Planning Commission Meeting Minutes
Wednesday, January 24, 2024, at 5:00 PM, Council Chambers, City Hall

In-Person Meeting

1. **Call to Order – Dave Kahley**

2. **Roll Call - Jessica Mosko**

   **Present:**
   
   Dave Kahley  
   Brian Lawrence  
   Andrew Stern  
   Desmond Grace  
   Rosalie Carpenter

   **Absent:**
   
   Lisa Marinelli-Metrosky  
   Jack Munsch  
   Andrew Barnette  
   Alec Italiano

3. **Pledge of Allegiance**

4. **Comments/Business from the Floor** - no comments via mail, email, phone or from public

5. **Approval of December’s Planning Commission Meeting Minutes**

   1st motion to approve Desmond Grace/2nd motion to approve Rosalie Carpenter

6. **Old Business**

   None

7. **New Business**

   None

   Administrative

   None

Planning Items

1. **SALDO-Zach Kansler & Denny Puko**

   Denny Puko discussed the Subdivision & Land Development ordinance. One adjustment would be the types of subdivisions, minor vs major. A minor subdivision does not involve installation of public improvements & would require final decision by planning commission only. Major would involve the installation of public improvements; decision would be made by council.
Private common driveways were discussed. There were some concerns from the members with having a minimum right of way of 50 ft. After a discussion on the turns of emergency vehicles, the commission was agreeable to leaving it at 50 ft. There will be a maximum of 3 lots accessible through the private common driveway.

Additions to the Land Development application would be a traffic study. If the development is expected to generate 3,000 or more average daily trips or 1,500 vehicles per day it would trigger the traffic study. The guidelines for the study would be in accordance with current Pennsylvania Department of Transportation.

Changes to the sidewalk would be included in the SALDO. Sidewalks shall be required on each side of proposed streets in a subdivision or land development. Where there is existing sidewalks it will be required to continue an existing sidewalk route or network along the adjacent street or in the adjacent neighborhood.

There will be a few changes to the SALDO following discussion of our solicitor & Denny Puko.

We are hoping for a final draft to be distributed to the commission before the next meeting.

**Open Discussion**

Desmond Grace updated the commission about the Walkworks grant. The Steering Committee met January 11th. The purpose of the meeting was to find out exactly what Walkworks means. The commission would like to be part of future discussions.

2. **Adjournment**

   Motion to adjourn Brian Lawrence