

**CITY COUNCIL MEETING
MINUTES**

Monday, October 14, 2019

7:00 p.m.

Mayor Bell called the meeting to order at 7:00 p.m. City Administrator, Kelsye Milliron, took roll call with the following members present: Councilwoman Lennert, Councilman Mertz, Councilman Zappone, Councilman Finfrock, and Mayor Bell. City Solicitor, Zach Kansler and City Treasurer/Fiscal Director, Colleen Gain, were also present.

*****PLEDGE OF ALLEGIANCE***** Councilman Finfrock

Mayor Bell, "Before we start tonight's meeting, I have something to say. We want to take a moment, on behalf of City Council and the City of Greensburg, to thank all of the first responders who worked so hard in fighting the fire that occurred on Friday evening at our Department of Public Works building. Not only the Greensburg Fire Department but all of the departments from the surrounding communities. There were so many there, I do not know if I can even name them all. I am going to take a stab at it. I will tell you the ones that I saw at the scene. I want to thank Greensburg, South Greensburg, Southwest Greensburg, Hempfield Number Two, Jeannette, Crabtree, Lloydsville, Fort Allen, Medic 610, and Mutual Aid Ambulance. I also want to thank Bovard, Grapeville, Carbon, and Youngwood who were on standby covering the balance of the City while our firefighters were trying to put out the fire. If I missed anybody I am deeply sorry, but I think I have them all. We thank you all for helping us out in our time of need. As bad as the situation is, without their dedication and expertise the results of this fire could have been much, much worse. The main priority for this, and any fire that goes on within the City of Greensburg is for everybody to come home safely. I am happy to say that no one was hurt. We had one Greensburg fireman that was having trouble catching his breath and out of an abundance of caution Chief Bell had him go up to Excelsa Hospital to get checked out. He was checked, released, and was home before the fire was out. From the bottom of our hearts, we want to thank all of you guys for all of your hard work. I also want to thank all of the municipalities that have reached out to us. There have been many. They are from all over the place. They have reached out to offer their assistance. Whether it is equipment, manpower, or other resources we deeply appreciate your sense of community and caring. As I have stated before we will get through this one day at a time, and we will be stronger for our efforts. We are Greensburg and Greensburg people stick together during the hard times. I ask that all residents extend their patience and understanding toward the Department of Public Works as we try to get them back on their feet one day at a time. Again, thank you to everyone. Your kindness is deeply, deeply appreciated. With that, we will move on to the agenda."

*****BIDS*****

a. VoIP Phone System. Mayor Bell, "Request for Proposals (RFPs) were accepted until Monday, October 7, 2019, at 1:00 p.m. Four (4) proposals were received and reviewed by the City Administrator, and her recommendation is that Council accept the proposal from Advent Communication Systems in the amount of \$31,379.23."

<u>Bidder</u>	<u>Amount</u>
1. Synectic Technologies, Sacramento, CA	\$55,025.43
2. Advent Communication Systems, Washington, PA	\$31,379.23
3. Citizens Fiber, Mammoth, PA	\$45,236.90
4. Dagostino Electronic Services, Inc., Pittsburgh, PA	\$32,075.00

Councilman Finfrock **MOVED** to approve the bid from Advent Communication Systems, and Councilman Zappone **SECONDED**. No discussion. **Unanimously all voted to approve the bid from Advent Communication Systems.**

b. Purchase of Turf Management Products. Mayor Bell, "Bids were accepted until 11:00 a.m. on Monday, October 7, 2019, and opened at 11:05 a.m. for the purchase of turf management products for Mt. Odin Golf Course. Two (2) bids were received. After a review by the City Administrator and the Golf Course Superintendent the bid from Nutrien Solutions was disqualified due to an ineligible substitution of a product, so their recommendation to Council is to accept the bid from Keystone Turf Products in the amount of \$28,331.30."

<u>Bidder</u>	<u>Bid Amount</u>
1. Nutrien Solutions, Butler, PA (Disqualified)	\$28,310.79
2. Keystone Turf Products, Export, PA	\$28,331.30

Councilwoman Lennert **MOVED** to approve the bid from Keystone Turf Products, and Councilman Finfrock **SECONDED**. No discussion. **Unanimously all voted to approve the bid from Keystone Turf Products.**

*****COMMENTS/BUSINESS FROM THE FLOOR*****

Rachel Jennings, 530 Euclid Avenue, Greensburg, PA 15601. Ms. Jennings, "I was here last month about the two properties. I brought the pictures of the house that had burned and the other neglected house next door. I was wondering what was going on with those properties. I had not seen anything. I know on the house that had burned there is a note on there trying to collect \$2,700 from a woman who has been dead for seven years. So I do not think you are going to get paid. With that, and the other property, can you tell me what is going on? I do not know who was..."

Mayor Bell, "I know that it is going through the court system, I believe, at this point. Are we not?"

Solicitor Kansler, "I believe we are."

Mayor Bell, "We are going through the court system on both of these properties."

Ms. Jennings, "Absolutely. What about the other property that is owned by Mr. McMahan? Will that also be taken care of?"

Mayor Bell, "It will probably be taken care of. It is not in the courts yet. We have filed motions against them and it takes a while to get that stuff taken care of through the court."

Ms. Jennings, "Who handles that? How can I check up on that? I want to follow up on this to make sure that something gets done with these places."

