

**CITY COUNCIL MEETING  
MINUTES  
March 9, 2020  
6:00 p.m.**

Mayor Bell called the meeting to order at 6:00 p.m. City Administrator, Kelsye Milliron, took roll call with the following members present: Councilman Mertz, Councilman Zappone, Councilman Finfrock, and Mayor Bell. City Solicitor, Zach Kansler, and City Treasurer/Fiscal Director, Colleen Gain, were also present. Councilwoman Lennert was absent.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\*** Councilman Mertz

**\*\*\*BIDS\*\*\***

**Purchase of a 2011-2012 Ford F-550 Dump Truck for the Department of Public Works (DPW).** Mayor Bell, "Sealed bids were accepted until March 6, 2020. One (1) bid was received and reviewed by the City Administrator and Fiscal Director, and they recommend City Council accept the bid from Stone and Company Inc. in the amount of \$32,500."

<u>Bidder</u>	<u>Amount</u>
Stone and Company Inc., Connellsville, PA	\$32,500

Councilman Mertz **MOVED** to approve the bid from Stone and Company Inc., and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the bid from Stone and Company Inc.**

**\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***

**Maria Dillman and Ashley Lutz, 134 Davis Lane, Greensburg, PA 15601.** Ms. Dillman, "I am here today because I have some information for Council. I am a new animal control officer in the area. I am the founder and president of a non-profit 501(c)(3), and I am now the owner of a kennel. I have lived in Greensburg for a few years and have been taking in dogs and cats. I just recently started animal control in New Stanton and Loyallhanna. I am aware that you are in a contract but there is nothing in your contract that forbids you to release your current animal control. I thought I could give you some information, and could answer any questions."

Ms. Lutz, "While those are getting passed around I just wanted to let you guys know what makes us a little bit different than Hoffman's, which is who your current contract is with. We have a sister entity which is TJ's Rescue Hideaway. It is a non-profit, no-kill, 501(c)(3) animal shelter that runs out of Greensburg. What happens if a stray dog comes in and no owner comes forward? It will stay for its kennel stray hold which is 72 hours. After that, it will get transferred over to the rescue where it will be put up for adoption if no owner comes forward to claim it. Being that we are a no-kill shelter we will hold on to the dog until a family is found for it. We use Pet Finder and other sources like that to match up dogs with potential families. Our goal is to be a no-kill. We do not want to see any of these animals get put down. We do not have stray

dogs in the area so these were family pets at one time or another. Our goal is to keep them alive and adopt them back out."

Ms. Dillman, "I do have with me, just to give you an idea, a sample contract. This will show you what makes me different from the competition. I am a 24-hour pickup. A lot of people work and could you imagine coming home late from work and not being able to get your dog until the next day or, if it is Friday, until Monday? This is very stressful on the dog. I charge no additional fee other than the state-required \$50 for first-day pick-up. We are not out to make money we are out to get dogs brought home. I am a dog trainer so I can assess any dog and read how it is behaving. Most aggression is based off of fear, and being a trainer I can understand that. This helps me get them smoothly into a vehicle and quickly to a kennel without incident. I am a little cheaper, it is not about profit. We started our rescue in Greensburg, and we have been rescuing animals from the streets of Greensburg since I moved here. We will continue to do so as a rescue but the amount of stray dogs I take is why I am here. If I am going to do it, I might as well get paid. If you guys want to look and ask any questions we can answer them."

Mayor Bell, "We do have your information, we will review it then I am sure we will get a hold of you. We are under contract but we will take a look at what you have here and certainly give it consideration."

Ms. Dillman, "Thank you, we appreciate it."

Mayor Bell, "Thank you."

**Jim Stile, P.O. Box 191, Bovard, PA 15619.** Mr. Stile, "My name is Jim Stile, and I am here to bring up the issue about grocery stores. Save A Lot is closing due to the owner retiring. He is 80-years old. I have talked to a lot of people that I know. Shop 'n Save and Giant Eagle are way overpriced. When Save A Lot closes we don't know how high Aldi will raise their prices. Other than Aldi you have Naser Foods, in Pleasant Unity. Wal-Mart is high priced also. I have been online, I wrote down quite a few grocery stores in the United States. I do not know if they would want to set up a store here. To give Aldi some competition the number one grocery store is Publix. I also have a list of other ones: Wegmans; Trader Joe's, which owns Aldi; Hebs; Aldi; Harris Teeter; Hy-Vee's Foodstore; Costco; WinCo; Whole Food Market which is in Elizabeth; Fry's Food Stores; Kroger's; Target; Win-Dixie; Shop Rite; Food Lion; Meyers; Sam's Club, which we have; Giant Food Stores; SafeWay; Stop 'n Shop; and Wal-Mart. If anybody wants to go to Save A Lot they have to go to Mt. Pleasant. They have fair prices, and I enjoy shopping there. I, and everyone that I have talked to, will never shop there. I will never shop at Shop 'n Save or Giant Eagle because their prices are outrageous. The only thing I go into Shop 'n Save for is the Hometown Pharmacy to get my high blood pressure medication. That is it."

