  
**'National Osteopathic Medicine Week'**

**WHEREAS**, the Lake Erie College of Osteopathic Medicine (LECOM) is the nation's largest, most innovative, and one of the most affordable private medical schools; and

**WHEREAS**, LECOM is preparing the next generation of physicians, dentists and pharmacists with more than 4,200 students enrolled in student-centered academic programs; and

**WHEREAS**, with its hospitals and clinical practices the college is the core of LECOM Health, an academic health center; and

**WHEREAS**, this partnership, in the osteopathic medicine tradition, strives to bring total health care to the community and add to the quality of life for our neighbors; and

**WHEREAS**, LECOM maintains a medical school at Seton Hill University in Greensburg that contributes to the health and well-being of our citizens and to the economic vitality and diversity of our community; and

**WHEREAS**, as LECOM continues its growth at the Pennsylvania and Florida campuses, the College will continue providing a quality medical education at an affordable price as it prepares the next generation of osteopathic physicians, pharmacists, dentists, health care administrators and medical educators; and

**WHEREAS**, the students, faculty and employees of LECOM are dedicated to providing health education and services through volunteer projects as recognized by the President's Higher Education Community Service Honor Roll; and

**WHEREAS**, the citizens of Greensburg recognize the need for osteopathic physicians who are committed to improving the health of Americans, regardless of age, income level or ethnicity;

**NOW, THEREFORE**, I, Robert L. Bell, Mayor of the City of Greensburg in the Commonwealth of Pennsylvania, do hereby proclaim:

**April 14-20, 2019**

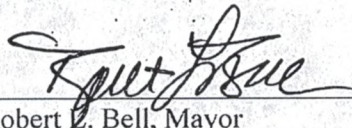
**As**

**'National Osteopathic Medicine Week'**

in the City of Greensburg and I urge all citizens and community organizations to support this observance by helping to educate residents about LECOM and osteopathic medicine.



**In Witness Whereof**, I have hereunto set my hand and caused the Seal of the City of Greensburg to be affixed this, the 8<sup>th</sup> day of April in the year of Our Lord Two Thousand Nineteen.

  
Robert L. Bell, Mayor



## APRIL BILL LIST - 2019

### GENERAL FUND

DEPARTMENT 1	\$	14,760.33
DEPARTMENT 2	\$	17,636.45
DEPARTMENT 3	\$	28,877.77
DEPARTMENT 4	\$	28,463.09
DEPARTMENT 5	\$	63,522.46
<b>TOTAL</b>	<b>\$</b>	<b>153,260.10</b>

### COMMUNITY DEVELOPMENT BLOCK GRANT FUND

<b>GREENSBURG COMMUNITY DAYS FUND</b>	<b>\$</b>	<b>772.00</b>
<b>2017 GO NOTE</b>	<b>\$</b>	<b>23,165.14</b>
<b>PARKING REVENUE FUND</b>	<b>\$</b>	<b>8,011.21</b>
<b>HUTCHINSON PARKING GARAGE FUND</b>	<b>\$</b>	<b>249.20</b>
<b>MOTOR TAX FUND</b>	<b>\$</b>	<b>1,427.00</b>
<b>SUBTOTAL OF ALL OTHER FUNDS</b>	<b>\$</b>	<b>33,624.55</b>
<b>TOTAL OF GENERAL AND ALL OTHER FUNDS</b>	<b>\$</b>	<b>186,884.65</b>