Mayor Bell, "I would think you would go through our Code Enforcement Department, through CEA or Code.Sys."

Ms. Jennings, "They would have information?"

Mayor Bell, "I would think so. Yes."

Ms. Jennings, "I have gone through them before. I know with Mr. McMahan I have gone to Code Enforcement to be told he was going to take it to some judge or something and not much gets done. The place still is not painted and now it stinks like rats, like dead rats."

Mayor Bell, "We will follow up on that and find out where that is at for you. Do we have your phone number?"

Ms. Jennings, "I wrote it on the paper there."

Mayor Bell, "We will follow up on it to find out what is going on and we will let you know."

Ms. Jennings, "That would be wonderful, thank you so much."

Mayor Bell, "No problem, thank you. Anybody else?"

Gerard Penta, 200 Lakeside Way, Greensburg, PA 15601. Mr. Penta, "Actually I wanted to come and thank you, in person, for some of the changes you have made to the amendment. I had an opportunity to review the amendment of the permit parking policy. I see that what was added to it allows parking on the street in front of your property. That is a big help to me. It solves my immediate problem. I suggest though that you add to that policy a short statement to give yourselves some flexibility. I can imagine a number of circumstances in which the policy just would not serve on its own. An exception might be necessary. I am suggesting something along these lines: On rare occasion, special circumstances may require an exception to the above policy; Requests for such variance must be brought to City Council and will be considered on a case by case basis. This allows for the kind of issue that you might run into where you have a 15 or 16-unit building on a City block and there is only enough room on the street in front of that building for two or three cars at the most. The policy, as it stands, handles very nicely working couples if they live in a duplex, triplex, and up to about four units. Then you get into a large apartment building, and the policy cannot handle it on its own. The provision for parking on the street helps, in my case, where the building takes the entire block and part of the two adjoining streets. I could see a building on a City block having enough units it could run into problems that you could handle on a case by case basis. If someone has a building next to a park or a

playground or a shopping center or something where there is lots of unused parking on the street but is not right in front of their property. They might need some consideration for one or two more units that might normally not be allowed by the policy. I was going to bring up another issue but it looks like I am able to work that out.”

Mayor Bell, “For the most part, you are happy with the way it is right now?”

Mr. Penta, “The way it is now, I am fine.”

Mayor Bell, “Ok. That’s great.”

Mr. Penta, “I just think a little touch of flexibility with something like that would handle any unforeseen cases. Thank you.”

Mayor Bell, “Thank you. Thank you for your suggestion, I appreciate it. Does anybody else have any comments?”

*****APPROVAL OF LAST MONTH’S COUNCIL MINUTES*****

Councilman Mertz **MOVED** to approve the minutes from the last month’s Council Meeting and Councilwoman Lennert **SECONDED**. No discussion. **Unanimously all voted in favor.**

*****APPROVAL OF MONTHLY BILL LIST*****

Councilman Finrock **MOVED** to approve the monthly bill list and pay the bills as the money becomes available, and Councilwoman Lennert **SECONDED**. No discussion. **Councilman Zappone abstained and all others voted to approve the monthly bill list.**

*****REPORTS OF COUNCIL*****

Councilwoman Lennert, “Thank you, Mayor. Good evening everyone. I was going to say something else about the communities and their efforts, but the Mayor took care of that. Thank you very much and I just want to say that we got this and we are going to move forward.”

Mayor Bell, “We do have this.”

Councilwoman Lennert, “Yes, we do. On the other side, the beautiful fall weather is here and is going to last through the weekend. We do have some fall rates up at Mt. Odin so get out there and swing some golf balls. We are also halfway through our football, cheerleading, and soccer sessions that have been going great. Kirk S. Nevin is in full ice. The high school hockey teams and the WHA have started their seasons. Public skate is open on the weekend’s and the second session of learn to skate starts November 7. If anyone is interested in participating in this year’s Holiday Parade, which is being held Saturday, November 23, please contact the Recreation Department. You can call them at 724-834-4880 or visit our City website (www.greensburgpa.org). That also goes for any information that you may need for our department. That concludes my report.”

Councilman Mertz, “Thank you, Mayor. I was also going to echo some of your sentiments. I just wanted to thank the Volunteer Fire Departments; the Greensburg Volunteer Fire Department and all of the local fire departments for responding to the Department of Public Works fire late Friday night. As the Mayor said, and it is true, it is going to take us a little bit of time to go through our equipment to see what services will be affected. Right now we have crews trying to keep up with brush and leaf pickup. We ask the resident’s to please be patient with us. We still need to determine what steps we need to take, which equipment we are permitted to use and what services will be affected. We will keep an open line of communication with the community. But before the fire, one thing that I was going to mention was that the Department of Public Works crew got in about 1,800 tons of salt in the salt building. We will work to make sure that we have trucks to put the salt in if snowfall does come early. Thanks.”