Mayor Bell, "When is Save A Lot closing? I had no idea they were closing."

Mr. Stile, "This Saturday is their last day. I was in there this morning and their shelves were practically bare. I do not know what your feelings and thoughts are."



Mayor Bell, "We do not want to see any stores or businesses leave the City of Greensburg. We can get with our Planning Director to see if there is anything that we can do."

Mr. Stile, "What would you recommend to get some new grocery stores here because Shop 'n Save and Giant Eagle's prices are out of this world? Nobody will shop there, they will refuse to. They will shop in Mt. Pleasant and go to Save A Lot."

Mayor Bell, "We will take a look at it. We will have our Planning Department take a look at it."

Mr. Stile, "I have this list here. If you want it."

Mayor Bell, "Sure."

Mr. Stile, "There is Aldi, WinCo, and Fairway, these are your cheaper stores."

Mayor Bell, "Are you willing to give up your list?"

Mr. Stile, "Here you go. If it will help the area."

Mayor Bell, "Is there anyone else?"

Mr. Stile, "There is also a note on the agenda about the Aerobic Center. I go to the Aerobic Center. The baseboards in the men's room are rotted and there are mice running around. It is bad."

Mayor Bell, "We will talk to them about it."

**\*\*\*APPROVAL OF LAST MONTH'S COUNCIL MINUTES\*\*\***

Councilman Mertz **MOVED** to approve the minutes from last month's Council Meeting, and Councilman Zappone **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***

Councilman Finfrock **MOVED** to approve the monthly bill list and pay the bills as the money becomes available, and Councilman Mertz **SECONDED**. No discussion. **Councilman Zappone abstained and all others voted to approve the monthly bill list.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Councilman Mertz**, "Thank you, Mayor. Thank you everyone for attending this evening. We are under two weeks until spring. I am crossing my fingers that we have not had a large snowfall yet this season as we have seen in the past. We have only called out crews six additional times this year. We have probably used around 600 tons of salt. We started the season with 1,700 tons. The weather seems to be nice but we are prepared if we do have a large snowfall. If we have no more snowfall we should have a nice chunk of salt to start next season. We are waiting

for estimated costs for our Department of Public Works building. This is to see what it will cost in today's world using the updated code. I hope that we will have that soon for the insurance company. It has been a slow process to replace the building and equipment. These things take time and we are patiently moving along. Our Superintendent of Streets, Tom Bell, has been working on a paving list for this upcoming paving season. He is about finished and will establish a long list of streets and alleys that will need to be milled and paved. Unfortunately, not every street will make the list but we will have quite a few on there. We will make that list available to everyone at the next Council meeting. Also, brush and tree limb pickup is continuing. Please, as a reminder, we do not collect large logs, entire trees, or trees cut down by tree contractors. All leaves need to be bagged in biodegradable bags. Keep all limbs at six inches or under, that would be helpful. You can call 24 hours a day, seven days a week and leave a message at 724-838-4344 if you need this service. Also, another service that we provide is Christmas tree pickup every year. We run that after Christmas through January. We pick up the trees, pass them through our brush chipper then we take the remains down to a landfill in Forbes Road. This year we finished our season by collecting 180 Christmas Trees. That concludes my report."

**Councilman Zappone**, "Thanks, Mayor. Good evening everyone. I want to talk about some of the projects that the Planning Office has been working on. They are developing a timeline for the Comprehensive Plan update project. The workshop will be held in the last quarter of 2020, with the Planning Commission and Council, to set up some high-level direction for the project. They have also identified a location for the 2020 Welcome Event. It will be held in the parking lot at 100 to 104 South Pennsylvania Avenue from 5:00 p.m. until 7:00 p.m. on Friday, September 11, 2020. Currently, the event team is working to plan program activities, identify sponsors, and recruit volunteers. The Development Team meeting was held Tuesday, February 11, 2020, in the Planning Office where they discussed a principal project which is a 30 to 40 multifamily structure that will be located in the City. The 12 to 15 million dollar project would include some market-rate units and some affordable housing units through state and federal programs. Also, they distributed newly developed zoning information request forms for people needing information on zoning in the City. As of today, 12 of these have been received and four have been responded to via letter. Wait times are approximately three weeks due to all of the forms that they have been getting in their office. Lastly, the Planning Commission is currently evaluating the City's four overlay districts toward the aim of eliminating redundancy. Evolution is part of the regulatory process barriers project led by Denny Puko Consulting. In March the group will evaluate set back requirements and other related policies with the aim of embedding infill development. This concludes my report."

