

Please Complete In Full And Return To: Code.sys Code Consulting, Inc., 321 Grant Ave, Pittsburgh, PA 15209

Phone: 412-821-0337 FAX: 412-821-0699

DATE: _____

ICC CODE REFERENCE YEAR: 2009 ☐ 2015 ☐

The PA UCC has adopted 2018 IBC Chapter 11, IEBC 2018 Accessibility Provisions Only, and ANSI A117.1-2009 as of March 31, 2019.

AS OF MARCH 31, 2019
ALL PROJECTS MUST
BE 2015***PROJECT**

Name: _____

Address: _____
Township or
Borough: _____

City: _____

State: _____ Zip: _____

County: _____

***APPLICANT**☐ Mr. ☐ Mrs. ☐ Ms.

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____

***JURISDICTION** (i.e. City, Township, Borough)

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Code Official: _____

Email: _____

If OTHER than APPLICANT, indicate whom is to be invoiced:*☐ Mr. ☐ Mrs. ☐ Ms.

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____

** The invoice for the fee will be sent to the Applicant unless otherwise indicated.

TYPE OF REVIEWBuilding Only** ☐ Plumbing ☐Building Plan Review** ☐
(With Accessibility)Accessibility Only ☐ Sprinkle ☐Mechanical ☐ Hood System ☐Electrical ☐ Energy ☐

** Includes all aspects of the building, electrical, mechanical, etc. codes

***DESIGN PROFESSIONAL INFORMATION**☐ Mr. ☐ Mrs. ☐ Ms.

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____

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***TYPE OF CONSTRUCTION (IBC 2015; Section 602)**

<input type="checkbox"/> IA	<input type="checkbox"/> IB	<input type="checkbox"/> IIA	<input type="checkbox"/> IIB	<input type="checkbox"/> IIIA	<input type="checkbox"/> IIIB	<input type="checkbox"/> HT	<input type="checkbox"/> VA	<input type="checkbox"/> VB
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***NEW OR EXISTING CONSTRUCTION** (Shell Fitout Reviewed as New Construction)

<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> ADDITION	<input type="checkbox"/> ALTERATION
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IF EXISTING,
INDICATE
CODE
REFERENCE

IEBC (Current C of O must exist) <input type="checkbox"/>				IEBC Chapter 14 (Current C of O must exist) <input type="checkbox"/>			
IF IEBC: LEVEL OF ALTERATION Change In Occupancy				IF IEBC CHAPTER 14, IS "PERFORMANCE COMPLIANCE METHOD" ATTACHED			
Repair <input type="checkbox"/>	I <input type="checkbox"/>	II <input type="checkbox"/>	III <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>		

***OCCUPANCY CLASSIFICATION (IBC 2015; Section 302)**

ASSEMBLY	BUSINESS	EDUCATIONAL	FACTORY & INDUSTRIAL	HIGH HAZARD	INSTITUTIONAL	MERCANTILE	RESIDENTIAL	STORAGE	UTILITY & MISCELLANEOUS
<input type="checkbox"/> A-1	<input type="checkbox"/> B	<input type="checkbox"/> E	<input type="checkbox"/> F-1	<input type="checkbox"/> H-1	<input type="checkbox"/> I-1	<input type="checkbox"/> M	<input type="checkbox"/> R-1	<input type="checkbox"/> S-1	<input type="checkbox"/> U
<input type="checkbox"/> A-2			<input type="checkbox"/> F-2	<input type="checkbox"/> H-2	<input type="checkbox"/> I-2		<input type="checkbox"/> R-2	<input type="checkbox"/> S-2	
<input type="checkbox"/> A-3				<input type="checkbox"/> H-3	<input type="checkbox"/> I-3		<input type="checkbox"/> R-3		
<input type="checkbox"/> A-4				<input type="checkbox"/> H-4	<input type="checkbox"/> I-4		<input type="checkbox"/> R-4		
<input type="checkbox"/> A-5				<input type="checkbox"/> H-5					

***CHANGE OF OCCUPANCY CLASSIFICATION?**

NO

YES

If
YES

FROM _____ TO _____

☐☐***SQUARE FOOTAGE OF WORK AREA**

If more space is needed, please put in Comments

AREA 1 _____

AREA 2 _____

AREA 3 _____

OTHER INFORMATION**ANY MODIFICATIONS TO THE PA UCC?**
(i.e. Local or PA L&I Variance)