Councilman Zappone, “Thanks, Mayor. Good evening everyone. I am also going to echo some of the Mayor’s words. I want to thank everybody that was involved in the fire down at the Public Works garage. Everybody did a fantastic job. We also want to ask for everybody’s patience as we rebuild. One of the projects that Jeff is working on is with the Westmoreland County CDBG folks to prepare the City’s 2020 application. The focus of the application is going to be on roads, demolition, and possibly, the recreation projects. With the incorporation of CEA, Phillip Patron will be available at City Hall Mondays from 12 p.m. until 4 p.m.; Tuesdays from 8 a.m. until 4 p.m.; and Wednesdays from 8 a.m. until 12 p.m. This will start January 1st and the times will possibly change by then. He also has meetings scheduled with Seton Hill, Pitt Greensburg, and WCCC. He will be meeting with student activities personnel to plan a welcome event in the fall of 2020 in the downtown area to establish an intern program with the City. Also, Wight Elephant on 136 South Pennsylvania Avenue will have their grand opening on Thursday, October 17 from 4 p.m. until 7 p.m. They will also be open on Friday, October 18 from 10 a.m. until 5 p.m. and Saturday from 9 a.m. until 3 p.m. Let’s get out and support local businesses.”

Councilman Finfrook, “Again, I do not want to be redundant but I do want to thank everybody who participated in the fire Friday night. I also want to add the Police Department in there because they helped with the streets and served to protect the contents of the building after the fire was out. The police also did a good job. Thank you, Chad, you guys did a good job. The Fire Department was tremendous, I have been in that department for 35 years and there was a lot of heat in the fire. To keep it confined to where they kept it was a hell of a job by the department. They deserve a lot of credit.”

See the attached Fiscal Department Report.

*****MAYOR’S REPORT*****

a. Planning and Development, Fire and Police Reports. Mayor Bell reviewed the Planning and Development, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.

b. Halloween. Mayor Bell, “The Halloween Parade will be held at Lynch Field on Thursday, October 31, 2019, at 5:30 p.m.; lineup begins at 5:15. Trick-or-Treat in the City will be held

from 6:00-8:00 p.m. To ensure everyone has a safe and happy Halloween, the City Police Department will be on patrol throughout the evening.”

c. The 28th Annual Holiday Parade. Mayor Bell, “The holiday season kicks off in the City of Greensburg on Saturday, November 23, 2019, with the annual Holiday Parade beginning at noon. Starting at the museum on North Main Street the parade will continue south to Fourth Street.”

d. Individual with Special Needs (ISN) Program. Mayor Bell, “I am very happy with this. The City of Greensburg together with the Greensburg Police Department, Greensburg Volunteer Fire Department and Mutual Aid Ambulance Service will be launching the ISN program to assist in identifying persons with special needs in the event they require emergency services. The press release reads as follows.”

Mayor Bell read the attached press release.

*****INTRODUCTION OF BILL*****

Bill No. 9-2019 – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 249 ENTITLED ‘VEHICLES AND TRAFFIC’ OF ORDINANCE NO. 1647 OF THE CODE OF THE CITY OF GREENSBURG. Mayor Bell, “The introduction of Bill No. 9-2019 changes the language in the revised Ordinance regulating the number of parking permits issued in designated Permit Parking areas.”

*****ADOPTION OF BILL AS AN ORDINANCE*****

Bill No. 8-2019 as Ordinance No. 2097-AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, DELETING CHAPTER 5, § 5-20 (1) AND AMENDING RELATED CHAPTERS OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG, DISSOLVING THE RECREATION BOARD.

Councilwoman Lennert **MOVED** to adopt Bill No. 8-2019 as Ordinance No. 2097, and Councilman Finfrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 8-2019 as Ordinance No. 2097.**

Mayor Bell, “The City has been very pleased with the work conducted by this Board since its inception and I want to thank all the members, past and present, for their dedication and spirit of volunteerism throughout the years. They have done a wonderful job for us throughout the years.”

*****ENACTMENT OF RESOLUTION*****

Resolution No. 1281 - A RESOLUTION OF THE CITY OF GREENSBURG ADOPTING THE COMPREHENSIVE EMPLOYEE HANDBOOK. Mayor Bell, “Enactment of Resolution No.

1281 adopts the revised, consolidated Comprehensive Employee Handbook incorporating pertinent information for full-time, part-time and seasonal employees.”

Councilman Finfrock **MOVED** to enact Resolution No. 1281, and Councilman Mertz **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1281.**

Resolution No. 1282 – A RESOLUTION OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA REVISING THE FISCAL YEAR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM. Mayor Bell, “Enactment of Resolution No. 1282 accepts the proposed revision to the FY 2017 CDBG program year and authorizes the Mayor to file said revision with the Pennsylvania Department of Community and Economic Development.”

Councilman Finfrock **MOVED** to enact Resolution No. 1282, and Councilwoman Lennert **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact Resolution No. 1282.**

*****COUNCIL APPROVAL*****

- a. **Hiring of Part-time Seasonal Recreation Department Employees.** Mayor Bell, “Council approval accepts the hiring of Denise Boyle as a Skating Coach at a rate of \$10 an hour, and part-time seasonal employees, Nico Williams, Colton Crabtree, Mackenzie Crabtree and Cameron Caretti at a rate of \$8.25 an hour, effective today.”

Councilwoman Lennert **MOVED** to approve the hiring, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- b. **Reappointment to the Aerobic Center Authority.** Mayor Bell, “Council approval accepts the reappointment of Howard ‘Huddie’ Kaufman to the Authority for another three-year term until October 12, 2022.”

Councilwoman Lennert **MOVED** to approve the reappointment, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the reappointment.**

- c. **Reappointment to Emergency Management.** Mayor Bell, “Council approval accepts the reappointment of Roland ‘Bud’ Mertz for another five-year term until October 11, 2024.”

