Planning Commission Meeting Summary
Wednesday, January 26, 2022 at 5:00 PM, Council Chambers, City Hall
In-Person Meeting

1. Call to Order-Brian Lawrence

2. Roll Call-Jessica Mosko

PRESENT:
Brian Lawrence
Jennifer Lundy
Jack Munch
Andrew Barnette
Andrew Stern
Desmond Grace
Ashley Kertes

ABSENT:
Dave Kahley
Lisa Marinelli-Metrosky

3. Pledge of Allegiance

4. Re-Organization of Board Members-motion to keep present board roles, Andrew Barnette made 1st motion to approve. Desmond Grace made 2nd motion to approve. All in favor to keep current board positions.

5. Comments/Business from the Floor-No Comments via mail, email, telephone or from the public

6. Approval of December Planning Commission Meeting Minutes

7. Old Business-None

8. New Business

a. Administrative Items None

b. Technical Items

1. 101 East Pittsburgh Street
Kate Dillion from Blue Sky Sign Co. presented on behalf of Alix Kruzynski, owner of InkXBeauty. Kate expressed that InkXBeauty would like a decal for the front window, dimensions are 1.83’ x 6.67’ which comes out to be 23% of the window
coverage. The second proposed sign would be a double-sided projecting sign, installed directly on the building using bracket arms. Sign dimensions 4’ x 1.5’ totaling 6 sqft. Bottom of the sign would be about 10 ft above the sidewalk. The sign would project about 2 ft from the building.

Jeff explained that the city does not have a “defined” projecting sign ordinance, so they use the awning ordinance as a guideline. That states the awning must be 8ft above the sidewalk. Signage seems to be much more to scale for the window & will be a nice upgrade to what is there.

Motion to recommend Certificate of Appropriateness by Jennifer. Second motion by Andrew. All voted unanimously to send recommendation forward.

2. 124 S. Main Street

Allie Hickman from Blue Sky Sign Co. presented on behalf of Hannah Thompson, owner of Wicks & Wax. Allie expressed the property owner Steve Gifford does not want to keep putting holes in the building for tenants to put signs up, so Blue Sky Sign will be using angle iron so that the boards can be screwed to that instead of the building. Wall sign will stick out about 2 inches from the building because of the angle. Projecting sign as well measuring 2’ x 5.5’, projecting out about 30 inches & 14 ft above sidewalk.

Window graphics are under the 30% of window surface. Possible etched flame graphic & white letters. Canopy will be going up by the building owner causing the sign to be off to the side.

Jeff reviewed, 3 sign total. All signs were within the guidelines & no violations from a staff standpoint. Jeff recommends approval.

Motion to recommend Certificate of Appropriateness by Andrew, 2nd motion by Jennifer. All voted unanimously to send recommendation forward.

Planning Items

- CDBG FY2022 Update

Jeff gave an update on Community Development Block Grant. Books for the Spring Ave Park were completed. Jeff encouraged the commission members to take a look at them. Final design of the park was discussed, basketball court, grass areas for recreational play, pavilion, gardens w/ sculptures & a hammock garden. Price for the project is roughly totally 1.5 million dollars. Compared to other parks the budget is coming in below average. This will most likely be stretched out over a few years. The goal is to transform the 5th ward, if we invest in public space how can we make that most effective in the community. How can we encourage people to want to come to the neighborhood? This park will make an impact if we make a substantial investment in the beginning phase. We have stacked some past years funds.
Parts that will be constructed in the first phase are: basketball courts, picnic tables, lawn area, playground equipment. Sidewalks are in bad shape & they will be addressed in the first phase. This project could potentially start construction as early as September of this year.

9. **Adjournment**-1st motion to adjournment, 2nd motion. Meeting adjourned.