NO

YES

☐☐

*IF "YES", ATTACH DOCUMENTATION

***IS THE BUILDING CURRENTLY SPRINKLERED OR
GOING TO BE SPRINKLERED?**

NO

YES

☐☐

- IF SPRINKLERS ARE IN THE SCOPE OF WORK, PLANS SHALL SHOW LOCATION OF SPRINKLER HEADS.
- SPRINKLER PLANS AND SHOP DRAWINGS WILL NEED TO BE SUBMITTED FOR SEPARATE REVIEW.
- DESIGN PROFESSIONAL MUST APPROVE SHOP DRAWINGS

***IS MECHANICAL, ELECTRICAL, PLUMBING (MEP'S)
INCLUDED IN THE SCOPE OF THIS PROJECT?**

NO

YES

☐☐

- IF "YES", THEN MEP'S ARE TO BE SUBMITTED FOR REVIEW.
- BCO WILL NEED TO PROVIDE APPROVAL FOR PHASED SUBMITTAL. (PA-UCC 403.42(k))

***CHECK ALL BELOW: (PA UCC SECTION: 403.42A(c))**

- ☐ THREE (3) Copies of all drawings SIGNED and SEALED by a registered design professional
- ☐ THREE (3) Copies of all Engineering Calculations, Soil Report, Project Manuals
- ☐ Construction documents shall contain a Site Plan that is drawn to scale; it shall indicate the building on site, Distance from the lot line, accessible routes, slopes and grades and accessible parking if provided
- ☐ Construction documents shall detail the location, construction, size and character of all portions of the Means of Egress (Life Safety Plan)
- ☐ Construction documents shall indicate Construction Type, Occupancy Classification and compliance with Height and Area limitations
- ☐ Construction documents shall indicate number of occupant load on every floor and in all rooms and spaces
- ☐ Indicate all rated walls and assemblies as well as UL design information
- ☐ Provide Interior Finish information in accordance with IBC 2015, Chapter 8
- ☐ Provide Door, Hardware and Window Schedules
- ☐ Construction documents shall contain the following information related to the exterior wall envelope: Flashing Details, intersections with dissimilar materials, corners, end details, control joints, intersections at roof, eaves, Or parapets, means of drainage, water-resistive membrane and details around openings
- ☐ Compliance with the energy conservation requirements or COMcheck will be required for building envelope, Lighting systems, mechanical systems
- ☐ Indicate the Plumbing Fixture counts for Water Closets, Lavatories, Drinking Fountains, Service sink

Description of Work:*Name of Applicant or Agent:** _____**Signature:** _____*The above signed hereby states that all information contained on this construction document review submittal form is true and correct.**Applicant agrees to pay fees assessed by Code.sys Code Consulting, Inc.**By submitting, the BCO of the community has agreed to retain Code.sys Code Consulting, Inc. as per PA UCC.***Date:** _____

Do Not Send This Page With Form

Submittal Information:

- Plan Review Submittal Form **shall** be completed in its' entirety
- Drawings **must** be stamped and signed by the design professional
- Three sets of drawings, specs and project manuals required
- If project was under contract before the PA UCC adopted the 2015 ICC codes, provide documentation of such, in order to use the ICC 2015 Code Year. After March 31, 2019 all projects are under 2015 I-Codes
- The PA UCC has adopted 2018 IBC Chapter 11, IEBC 2018 Accessibility Provisions Only, and ANSI A117.1-2009 as of March 31, 2018

Additional Information:

- If obtaining or requesting a variance from the Jurisdictions Building Code Official, please include all documentation
- *ComCheck* will be required for energy compliance; Web Site: www.energycodes.gov
- Accessibility variances can only be obtained from the Pennsylvania Department of Labor and Industry
- If the project is located in Allegheny County, the Allegheny County Health Department Plumbing Division shall have jurisdiction over the plumbing code. Their phone number is 412-578-8036

Turn Around Time:

- The PA UCC allows **30 business days** to complete plan reviews.
- **Code.sys** Code Consulting, Inc. **attempts to complete project sooner**, depending on the incoming volume
- An invoice will be sent to the applicant with the plan review fee

If the drawings meet PA UCC Code Requirements:

- If the drawings are found to be compliant, they will be stamped for code approval; once the plan review invoice is satisfied, the approved drawings will be forwarded to the applicant or the B.C.O. for permitting

If the drawings do not meet PA UCC Code Requirements:

- If the plan review finds non-code compliant issues, the plan review report will be sent to the design professional
- At that point it is up to the design professional to resubmit corrections.
THREE COMPLETE SET OF RESUBMITTED DRAWINGS ARE REQUIRED.
Due to liability **Code.sys** Code Consulting, Inc. will **not** collate drawings.