**Councilman Finfrock – Please see the attached Fiscal Department Report.**

**\*\*\*MAYOR'S REPORT\*\*\***

**Planning and Development, Fire and Police Reports.** Mayor Bell reviewed the Planning and Development, Fire and Police Reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.

**\*\*\*INTRODUCTION OF BILL\*\*\***



**Bill No. 5-2020** – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 249 ENTITLED ‘VEHICLES AND TRAFFIC’ OF ORDINANCE NO. 1647, THE CODE OF THE CITY OF GREENSBURG. Mayor Bell, “Introduction of Bill No. 5-2020 amends §249-75, Schedule XIX, Metered Parking, moving the metered parking on North Pennsylvania Avenue from Tunnel Street to Otterman Street from the West side to the East side of the street.”

**\*\*\*ADOPTION OF BILLS AS ORDINANCES\*\*\***

**Bill No. 2-2020 as Ordinance No. 2104** - AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 151 ENTITLED ‘FEES’ OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG. Mayor Bell, “Adoption of Bill No. 2-2020 as Ordinance No. 2104 amends §151-10 repealing the Uniform Construction Code (UCC) compliance bond requirements eliminating bond requirements to foster development and to remove regulatory barriers.”

Councilman Zappone **MOVED** to adopt Bill No. 2-2020 as Ordinance No. 2104, and Councilman Finfrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 2-2020 as Ordinance No. 2104.**

**Bill No. 3-2020 as Ordinance No. 2105** – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 197 ENTITLED ‘PEDDLING AND SOLICITING’ OF ORDINANCE NO. 1646, THE CODE OF THE CITY OF GREENSBURG. Mayor Bell, “Adoption of Bill No. 3-2020 as Ordinance No. 2105 amends § 197-1, §197-2, and §197-6 of the Code adding and deleting certain language and updating the requirements to obtain a Soliciting License.”

Councilman Mertz **MOVED** to adopt Bill No. 3-2020 as Ordinance No. 2105, and Councilman Finfrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 3-2020 as Ordinance No. 2105.**

**Bill No. 4-2020 as Ordinance No. 2106** – AN ORDINANCE OF THE CITY OF GREENSBURG, COUNTY OF WESTMORELAND, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 249 ENTITLED ‘VEHICLES AND TRAFFIC’ OF ORDINANCE NO. 1647, THE CODE OF THE CITY OF GREENSBURG. Mayor Bell, “Adoption of Bill No. 4-2020 as Ordinance No. 2106 amends §249-75(A) (1) and §249-76 of the Code changing a portion of Third Street from permit parking to metered parking.”

Councilman Zappone **MOVED** to adopt Bill No. 4-2020 as Ordinance No. 2106, and Councilman Mertz **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to adopt Bill No. 4-2020 as Ordinance No. 2106.**

\*\*\*COUNCIL APPROVAL\*\*\*

- a. **Hiring of Part-time Seasonal Recreation Department Employees.** Mayor Bell, "Council approval accepts the hiring of the following Recreation Department employees: Nicole Carroll, Cameron Binda and Dylan Binda at a rate of \$8.50 an hour effective today; and Wayne Nase at a rate of \$8.25 an hour effective March 15, 2020. Additionally, a correction in rate of pay from \$8.25 to \$9 is recommended for Michael Lucchetti who was hired in February. Mr. Lucchetti worked for the City last year at the rate of \$9 an hour and will be assuming the same responsibilities this year."

Councilman Finfrock **MOVED** to approve the hiring of seasonal Recreation Department employees, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the hiring of seasonal Recreation Department employees.**

- b. **Purchase of Street Materials through COSTARS.** Mayor Bell, "Council approval accepts the purchase of street materials from Derry Construction Co., Inc. as priced per ton through COSTARS."

<u>SAP Material Number</u>	<u>Material Type</u>	<u>Derry Construction Co., Inc.</u>
322459	9.5 mm	\$53.25
322463	25 mm	\$45.25

Councilman Mertz **MOVED** to approve the purchase, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- c. **Land Lease Agreement between the City of Greensburg and Westmoreland Excelsa Health.** Mayor Bell, "Council approval accepts the land lease with Excelsa Health for 35 parking spaces in the Wib Albright Lot for one (1) year effective April 1, 2020 through March 31, 2021 at the rate of \$1,925 per month. Excelsa will be responsible for the maintenance, snow removal, weeding and landscaping of spaces and grass areas surrounding their designated spaces."

Councilman Finfrock **MOVED** to approve the land lease agreement, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the land lease agreement.**

- d. **Reappointment to the Aerobic Center Authority.** Mayor Bell, "Council approval reappoints Debbie Reese to the Authority for another three-year term until March 8, 2023."