CITY OF GREENSBURG  
GENERAL FUND REVENUES  
FY 2019

REVENUES	BUDGET 2019	BUDGET 2018	JANUARY 2019	FEBRUARY 2019	MARCH 2019	TOTAL 2019	TOTAL 2018	% OF BUDGET	% FROM 2018
<b>CHARGES FOR SERVICES</b>									
Cable Franchise	295,000.00	285,000.00	71,390.39	0.00	0.00	71,390.39	74,258.21	24%	26%
Greensburg Recreation	90,870.00	123,670.00	3,900.00	10,615.00	9,065.00	23,580.00	27,558.91	26%	22%
Mt. Odin Golf Course	389,400.00	392,950.00	64.50	2.50	25,866.93	25,933.93	14,502.00	7%	4%
Nevin Arena Ice Rink	296,200.00	331,700.00	94,951.80	24,353.25	44,471.21	163,776.26	115,017.01	55%	35%
Mt. Odin - Reservations	10,575.00	12,875.00	(200.00)	5,300.00	775.00	5,875.00	6,975.00	56%	54%
Veterans Memorial Pool Revenues	127,285.00	120,785.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Concession Leases	0.00	3,500.00	0.00	0.00	0.00	0.00	3,100.00	0%	89%
Police Wage Reimbursement	60,000.00	50,000.00	10,431.70	1,160.00	2,170.02	13,761.72	13,379.82	23%	27%
Sanitation Contract	80,000.00	80,000.00	6,666.67	6,666.67	6,666.67	20,000.01	20,666.68	25%	26%
Site Plan and Hearing Fees	22,325.00	19,350.00	1,805.00	1,695.00	1,520.00	5,020.00	6,750.00	22%	55%
<b>Subtotal Charges for Services</b>	<b>1,371,655.00</b>	<b>1,419,830.00</b>	<b>189,010.06</b>	<b>49,792.42</b>	<b>90,534.83</b>	<b>329,337.31</b>	<b>282,207.63</b>	<b>24%</b>	<b>20%</b>
<b>FINES / FORFEITS</b>									
Lien Letter	6,000.00	5,500.00	500.00	460.00	560.00	1,520.00	1,500.00	25%	27%
Police Fines	287,890.00	250,225.00	23,014.07	22,883.74	30,991.55	76,889.36	67,784.03	27%	27%
Clerk of Courts Fines and Restitution	20,000.00	18,000.00	1,798.64	4,490.96	942.10	7,231.70	3,032.78	36%	17%
<b>Subtotal Fines / Forfeits</b>	<b>313,890.00</b>	<b>273,725.00</b>	<b>25,312.71</b>	<b>27,834.70</b>	<b>32,493.65</b>	<b>85,641.06</b>	<b>72,316.81</b>	<b>27%</b>	<b>26%</b>
<b>INTERGOVERNMENTAL</b>									
Beverage Licenses	8,650.00	8,700.00	0.00	0.00	600.00	600.00	0.00	7%	0%
Miscellaneous Grant Revenue	8,000.00	1,000.00	599.13	0.00	6,421.00	7,020.13	5,359.00	88%	536%
Foreign Fire Insurance	70,000.00	70,000.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Pension	468,000.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0%	0%
PURTA	7,500.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0%	0%
State Police Fines	7,000.00	4,500.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Treasurers Office - County	20,000.00	20,000.00	166.86	61.57	1,009.63	1,238.06	1,540.11	6%	8%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	0.00	3,000.00	3,000.00	3,000.00	25%	25%
Parking Revenue Transfer	1,200,000.00	1,000,000.00	400,000.00	0.00	0.00	400,000.00	0.00	33%	0%
Dispatch Fees	19,500.00	20,000.00	0.00	0.00	0.00	0.00	13,500.00	0%	68%
Marcellus Shale Impact Fee	20,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Special Fund Transfer	15,800.00	206,000.00	15,769.49	0.00	0.00	15,769.49	244,312.74	100%	119%
<b>Subtotal Intergovernmental</b>	<b>1,856,450.00</b>	<b>1,769,700.00</b>	<b>416,535.48</b>	<b>61.57</b>	<b>11,030.63</b>	<b>427,627.68</b>	<b>267,711.85</b>	<b>23%</b>	<b>15%</b>
<b>INTEREST</b>	<b>5,503.41</b>	<b>300.00</b>	<b>231.90</b>	<b>273.75</b>	<b>358.88</b>	<b>864.53</b>	<b>772.63</b>	<b>16%</b>	<b>218%</b>
<b>LICENSES/ PERMITS</b>									
Building Permits	75,000.00	90,000.00	2,108.56	12,512.70	3,609.55	18,230.81	7,374.90	24%	8%
Miscellaneous Licenses	158,750.00	118,250.00	7,685.43	7,586.72	5,200.90	20,473.05	51,131.36	13%	43%
Plumbing Permits	1,000.00	850.00	50.00	70.00	0.00	120.00	216.00	12%	25%
Street Opening	60,000.00	40,000.00	17,100.00	0.00	0.00	17,100.00	8,140.00	29%	20%
<b>Subtotal Licenses / Permits</b>	<b>294,750.00</b>	<b>249,100.00</b>	<b>26,943.99</b>	<b>20,169.42</b>	<b>8,810.45</b>	<b>55,923.86</b>	<b>66,862.26</b>	<b>19%</b>	<b>27%</b>
<b>MISCELLANEOUS</b>									
Hospitalization Refunds	75,000.00	65,000.00	6,948.46	7,781.38	11,069.97	25,799.81	21,583.75	34%	33%
Other Income/Reimbursements	147,820.00	109,440.00	82,530.06	4,061.43	3,045.18	89,636.67	24,456.79	61%	22%
Other Insurance Refunds	10,000.00	4,000.00	0.00	742.35	0.00	742.35	10,225.00	7%	256%
Sale of Property and Equipment	24,250.00	25,000.00	10,230.70	4,837.40	(4,301.00)	10,767.10	9,660.00	44%	39%
<b>Subtotal Miscellaneous</b>	<b>257,070.00</b>	<b>203,440.00</b>	<b>99,709.22</b>	<b>17,422.56</b>	<b>9,814.15</b>	<b>126,945.93</b>	<b>65,925.54</b>	<b>49%</b>	<b>32%</b>
<b>TAXES</b>									
Business Privilege Tax	435,000.00	450,000.00	16,068.15	33,076.24	65,561.26	114,705.65	109,540.09	26%	24%
Current Property Tax	2,351,348.70	2,100,935.00	31,083.31	21.50	237,427.97	268,532.78	233,711.32	11%	11%
Penalties on Real Estate Taxes	7,500.00	7,500.00	3,093.90	0.00	0.00	3,093.90	2,841.13	41%	38%
County Tax Claim Bureau	150,000.00	165,000.00	0.00	0.00	23,005.39	23,005.39	29,997.53	15%	18%
Earned Income Tax (Wage Tax)	3,232,000.00	3,232,000.00	95,946.01	577,973.74	162,837.73	836,757.48	797,455.96	26%	25%
Local Services Tax (EMS/OPT)	565,000.00	550,000.00	10,928.87	119,971.42	10,207.88	141,108.17	138,503.74	25%	25%
Real Estate Transfer (Deed Transfer)	145,000.00	200,000.00	16,542.85	9,603.63	9,778.96	35,925.49	24,120.86	25%	12%
<b>Subtotal Taxes</b>	<b>6,885,848.70</b>	<b>6,705,435.00</b>	<b>173,663.09</b>	<b>740,646.58</b>	<b>508,819.19</b>	<b>1,423,128.86</b>	<b>1,336,170.63</b>	<b>21%</b>	<b>20%</b>
Tax and Revenue Anticipation Note	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Beginning Balance	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	100%	100%
<b>TOTAL REVENUES</b>	<b>11,985,167.11</b>	<b>11,621,530.00</b>	<b>931,406.45</b>	<b>856,201.00</b>	<b>661,861.78</b>	<b>3,449,469.23</b>	<b>3,091,967.35</b>	<b>29%</b>	<b>27%</b>