Councilman Finfrock **MOVED** to approve the reappointment, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the reappointment.**

- d. **Conservation Partnership Agreement between the Westmoreland Conservation District and the City of Greensburg.** Mayor Bell, "Council approval accepts the agreement promoting the protection of all waterways and conserving natural resources by setting forth terms of compliance and responsibilities in regard to stormwater discharges associated with construction activities, soil erosion and sediment control, and reviews and exemptions of the same."

Councilman Zappone **MOVED** to approve the agreement, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- e. **Vehicle Lease Agreement between the County of Westmoreland and the City of Greensburg/Greensburg Volunteer Fire Department.** Mayor Bell, "Council approval accepts the terms of the agreement for the leasing of a 2016 Ford Explorer at a cost of \$1 per year for use by the on-call Duty Chief replacing the 2009 Crown Victoria used for this purpose currently. The term of the lease will continue in effect until terminated by written notice 10 days in advance of said termination."

Councilman Mertz **MOVED** to approve the lease agreement, and Councilman Finrock **SECONDED**. No discussion. **All voted unanimously to approve the lease agreement.**

- f. **Resignation of Robert Recklein from the Planning Commission.** Mayor Bell, "Council approval accepts the resignation of Robert Recklein from the Commission effective September 27, 2019."

Councilman Zappone **MOVED** to accept the resignation, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to accept the resignation.**

- g. **Slate of Projects Recommended by the Planning Commission for Issuance of Certificates of Appropriateness.** Mayor Bell, "There is one (1) item on tonight's agenda for Council approval. In the Gateway District, Katelynn Jones/Blue Sky Sign Company, is the applicant for signage for Cattfeinated Cat Café located at 159 East Otterman Street, owned by John Harris."

Councilman Zappone **MOVED** to approve the slate of projects, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the slate of projects.**

- h. **Dog Law Enforcement Professional Service Agreement between the City of Greensburg and Hoffman's Boarding Kennels.** Mayor Bell, "Council approval renews the two-year agreement effective January 1, 2020 through December 31, 2021. The monthly fee is increased \$10 to \$310. A \$5 increase is included on fees charged per stray feline and per litter raising these fees to \$80 and a \$10 increase is also applied to emergency on-call weekend, evening and holiday rates at \$95 per call."

Councilman Finfrock **MOVED** to approve the agreement, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- i. **Subdivision of 629 Oakhill Lane and 654 Oakhill Lane.** Mayor Bell, "By unanimous vote the Planning Commission recommends Council approve the subdivision adding a side lot addition to 629 Oakhill Lane with the stipulation that the section of property being divided be defined as a side yard."

Councilman Zappone **MOVED** to approve the subdivision, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the subdivision.**

- j. **Planning Services Agreement.** Mayor Bell, "By unanimous vote the Planning Commission also recommends Council approve the Planning Services Agreement between the City and Denny Puko, Planning Consultant LLC. The scope of services includes but is not limited to a codes and processes review, research of best practices, work sessions, preparation of a final report and implementation of the recommended process improvements at a cost not to exceed \$7,040."

Councilman Zappone **MOVED** to approve the agreement, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- k. **Purchase of two (2) 2020 Ford Explorers in the Police Department.** Mayor Bell, "Council approval accepts the purchase from TriStar Motors in Blairsville in the amount of \$66,740, COSTARS Contract No. 013-046, vendor #190860. One Explorer purchase was budgeted for 2019 and the other is to replace the 2016 Explorer that was totaled in a car accident May 2019."

Councilman Finfrock **MOVED** to approve the purchase, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- l. **Declaration of Disaster Emergency.** Mayor Bell, "Council approval declares a disaster emergency due to the fire at the Department of Public Works building and authorizes submission of all necessary paperwork and to take any and all action necessary in the furtherance of the Declaration."

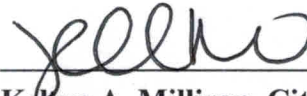
Councilman Mertz **MOVED** to approve the declaration, and Councilwoman Lennert **SECONDED**. No discussion. **All voted unanimously to approve the declaration.**

*****ADJOURNMENT*****

Mayor Bell **MOVED** to adjourn the meeting. **SECONDED:** Councilman Mertz. **Unanimously all voted in favor to adjourn.**

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RESPECTFULLY SUBMITTED:

A handwritten signature in black ink, appearing to read 'K. Milliron', written over a horizontal line.

Kelsye A. Milliron, City Administrator

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OCTOBER BILL LIST - 2019

GENERAL FUND

DEPARTMENT 1	\$	13,995.73
DEPARTMENT 2	\$	49,077.35
DEPARTMENT 3	\$	43,874.90
DEPARTMENT 4	\$	45,266.41
DEPARTMENT 5	\$	30,464.17
GENERAL FUND TOTAL	\$	182,678.56

OTHER FUNDS

MOTOR TAX FUND	\$	14,096.68
POLICE EQUIPMENT FUND	\$	62,470.00
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$	46,799.26
2016 GO NOTE	\$	12,056.19
PARKING REVENUE FUND	\$	7,842.65
HUTCHINSON PARKING GARAGE FUND	\$	280.35

TOTAL OF ALL FUNDS	\$	326,223.69
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\$ 143,545.13