Councilman Mertz **MOVED** to approve the reappointment, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the reappointment.**

- e. **Maintenance Service Agreement for the Elevator at the Robert A. Bell Parking Garage between the City of Greensburg and KONE, Inc.** Mayor Bell, "Council approval accepts a three-year agreement effective March 1, 2020 for the elevator at the Bell Garage at the annual price of \$4,057.27, which is an increase of \$457.27."



Councilman Finfrock **MOVED** to approve the agreement, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- f. **Maintenance Service Agreement for the Elevator at City Hall between the City of Greensburg and KONE, Inc.** Mayor Bell, "Council approval accepts a three-year agreement for the elevator at City Hall effective March 1, 2020 at the annual price of \$1,622.99, which is an increase of \$182.99."

Councilman Mertz **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- g. **Spring Golf Course Specials.** Mayor Bell, "Council approval authorizes the Facilities Manager to run the following specials: Spring Specials, \$15 for 9 holes with a cart and \$22 for 18 holes with a cart through April 30, 2020; College and Military rate with identification, \$26 for 18 holes with a cart, throughout the 2020 golf season; and \$20 for 18 holes with a cart, on Wednesdays, throughout the 2020 golf season."

Councilman Zappone **MOVED** to approve the specials, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the specials.**

- h. **Purchase of a Forklift for the DPW.** Mayor Bell, "Council approval accepts the purchase of a new Doosan 6,000 pound capacity forklift for the DPW. This will replace the forklift lost in the DPW fire. The Superintendent of Streets obtained three quotes, and after review it is recommended City Council approve the purchase of the forklift from Certified Lift Specialists in the amount of \$20,995."

<u>Company</u>	<u>Amount</u>
Certified Lift Specialist	\$20,995.00
Crown Lift Trucks	\$32,687.10
Towlift, Inc.	\$26,850.57

Councilman Mertz **MOVED** to approve the purchase, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- i. **Purchase of a John Deere HPX615E for Mt. Odin Golf Course.** Mayor Bell, "Council approval accepts the purchase from West Central Equipment, LLC in the amount of \$9,458.68, through PA COSTARS Contract Number 4400020085 and the Parent Contract Number 4400020042. This is a budgeted golf course purchase and will be paid from the 2016 GO Note Fund."

Councilman Finfrock **MOVED** to approve the purchase, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- j. **Agreement between the City of Greensburg and Denny Puko, Planning Consultant, LLC.** Mayor Bell, "Council approval accepts the agreement with Denny Puko for the

purpose of providing professional planning services as requested by the City at a rate of \$85 per hour retroactive to January 1, 2020.”

Councilman Zappone **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- k. **Letter of Retirement.** Mayor Bell, “I would prefer to skip over this but I am not going to because he is staring at me. Council approval accepts the retirement of Police Chief Chad Zucco. Chief Zucco’s last day of work will be Monday, March 30, 2020. Chief Zucco has been an officer for 23 years; serving as Chief of Police for the last four years. We thank Chad for his years of service and dedication to the City of Greensburg and the community. I personally would like to thank Chad. We both came into this together and we both had an agenda to improve the Greensburg City Police Department and take it to a new level. Within a year Chief Zucco accomplished our goal. This Police Department has never been better than it is today. I really am sad to see him go but I do understand it. If he did not leave I would be upset with him because he has a job offer that would be insane to pass up. Never the less do I have a motion to accept the letter of retirement from Chief Zucco?”

Councilman Finfrock, “Reluctantly, yes.”

Councilman Finfrock **MOVED** to accept the letter of retirement, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to accept the letter of retirement.**

- l. **Letter of Retirement.** Mayor Bell, “Council approval accepts the retirement of Jeff Humphrey from the position of Operator in the DPW retroactive to February 25, 2020 and we wish him all the best in his retirement.”

Councilman Mertz **MOVED** to accept the letter of retirement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to accept the letter of retirement.**

- m. **Letter of Resignation.** Mayor Bell, “Council approval accepts the resignation of Rachelle Pape from the position of Certified Telecommunicator in the Police Department. Rachelle’s last day of employment with the City will be Friday, March 20, 2020.”

Councilman Finfrock **MOVED** to accept the letter of resignation, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to accept the letter of resignation.**

Mayor Bell, “Those are three really good people that we are losing.”

- n. **Hiring of Full-time Solicitor.** Mayor Bell, “Council approval accepts the hiring of Zachary Kansler as the full-time City Solicitor at the annual salary of \$80,000, prorated for the remainder of 2020.”



Councilman Zappone **MOVED** to approve the hiring, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- o. **Purchase of a Caterpillar 306 Excavator with Hammer Attachment for the DPW.** Mayor Bell, "Council approval accepts the purchase from Cleveland Brothers in the amount of \$82,600, through PA COSTARS Contract Number 4400019950 and the Parent Contract Number 4400019935. This equipment will replace the backhoe that was lost in the DPW fire and will be paid for from the DPW Insurance Fund."

