Monday, November 26, 2018 7:00 PM

- I. Call to Order by Dave Kahley
- II. Roll Call---taken by Amy Calisti, Administrative Assistant

#### PRESENT:

DAVE KAHLEY, CHAIRMAN ANITA SIMPSON JOHN MUNSCH RICK CUTIA ROBERT RECKLEIN RYAN VESELY

ABSENT:

BRIAN LAWRENCE, VICE CHAIRMAN KAREN HUTCHINSON, SECRETARY LISA METROSKY

#### ALSO PRESENT: PETE CHERELLIA, ACTING SOLICITOR BARBARA CIAMPINI, PLANNING DIRECTOR

# III. Approval of September 24, 2018 meeting minutes

Board member Ryan Vesely made a **motion to approve** the September 24, 2018 meeting minutes. Board member Rick Cutia **seconded the motion**. No discussion. **Unanimously all voted in favor.** 

### IV. Old Business

There was no old business to address.

## V. New Business

# A. Subdivision of 79019 Jefferson Avenue (Map #10-02-14-0-203) owned by Central Westmoreland Habitat for Humanity to allow for each private house to be on its own parcel.

Daniel Giovannelli of the Central Westmoreland Habitat for Humanity was at the meeting to present a subdivision of the property to allow two (2) houses on the lot to be on their own separate parcels. One (1) house is located on the front of the property and the second house is in the rear of the property. There would be a sidewalk added from the Jefferson Avenue side of the property to the rear house with a small yard in between the houses, and all parking would remain on street. On street parking is existing and cannot be changed. There is no alley behind the property. The utilities are already separated. Central Westmoreland Habitat for Humanity purchased the properties roughly two (2) years ago from the Westmoreland County Land Bank and have rehabbed the front house, which is about 1,200 square feet and contains two (2) bedrooms and one (1) bathroom and will be occupied in approximately 60 days. The rear house is slightly smaller at 800 square feet with two floors. All sidewalks are in decent shape.

No further questions or discussion from members of the board or audience. Board member Ryan Vesely **motioned** to recommend approval of the project as presented. Board member Anita Simpson **seconded** the motion. **All voted unanimously to recommend the project to City Council.** 

#### B. Erection of a 10 foot by 10 foot storage shed at 105 West Fourth Street (Map #10-04-03-01-0-062) owned by Stage Right Inc. The shed has been built on the existing parking lot for the commercial office structure.

Rick Hoffman, a representative of *Stage Right Inc.*, presented a 10 by 10 shed that was built by a local Boy Scout troop on the existing parking lot area without proper approvals and/or a permit. The shed will be used for salt and shovel storage. Mr. Hoffman went through the appropriate approval processes for storm water management with the Westmoreland Conservation District and with Gibson-Thomas Engineering, which was deemed exempt. Rick is aware that the property owner will need to apply for a permit after the fact.

No further questions or discussion from members of the board or audience. Board member Anita Simpson **motioned** to recommend approval of the project as presented. Board member Rick Cutia **seconded** the motion. **All voted unanimously to recommend the project to City Council.** 

### VI. Adjournment

Board member Robert Recklein moved to adjourn the meeting.

Meeting adjourned 7:13 pm.