REVENUES	BUDGET 2019	BUDGET 2018	MAY 2019	JUNE 2019	JULY 2019	AUGUST 2019	SEPTEMBER 2019	TOTAL 2019	TOTAL 2018	% OF BUDGET	% FROM 2018
CHARGES FOR SERVICES											
Cable Franchise	295,000.00	285,000.00	0.00	0.00	70,829.94	0.00	0.00	212,272.48	217,099.83	72%	76%
Greensburg Recreation	90,870.00	123,670.00	7,180.00	8,125.00	7,632.00	8,016.25	7,507.25	69,025.50	77,123.91	76%	62%
Mt. Odin Golf Course	389,400.00	392,950.00	62,927.03	58,413.89	65,535.45	57,242.21	45,309.64	369,308.72	332,454.49	95%	85%
Nevin Arena Ice Rink	296,200.00	331,700.00	6,022.50	81.00	2,923.60	20,590.00	37,979.01	234,952.12	161,260.80	79%	49%
Mt. Odin - Reservations	10,575.00	12,875.00	950.00	1,550.00	200.00	1,100.00	200.00	11,250.00	10,575.00	106%	82%
Veterans Memorial Pool Revenues	127,285.00	120,785.00	2,913.00	41,137.25	41,590.09	15,954.00	70.00	101,664.34	0.00	80%	0%
Concession Leases	0.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	3,100.00	0%	89%
Police Wage Reimbursement	60,000.00	50,000.00	0.00	13,281.88	10,554.75	0.00	762.64	39,971.55	42,734.41	67%	85%
Sanitation Contract	80,000.00	80,000.00	14,666.68	0.00	13,335.34	6,667.67	6,667.67	61,337.37	60,666.70	77%	76%
Site Plan and Hearing Fees	22,325.00	19,350.00	1,500.00	2,910.00	1,595.00	2,415.00	3,800.00	19,800.00	21,055.00	89%	109%
Subtotal Charges for Services	1,371,655.00	1,419,830.00	96,159.21	125,499.02	214,196.17	111,985.13	102,296.21	1,119,582.08	926,070.14	82%	65%
FINES / FORFEITS											
Lien Letter	6,000.00	5,500.00	560.00	600.00	640.00	600.00	320.00	4,940.00	5,400.00	82%	98%
Police Fines	287,890.00	250,225.00	25,029.24	24,616.71	22,486.85	23,176.91	23,848.29	226,548.17	229,187.89	79%	92%
Clerk of Courts Fines and Restitution	20,000.00	18,000.00	1,947.37	2,461.40	1,041.84	6,794.11	1,860.10	25,798.71	17,260.49	129%	96%
Subtotal Fines / Forfeits	313,890.00	273,725.00	27,536.61	27,678.11	24,168.69	30,571.02	26,028.39	257,286.88	251,848.38	82%	92%
INTERGOVERNMENTAL											
Beverage Licenses	8,650.00	8,700.00	0.00	0.00	0.00	0.00	8,650.00	9,250.00	0.00	107%	0%
Miscellaneous Grant Revenue	8,000.00	1,000.00	0.00	0.00	0.00	28,000.00	8,790.00	43,810.13	19,677.20	548%	1968%
Foreign Fire Insurance	70,000.00	70,000.00	0.00	0.00	0.00	0.00	69,282.21	69,282.21	63,428.71	99%	91%
Pension	468,000.00	400,000.00	0.00	0.00	0.00	0.00	512,049.90	512,049.90	468,438.85	109%	117%
PURTA	7,500.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
State Police Fines	7,000.00	4,500.00	0.00	3,864.16	0.00	0.00	0.00	3,864.16	4,112.97	55%	91%
Treasurers Office - County	20,000.00	20,000.00	10,304.68	222.78	795.59	125.89	57.21	17,280.83	17,329.97	86%	87%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	3,000.00	0.00	0.00	0.00	6,000.00	9,000.00	50%	75%
Parking Revenue Transfer	1,200,000.00	1,000,000.00	0.00	0.00	0.00	0.00	0.00	400,000.00	400,000.00	33%	40%
Dispatch Fees	19,500.00	20,000.00	9,500.00	9,500.00	500.00	0.00	0.00	19,500.00	22,500.00	100%	113%
Marcellus Shale Impact Fee	20,000.00	20,000.00	0.00	0.00	27,177.46	0.00	0.00	27,177.46	21,099.34	136%	105%
Special Fund Transfer	15,800.00	206,000.00	0.00	0.00	0.00	0.00	0.00	15,769.49	244,312.74	100%	119%
Subtotal Intergovernmental	1,856,450.00	1,769,700.00	19,804.68	16,586.94	28,473.05	28,125.89	598,829.32	1,123,984.18	1,269,899.78	61%	72%
INTEREST	5,503.41	300.00	1,372.30	1,422.76	1,191.99	1,172.49	1,243.74	7,676.10	4,272.97	139%	1424%
LICENSES/ PERMITS											
Building Permits	75,000.00	90,000.00	2,328.94	9,203.90	5,727.45	11,862.81	2,017.00	53,835.41	54,715.18	72%	61%
Miscellaneous Licenses	158,750.00	118,250.00	6,085.77	8,095.50	6,836.42	6,753.42	9,049.44	62,913.62	170,594.67	40%	144%
Plumbing Permits	1,000.00	850.00	0.00	100.00	50.00	75.00	0.00	370.00	1,081.00	37%	127%
Street Opening	60,000.00	40,000.00	13,800.00	0.00	0.00	7,800.00	10,500.00	54,600.00	36,340.00	91%	91%
Subtotal Licenses / Permits	294,750.00	249,100.00	22,214.71	17,399.40	12,613.87	26,491.23	21,566.44	171,719.03	262,730.85	58%	105%
MISCELLANEOUS											
Hospitalization Refunds	75,000.00	65,000.00	7,348.16	7,762.80	6,817.63	10,254.41	6,807.33	72,654.82	60,485.64	97%	93%
Other Income/Reimbursements	147,820.00	109,440.00	35,683.44	17,033.57	8,150.45	8,459.79	14,231.51	215,628.14	100,550.33	146%	92%
Other Insurance Refunds	10,000.00	4,000.00	0.00	557.00	6,761.00	0.00	0.00	8,060.35	17,713.00	81%	443%
Sale of Property and Equipment	24,250.00	25,000.00	62.40	0.00	31.50	0.00	0.00	11,213.40	10,169.50	46%	41%
Subtotal Miscellaneous	257,070.00	203,440.00	43,094.00	25,353.37	21,760.58	18,714.20	21,038.84	307,556.71	188,918.47	120%	93%
TAXES											
Business Privilege Tax	435,000.00	450,000.00	12,573.92	89,819.39	7,384.69	45,392.16	46,342.28	319,565.04	311,240.39	73%	69%
Current Property Tax	2,351,348.70	2,100,935.00	771,355.48	63,594.75	112,732.82	21,370.50	6,846.75	2,300,426.21	2,076,806.63	98%	99%
Penalties on Real Estate Taxes	7,500.00	7,500.00	0.00	0.00	409.83	1,874.52	684.68	6,062.93	4,962.64	81%	66%
County Tax Claim Bureau	150,000.00	165,000.00	0.00	58,598.28	0.00	0.00	30,794.55	112,398.22	113,167.96	75%	69%
Earned Income Tax (Wage Tax)	3,232,000.00	3,232,000.00	610,640.25	140,888.35	105,546.28	571,495.01	121,823.83	2,500,902.25	2,410,517.03	77%	75%
Local Services Tax (EMS/OPT)	565,000.00	550,000.00	131,149.37	10,924.95	43,225.03	91,393.34	7,944.62	430,557.11	422,030.20	76%	77%
Real Estate Transfer (Deed Transfer)	145,000.00	200,000.00	92,211.55	19,625.97	21,757.43	15,798.82	21,437.67	247,573.12	110,036.89	171%	55%
Subtotal Taxes	6,885,848.70	6,705,435.00	1,617,930.57	383,451.69	291,056.08	747,324.35	235,874.38	5,917,484.88	5,448,761.74	86%	81%
Tax and Revenue Anticipation Note	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%
Beginning Balance	1,000,000.00	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	100%	100%
TOTAL REVENUES	11,985,167.11	11,621,530.00	1,828,112.08	597,391.29	593,460.43	964,384.31	1,006,877.32	9,905,289.86	9,352,502.33	83%	80%