REVENUES

Are at 29% of budget. This is two percent higher than this time last year.



EXPENSES

Are at 23% of budget. This is 1% higher than this time last year.





**City of Greensburg**  
**PLANNING AND DEVELOPMENT MONTHLY REPORT FOR MARCH 2019**

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2018</u>	<u>Quantity</u>
General	Permits/Licenses	UCC City Permits	\$103.30	4	\$20.00	1
		Fire Code Permits	\$315.00	5	\$135.00	3
		Health Licenses	\$300.00	2	\$470.00	6
		Food Truck Health Inspections	\$235.00	3		
		Fines / Miscellaneous Permits	\$18.60	1	\$500.00	1
		Plumbing Permits				
		Sign Permits	\$60.00	1	\$305.00	2
		Land Operation Permits				
		Property Maintenance Appeals				
		Compliance Permits			\$165.00	2
		Demolition Permits	\$290.00	2	\$1,161.00	2
		Sidewalk Permits	\$325.00	13	\$225.00	9
		UCC State Permit Fees	\$54.00	11	\$27.00	6
		Code.sys Permit Fees	\$3,609.55	14	\$1,424.00	7
		Parking Lot Permits	\$900.00	3	\$600.00	2
		Occupancy Permits	\$2,600.00	13	\$6,000.00	30
	Planning & Development	Zoning Hearing Fees				
		Zoning Classifications	\$1,495.00	29	\$1,000.00	24
		Site Plan / Land Development				
		Subdivisions				
		Public/ Planning Hearing Fees				
		Harb Sign Review	\$25.00	1	\$25.00	1
		HARB Façade Review				
		HARB New Development Review				
	Special Funds	Compliance Bonds	\$1,957.05	2	\$1,078.50	3
		Other Income				
		<b>TOTAL</b>	<b>\$12,287.50</b>	<b>104</b>	<b>\$13,135.50</b>	<b>99</b>
		<b>TOTAL</b>	<b>\$12,287.50</b>	<b>Total 2018</b>		<b>\$13,135.50</b>
		<b>TOTAL TO DATE</b>	<b>\$60,661.29</b>	<b>TOTAL TO DATE 2018</b>		<b>\$81,484.07</b>