Councilman Mertz **MOVED** to approve the purchase, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- p. **Hiring of a Part-Time Dispatcher.** Mayor Bell, "Council approval accepts the hiring of Lisa Cortazzo as a part-time dispatcher at the hourly rate of \$14.61 as set forth in the 2020 Wage Ordinance, effective immediately."

Councilman Mertz **MOVED** to approve the hiring, and Councilman Zappone **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**

- q. **Purchase of Nine (9) In-Car Camera Systems for the Police Department.** Mayor Bell, "Council approval accepts the purchase of nine (9) 4RE standard DVR camera systems from WatchGuard Video, Inc. in the amount of \$52,379, through PA COSTARS Contract Number 012-073. This is a budgeted expense and will be paid for from the 2016 GO Note Fund."

Councilman Zappone **MOVED** to approve the purchase, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the purchase.**

- r. **Site Plan/Land Development.** Mayor Bell, "By unanimous vote the Planning Commission recommends Council approve the Site Plan/Land Development at 10 Union Avenue for a four (4) space parking lot for use by Westmoreland County Transit Authority employees."

Councilman Zappone **MOVED** to approve the Site Plan/Land Development, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the Site Plan/Land Development.**

- s. **Site Plan/Land Development.** Mayor Bell, "Also by unanimous vote the Planning Commission recommends Council approve the Site Plan/Land development for Sheetz, Inc., located at 211 Harvey Avenue, which includes a 365 square foot addition to the building, a 109 square foot cover to the parking lot, and reconfiguration of the parking lot to allow for employee parking."

Councilman Zappone **MOVED** to approve the Site Plan/Land Development, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the Site Plan/Land Development.**

- t. **Slate of Projects Recommended by the Planning Commission for Issuance of Certificates of Appropriateness.** Mayor Bell, "There is one (1) item on tonight's agenda for Council approval. Blue Sky Sign Company is the applicant for signage at 640 North Main Street, 'Pit Take BBQ', owned by Barry and Marian DeBone contingent on the window graphics fitting within the zoning specifications."

Councilman Zappone **MOVED** to approve the slate of projects, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the slate of projects.**

- u. **Agreement between the City of Greensburg and Vince Building Company.** Mayor Bell, "Council approval accepts the agreement with Vince Building Company for the purpose of providing a cost estimate to reconstruct the DPW building, which was lost in the fire, at a rate of \$50 per hour."

Councilman Mertz **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

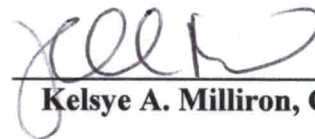
- v. **Business Soft Cost Grant Award for Invisible Man Brewing.** Mayor Bell, "Council approval awards Invisible Man Brewing, the grant in the amount of \$4,760 for architect and design fees related to their new business located at 132 South Pennsylvania Avenue."

Councilman Zappone **MOVED** to approve the soft cost grant award, and Councilman Mertz **SECONDED**. No discussion. **All voted unanimously to approve the soft cost grant award.**

\*\*\***ADJOURNMENT**\*\*\*

Mayor Bell **MOVED** to adjourn the meeting. **SECONDED:** Councilman Mertz. Unanimously all voted in favor to **adjourn**.

**RESPECTFULLY SUBMITTED:**



Kelsye A. Milliron, City Administrator

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## March 2020

### GENERAL FUND

DEPARTMENT 1	\$	30,338.91
DEPARTMENT 2	\$	36,479.93
DEPARTMENT 3	\$	9,272.88
DEPARTMENT 4	\$	22,723.44
DEPARTMENT 5	\$	19,418.48
<b>GENERAL FUND TOTAL</b>	<b>\$</b>	<b>118,233.64</b>

### OTHER FUNDS

MOTOR TAX FUND	\$	2,220.00
PARKING REVENUE FUND	\$	2,171.48
HUTCHINSON PARKING GARAGE FUND	\$	280.35
DPW FIRE FUND	\$	66,737.71
<b>OTHER FUNDS TOTAL</b>	<b>\$</b>	<b>71,409.54</b>
<b>TOTAL OF ALL FUNDS</b>	<b>\$</b>	<b>189,643.18</b>