REVENUES

Are at 83% of budget. This is three percent higher than this time last year.



EXPENSES

Are at 69% of budget. This is two percent lower than this time last year



City of Greensburg

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2018</u>	<u>Quantity</u>
General	Permits/Licenses	UCC City Permits	\$135.00	1	\$30.00	1
		Fire Code Permits	\$180.00	2	\$90.00	2
		Health Licenses	\$1,000.00	10	\$2,655.00	16
		Food Truck Health Inspections	\$775.00	6		
	Misc. Court Fines	Fines / Miscellaneous Permits	\$3,187.44	3	\$10,204.21	4
		Sidewalk Dining Permits				
		Plumbing Permits			\$50.00	1
		Sign Permits	\$305.00	7	\$20.00	1
		Land Operation Permits				
		Property Maintenance Appeals				
		Compliance Permits	\$225.00	3	\$240.00	4
		Demolition Permits	\$197.00	1	\$208.00	2
		Sidewalk Permits	\$175.00	7	\$575.00	23
		UCC State Permit Fees	\$45.00	10	\$40.50	8
		Code.sys Permit Fees	\$2,017.00	9	\$2,086.76	9
		Parking Lot Permits				
		Occupancy Permits	\$2,800.00	14	\$4,400.00	22
	Planning & Development	Zoning Hearing Fees			\$700.00	2
		Zoning Classifications	\$3,250.00	20	\$1,895.00	31
		Site Plan / Land Development			\$150.00	1
		Subdivisions	\$150.00	1		
		Public/ Planning Hearing Fees	\$350.00	1		
		Harb Sign Review	\$50.00	1	\$25.00	1
		HARB Façade Review				
		HARB New Development Review				
	Special Funds	Compliance Bonds	\$1,120.50	4	\$4,208.28	8
		Other Income				
		TOTAL	\$15,961.94	100	\$27,577.75	136
		TOTAL	\$15,961.94	Total 2018		\$27,577.75
		TOTAL TO DATE	\$183,152.14	TOTAL TO DATE 2018		\$307,663.15