Signature Miranda A. Waugaman  
Date 4/1/2019



# GREENSBURG

## Incident Type Report (Summary)

Alarm Date Between {03/01/2019} And {03/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.70%	\$0	0.00%
	1	0.70%	\$0	0.00%
<b>1 Fire</b>				
111 Building fire	5	3.54%	\$100,000	100.00%
1112 Fires in structures confined to an OVEN	2	1.41%	\$0	0.00%
1124 Fires in structures confined to an	1	0.70%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.70%	\$0	0.00%
	9	6.38%	\$100,000	100.00%
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	8	5.67%	\$0	0.00%
3111 Medical assist, assist EMS crew AED	9	6.38%	\$0	0.00%
3112 Medical assist EMS crew lifting	5	3.54%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.12%	\$0	0.00%
3222 Vehicle accident unknown injuries	11	7.80%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	1.41%	\$0	0.00%
3231 Motor vehicle/motorcycle accident	1	0.70%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	1.41%	\$0	0.00%
341 Search for person on land	4	2.83%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.70%	\$0	0.00%
	46	32.62%	\$0	0.00%
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.70%	\$0	0.00%
424 Carbon monoxide incident	3	2.12%	\$0	0.00%
444 Power line down	4	2.83%	\$0	0.00%
	8	5.67%	\$0	0.00%
<b>5 Service Call</b>				
500 Service Call, other	1	0.70%	\$0	0.00%
510 Person in distress, Other	1	0.70%	\$0	0.00%
511 Lock-out	2	1.41%	\$0	0.00%
521 Water evacuation	1	0.70%	\$0	0.00%
5311 Smoke or odor investigation	2	1.41%	\$0	0.00%
550 Public service assistance, Other	1	0.70%	\$0	0.00%
553 Public service	2	1.41%	\$0	0.00%



**GREENSBURG**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/2019} And {03/31/2019}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
	<u>10</u>	<u>7.09%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	0.70%	\$0	0.00%
611 Dispatched & cancelled en route	3	2.12%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.70%	\$0	0.00%
	<u>5</u>	<u>3.54%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	5	3.54%	\$0	0.00%
7151 Local alarm system, malicious false small	2	1.41%	\$0	0.00%
7301 System malfunction, Pull Station Problem	1	0.70%	\$0	0.00%
733 Smoke detector activation due to	6	4.25%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	1.41%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.70%	\$0	0.00%
741 Sprinkler activation, no fire -	2	1.41%	\$0	0.00%
743 Smoke detector activation, no fire -	15	10.63%	\$0	0.00%
7431 Smoke detector activation, no fire - dust	3	2.12%	\$0	0.00%
7435 Smoke detector activation, no fire -	1	0.70%	\$0	0.00%
7436 Smoke detector activation, no fire -	1	0.70%	\$0	0.00%
7441 Detector activation, no fire - Burned food	19	13.47%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.41%	\$0	0.00%
7451 Alarm system activation RESET BY OCCUPANT	1	0.70%	\$0	0.00%
	<u>61</u>	<u>43.26%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	0.70%	\$0	0.00%
	<u>1</u>	<u>0.70%</u>	<u>\$0</u>	<u>0.00%</u>

**Total Incident Count: 141**

**Total Est Loss:**


**\$100,000**



# Police Report

## MARCH 2019

Incident	Category	Total
Criminal Arrests	Adult	122
	Juvenile	2
	Drug	8
	Total Criminal Arrests	124
Traffic Citations	Moving	293
	Parking	155
	Total Traffic Citations	448
Parking Tickets Issued	Meter Enforcement Officer	1868
	All Others	93
	Total Parking Tickets Issued	1961
Accident Investigations	Total Accident Investigations	31
DUI Arrests	Total DUI Arrests	13
	Total Incidents Investigated	879
Dispatching Calls	Received for Service	2385
	Served in Person	623
	Total Dispatching Calls	3008
Truck Inspections	Stopped	6
	Inspected	6
	Shut Down	0
	Citation Issued	1
Warrants	Total Warrants Served	15
Amusement Licenses	Total Amusement Licenses Issued	0
Income	Current Month	\$ 35,552.67
	Total to Date	\$ 117,218.78

  
\_\_\_\_\_  
Chief Chad Zucco  
Greensburg Police Department