CITY OF GREENSBURG  
GENERAL FUND REVENUES  
FY 2020

REVENUES	BUDGET 2020	BUDGET 2019	JANUARY 2020	FEBRUARY 2020	TOTAL 2020	TOTAL 2019	% OF BUDGET	% FROM 2019
<b>CHARGES FOR SERVICES</b>								
Cable Franchise	275,000.00	295,000.00	70,094.48	0.00	70,094.48	71,390.39	25%	24%
Greensburg Recreation	90,070.00	90,870.00	4,240.00	6,120.00	10,360.00	14,515.00	12%	16%
Mt. Odin Golf Course	384,725.00	389,400.00	152.75	2,400.00	2,552.75	67.00	1%	0%
Nevin Arena Ice Rink	341,940.00	296,200.00	60,042.45	49,346.00	109,388.45	119,305.05	32%	40%
Mt. Odin - Reservations	11,475.00	10,575.00	0.00	5,475.00	5,475.00	5,100.00	48%	48%
Veterans Memorial Pool Revenues	110,450.00	127,285.00	0.00	0.00	0.00	0.00	0%	0%
Police Wage Reimbursement	58,000.00	60,000.00	9,892.04	880.00	10,772.04	11,591.70	19%	19%
Sanitation Contract	80,000.00	80,000.00	13,335.34	0.00	13,335.34	13,333.34	17%	17%
Site Plan and Hearing Fees	19,975.00	22,325.00	6,325.00	1,385.00	7,710.00	3,500.00	39%	16%
Subtotal Charges for Services	1,371,635.00	1,371,655.00	164,082.06	65,606.00	229,688.06	238,802.48	17%	17%
<b>FINES / FORFEITS</b>								
Lien Letter	6,000.00	6,000.00	560.00	460.00	1,020.00	960.00	17%	16%
Police Fines	294,800.00	287,890.00	23,947.98	23,317.23	47,265.21	45,897.81	16%	16%
Clerk of Courts Fines and Restitution	30,000.00	20,000.00	2,110.24	3,537.17	5,647.41	6,289.60	19%	31%
Subtotal Fines / Forfeits	330,800.00	313,890.00	26,618.22	27,314.40	53,932.62	53,147.41	16%	17%
<b>INTERGOVERNMENTAL</b>								
Beverage Licenses	8,650.00	8,650.00	0.00	0.00	0.00	0.00	0%	0%
Miscellaneous Grant Revenue	10,000.00	8,000.00	2,505.90	0.00	2,505.90	599.13	25%	7%
Foreign Fire Insurance	70,000.00	70,000.00	0.00	0.00	0.00	0.00	0%	0%
Pension	515,000.00	468,000.00	0.00	0.00	0.00	0.00	0%	0%
PURTA	7,500.00	7,500.00	0.00	0.00	0.00	0.00	0%	0%
State Police Fines	5,000.00	7,000.00	0.00	0.00	0.00	0.00	0%	0%
Treasurers Office - County	25,000.00	20,000.00	179.11	99.95	279.06	228.43	1%	1%
Treasurers Office - Greensburg Salem	12,000.00	12,000.00	0.00	0.00	0.00	0.00	0%	0%
Parking Revenue Transfer	1,200,000.00	1,200,000.00	400,000.00	0.00	400,000.00	400,000.00	33%	33%
Dispatch Fees	20,500.00	19,500.00	0.00	0.00	0.00	0.00	0%	0%
Marcellus Shale Impact Fee	27,000.00	20,000.00	0.00	0.00	0.00	0.00	0%	0%
Special Fund Transfer	0.00	15,800.00	0.00	0.00	0.00	15,769.49	0%	100%
Subtotal Intergovernmental	1,900,650.00	1,856,450.00	402,685.01	99.95	402,784.96	416,597.05	21%	22%
<b>INTEREST</b>								
	9,000.00	5,503.41	334.16	272.87	607.03	505.65	7%	9%
<b>LICENSES/ PERMITS</b>								
Building Permits	75,000.00	75,000.00	7,250.20	3,699.50	10,949.70	14,621.26	15%	19%
Miscellaneous Licenses	72,800.00	158,750.00	11,741.35	3,926.25	15,667.60	15,272.15	22%	10%
Plumbing Permits	500.00	1,000.00	0.00	288.00	288.00	120.00	58%	12%
Street Opening	65,000.00	60,000.00	0.00	3,300.00	3,300.00	17,100.00	5%	29%
Subtotal Licenses / Permits	213,300.00	294,750.00	18,991.55	11,213.75	30,205.30	47,113.41	14%	16%
<b>MISCELLANEOUS</b>								
Hospitalization Refunds	95,000.00	75,000.00	11,009.33	8,115.73	19,125.06	14,729.84	20%	20%
Other Income/Reimbursements	165,560.00	147,820.00	6,663.93	14,738.72	21,402.65	86,591.49	13%	59%
Other Insurance Refunds	10,000.00	10,000.00	0.00	0.00	0.00	742.35	0%	7%
Sale of Property and Equipment	32,250.00	24,250.00	0.00	0.00	0.00	15,068.10	0%	62%
Subtotal Miscellaneous	302,810.00	257,070.00	17,673.26	22,854.45	40,527.71	117,131.78	13%	46%
<b>TAXES</b>								
Business Privilege Tax	400,000.00	435,000.00	7,961.74	50,408.68	58,370.42	49,144.39	15%	11%
Current Property Tax	2,350,266.04	2,351,348.70	24,932.14	0.00	24,932.14	31,104.81	1%	1%
Penalties on Real Estate Taxes	7,500.00	7,500.00	2,460.73	0.00	2,460.73	3,093.90	33%	41%
County Tax Claim Bureau	120,000.00	150,000.00	0.00	0.00	0.00	0.00	0%	0%
Earned Income Tax (Wage Tax)	3,275,000.00	3,232,000.00	113,204.17	574,882.32	688,086.49	673,919.75	21%	21%
Local Services Tax (EMS/OPT)	575,000.00	565,000.00	28,475.18	102,135.14	130,610.32	130,900.29	23%	23%
Real Estate Transfer (Deed Transfer)	165,000.00	145,000.00	46,674.44	22,158.36	68,832.80	26,146.53	42%	18%
Subtotal Taxes	6,892,766.04	6,885,848.70	223,708.40	749,584.50	973,292.90	914,309.67	14%	13%
Tax and Revenue Anticipation Note	0.00	0.00	0.00		0.00	0.00	0%	0%
Beginning Balance	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00	100%	100%
TOTAL REVENUES	12,020,961.04	11,985,167.11	854,092.66	876,945.92	2,731,038.58	2,787,607.45	23%	23%