Amy Calisti

Date 10/1/2019

GREENSBURG VOLUNTEER FIRE DEPARTMENT

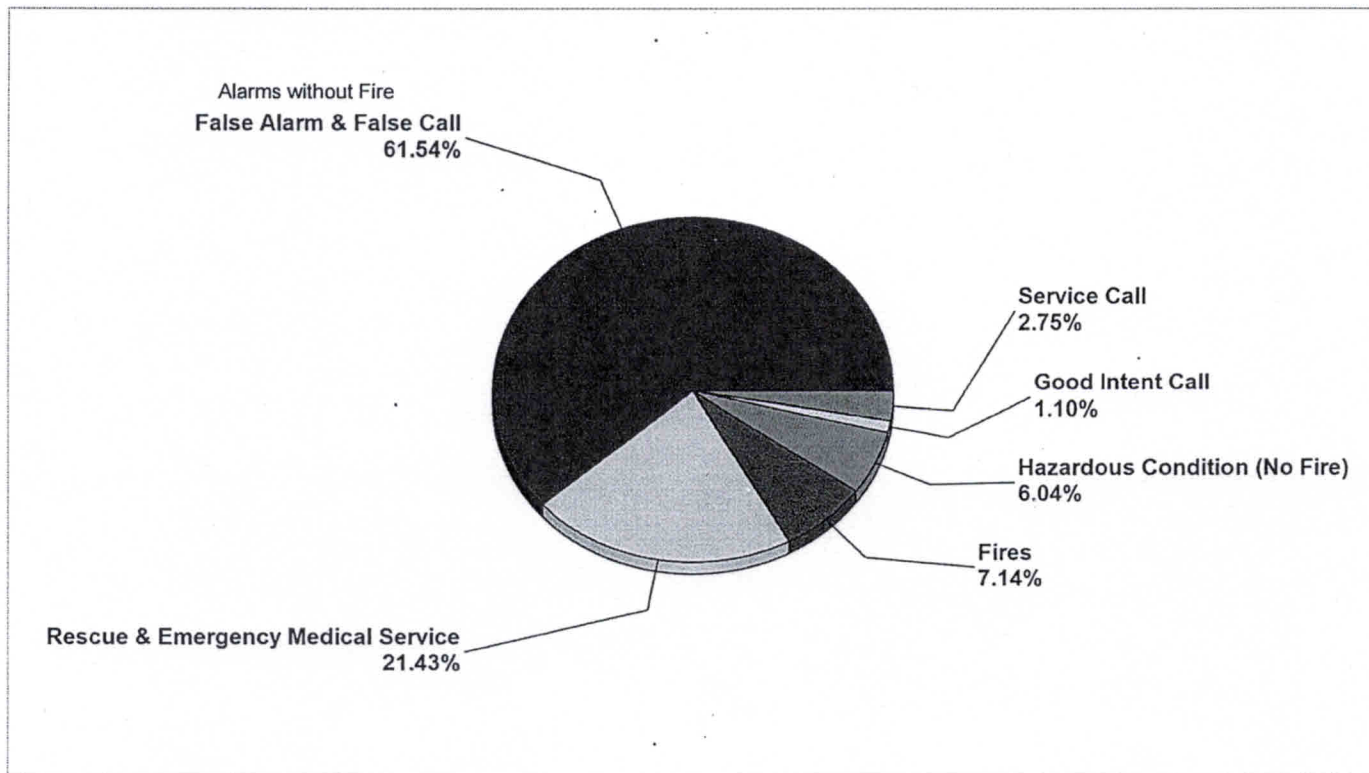
Greensburg, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2019 | End Date: 09/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	7.14%
Rescue & Emergency Medical Service	39	21.43%
Hazardous Condition (No Fire)	11	6.04%
Service Call	5	2.75%
Good Intent Call	2	1.10%
False Alarm & False Call - Alarms without Fire	112	61.54%
TOTAL	182	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	2.75%
113 - Cooking fire, confined to container	1	0.55%
118 - Trash or rubbish fire, contained	2	1.10%
131 - Passenger vehicle fire	2	1.10%
142 - Brush or brush-and-grass mixture fire	2	1.10%
160 - Special outside fire, other	1	0.55%
311 - Medical assist, assist EMS crew	17	9.34%
322 - Motor vehicle accident with injuries	16	8.79%
324 - Motor vehicle accident with no injuries.	1	0.55%
341 - Search for person on land	4	2.20%
353 - Removal of victim(s) from stalled elevator	1	0.55%
412 - Gas leak (natural gas or LPG)	3	1.65%
420 - Toxic condition, other	2	1.10%
422 - Chemical spill or leak	1	0.55%
424 - Carbon monoxide incident	1	0.55%
440 - Electrical wiring/equipment problem, other	2	1.10%
444 - Power line down	1	0.55%
445 - Arcing, shorted electrical equipment	1	0.55%
531 - Smoke or odor removal	2	1.10%
550 - Public service assistance, other	1	0.55%
551 - Assist police or other governmental agency	1	0.55%
561 - Unauthorized burning	1	0.55%
651 - Smoke scare, odor of smoke	2	1.10%
733 - Smoke detector activation due to malfunction	25	13.74%
743 - Smoke detector activation, no fire - unintentional	82	45.05%
744 - Detector activation, no fire - unintentional	1	0.55%
745 - Alarm system activation, no fire - unintentional	4	2.20%
TOTAL INCIDENTS:	182	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.
Does not include Imported data.



GREENSBURG VOLUNTEER FIRE DEPARTMENT

Greensburg, PA

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Incident Type Count per Station for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

INCIDENT TYPE	# INCIDENTS
Station: 1 - HOSE COMPANY NO. 1	
322 - Motor vehicle accident with injuries	3
561 - Unauthorized burning	1
743 - Smoke detector activation, no fire - unintentional	2
# Incidents for 1 - Hose Company No. 1:	
6	

Station: 2 - TRUCK COMPANY NO. 2	
422 - Chemical spill or leak	1
651 - Smoke scare, odor of smoke	1
743 - Smoke detector activation, no fire - unintentional	11
# Incidents for 2 - Truck Company No. 2:	
13	

Station: 3 - HOSE COMPANY NO. 3	
142 - Brush or brush-and-grass mixture fire	1
160 - Special outside fire, other	1
322 - Motor vehicle accident with injuries	7
412 - Gas leak (natural gas or LPG)	1
651 - Smoke scare, odor of smoke	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	4
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 3 - Hose Company No. 3:	
17	

Station: 6 - HOSE COMPANY NO. 6	
311 - Medical assist, assist EMS crew	1
# Incidents for 6 - Hose Company No. 6:	
1	

Station: 7 - HOSE COMPANY NO. 7	
131 - Passenger vehicle fire	1
322 - Motor vehicle accident with injuries	2

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
412 - Gas leak (natural gas or LPG)	1
420 - Toxic condition, other	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
# Incidents for 7 - Hose Company No. 7:	9

Station: 79 - GREENSBURG VOL FIRE DEPARTMENT	
111 - Building fire	5
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	2
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	16
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
353 - Removal of victim(s) from stalled elevator	1
412 - Gas leak (natural gas or LPG)	1
420 - Toxic condition, other	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
531 - Smoke or odor removal	2
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
733 - Smoke detector activation due to malfunction	23
743 - Smoke detector activation, no fire - unintentional	62
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
# Incidents for 79 - Greensburg Vol Fire Department:	131

Station: 8 - HOSE COMPANY NO. 8	
440 - Electrical wiring/equipment problem, other	1
# Incidents for 8 - Hose Company No. 8:	1

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
Station: BH - GREENSBURG BLOODHOUND TEAM	
341 - Search for person on land	4
# Incidents for BH - Greensburg Bloodhound Team:	4

Only REVIEWED incidents included.



Police Report

September 2019

Incident	Category	Total	
Criminal Arrests	Adult	120	
	Juvenile	6	
	Drug	14	Already in Total
	Total Criminal Arrests	126	
Traffic Citations	Moving	189	
	Parking	196	
	Total Traffic Citations	385	
Parking Tickets Issued	Meter Enforcement Officer	849	
	All Others	65	
	Total Parking Tickets Issued	914	
Accident Investigations	Total Accident Investigations	41	
DUI Arrests	Total DUI Arrests	8	
	Total Incidents Investigated	922	
Dispatching Calls	Received for Service	2805	
	Served in Person	455	
	Total Dispatching Calls	3260	
Truck Inspections	Stopped	5	
	Inspected	1	
	Shut Down	1	
	Citation Issued	1	
Warrants	Total Warrants Served	19	
Amusement Licenses	Total Amusement Licenses Issued	0	
Income	Current Month	\$ 47,277.03	
	Total to Date	\$ 353,033.72	


Chief Chad Zurco
Greensburg Police Department



City of Greensburg

Individuals with Special Needs (ISN) Alerting System

The City of Greensburg, in conjunction with the Greensburg Volunteer Fire Department, Greensburg Police Department and Mutual Aid Ambulance Service, are proud to announce the release of a new alerting system for individuals with special needs. The Individuals with Special Needs (ISN) Alerting System provides families with a uniform method of alerting first responders about individuals who have special needs. This system provides first responders with advance knowledge, allowing for quick and educated responses during any emergency situation. The packet is provided free of charge to any city resident with a physical, mental health or intellectual disability that may require additional assistance due to special needs during a fire, police, or medical emergency. This can include individuals with autism, those who are deaf and/or blind, those who have intellectual disabilities, as well as persons with mental health or physical challenges. Each Packet contains three Individuals with Special Needs alert forms, an ISN Frequently Asked Questions sheet, a list of Instructions on what to do with the completed ISN forms, a preparing makes sense for people with disabilities and special needs information sheet, two emergency information magnets, and brochures from various organizations around the city who assist individuals with special needs.

So how does the system work? Fill out the form, sign it, and then take a copy to the Greensburg Police Department Administration Office between 8 AM and 4 PM (416 South Main Street, Greensburg, PA 15601). They will review it and send a copy to the Greensburg Volunteer Fire Department and Mutual Aid Ambulance Service. The information will be put into their systems for future use. Every effort will be made to respect privacy and confidentiality, while at the same time providing for the needs of the people involved. The second form should be placed near the front door of the residence of the Special Needs person, and the third should be placed in the vehicle that the Special Needs person is most often transported. Upon completing and returning the form to the Greensburg Police Department Administration Office you will receive three (3) Individual Special Needs identification stickers. Place the large ISN sticker on or near your front door so as to be visible from the street. These stickers are not for apartment complexes or residential special needs facilities. Place one small ISN sticker on the lower left corner of your vehicles rear window so that it is visible to a person approaching your vehicle from the rear. This form is good for one (1) year. It is recommended that these forms be updated annually to ensure that the information is current and accurate. If you move or need to make changes in the information just fill out another form and submit it.