REVENUES

Are at 23% of budget. This Is the same percentage as this time last year.



EXPENSES

Are at 15% of budget. This is 1% higher than this time last year.





**City of Greensburg**  
**PLANNING AND DEVELOPMENT MONTHLY REPORT FOR FEBRUARY 2020**

<u>Fund</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>Quantity</u>	<u>2019</u>	<u>Quantity</u>
General	Permits/Licenses	UCC City Permits	\$1,084.52	2	\$2,058.72	4
		Fire Code Permits			\$270.00	4
		Health Licenses	\$200.00	2	\$300.00	3
		Food Truck Health Inspections			\$400.00	1
	Misc. Court Fines	Fines / Miscellaneous Permits	\$100.23	3		
		Sidewalk Dining Permits				
		Plumbing Permits	\$288.00	2	\$70.00	2
		Sign Permits			\$95.00	2
		Land Operation Permits				
		Property Maintenance Appeals				
		Compliance Permits				
		Demolition Permits	\$119.00	1		
		Sidewalk Permits			\$100.00	4
		UCC State Permit Fees	\$27.00	6	\$63.00	14
		CEA Permit Fees	\$3,570.00	7		
		Code.sys Permit Fees	\$125.00	1	\$12,512.70	15
		Parking Lot Permits	\$1,200.00	4	\$2,100.00	7
		Occupancy Permits	\$1,200.00	6	\$2,200.00	11
	Planning & Development	Zoning Hearing Fees				
		Zoning Classifications	\$1,010.00	23	\$1,295.00	28
		Site Plan / Land Development	\$300.00	2		
		Subdivisions				
		Public/ Planning Hearing Fees			\$250.00	1
		Harb Sign Review	\$75.00	1	\$50.00	1
		HARB Façade Review			\$100.00	2
		HARB New Development Review				
	Special Funds	Compliance Bonds			\$9,103.20	3
		Other Income				
		<b>TOTAL</b>	<b>\$9,298.75</b>	<b>60</b>	<b>\$30,967.62</b>	<b>102</b>
		<b>TOTAL</b>	<b>\$9,298.75</b>	<b>Total 2019</b>		<b>\$30,967.62</b>
		<b>TOTAL TO DATE</b>	<b>\$55,846.25</b>	<b>TOTAL TO DATE 2019</b>		<b>\$48,373.79</b>

Signature \_\_\_\_\_

*Amy Bayore*

Date \_\_\_\_\_

3/2/2020

# **GVFD**

## **MONTH-END REPORT**

**FEBRUARY 2020**





# GREENSBURG VOLUNTEER FIRE DEPARTMENT

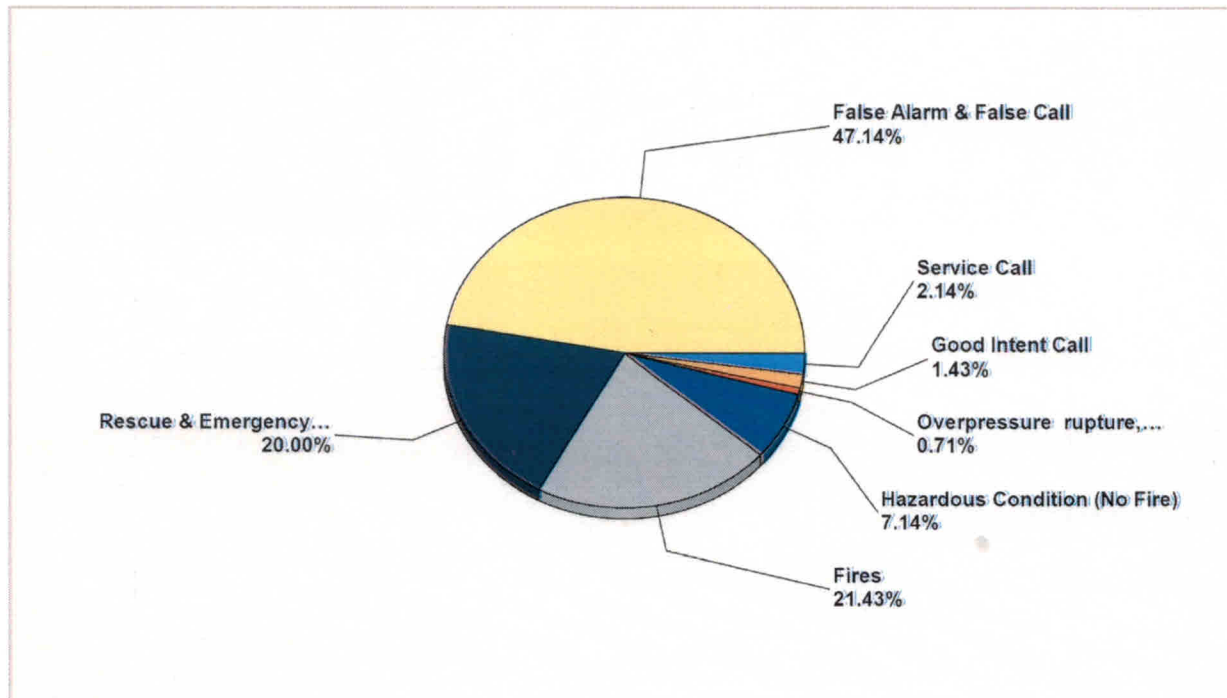
Greensburg, PA

This report was generated on 3/2/2020 6:26:01 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2020 | End Date: 02/29/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	30	21.43%
Overpressure rupture, explosion, or fire	1	0.71%
Rescue & Emergency Medical Service	28	20.00%
Hazardous Condition (No Fire)	10	7.14%
Service Call	3	2.14%
Good Intent Call	2	1.43%
False Alarm & False Call	66	47.14%
TOTAL	140	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.43%
113 - Cooking fire, confined to container	22	15.71%
114 - Chimney or flue fire, confined to chimney or flue	1	0.71%
115 - Incinerator overload or malfunction, fire confined	1	0.71%
118 - Trash or rubbish fire, contained	1	0.71%
131 - Passenger vehicle fire	1	0.71%
142 - Brush or brush-and-grass mixture fire	1	0.71%
153 - Construction or demolition landfill fire	1	0.71%
211 - Overpressure rupture of steam pipe or pipeline	1	0.71%
311 - Medical assist, assist EMS crew	11	7.86%
322 - Motor vehicle accident with injuries	15	10.71%
341 - Search for person on land	1	0.71%
353 - Removal of victim(s) from stalled elevator	1	0.71%
412 - Gas leak (natural gas or LPG)	2	1.43%
413 - Oil or other combustible liquid spill	2	1.43%
424 - Carbon monoxide incident	3	2.14%
441 - Heat from short circuit (wiring), defective/worn	1	0.71%
444 - Power line down	1	0.71%
451 - Biological hazard, confirmed or suspected	1	0.71%
522 - Water or steam leak	1	0.71%
551 - Assist police or other governmental agency	1	0.71%
561 - Unauthorized burning	1	0.71%
651 - Smoke scare, odor of smoke	2	1.43%
743 - Smoke detector activation, no fire - unintentional	66	47.14%
<b>TOTAL INCIDENTS:</b>	<b>140</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.





# Police Report

## FEBRUARY 2020

Incident	Category	Total	
Criminal Arrests	Adult	96	
	Juvenile	0	
	Drug	3	Already in Total
	Total Criminal Arrests	96	
Traffic Citations	Moving	110	
	Parking	147	
	Total Traffic Citations	257	
Parking Tickets Issued	Meter Enforcement Officer	1230	
	All Others	28	
	Total Parking Tickets Issued	1258	
Accident Investigations	Total Accident Investigations	32	
DUI Arrests	Total DUI Arrests	11	
	Total Incidents Investigated	571	
Dispatching Calls	Received for Service	2105	
	Served in Person	483	
	Total Dispatching Calls	2588	
Truck Inspections	Stopped	0	
	Inspected	0	
	Shut Down	0	
	Citation Issued	0	
Warrants	Total Warrants Served	11	
Amusement Licenses	Total Amusement Licenses Issued	22	
Fees, Fines & Costs Received	Current Month	\$ 39,478.40	
	Total to Date	\$ 89,134.05	



Chief Chad Zucco  
Greensburg Police Department