CITY OF GREensburg
ZONING HEARING BOARD

APPEAL FORM

DATES ADVERTISED____________ APPEAL NUMBER_____________
FEE PAID-CHECK #____________ DATE________________________

(I) (WE)__________________________OF_________________________
REQUEST THAT A DETERMINATION BE MADE BY THE CITY OF
GREENSBURG’S ZONING HEARING BOARD ON THE FOLLOWING: (check one).

( ) SPECIAL EXCEPTION to the City Code, § 265-129,
specifically,___________________________________________________.

( ) VARIANCE to the City’s Zoning Ordinance, § 265-128, relating to the
( ) area, ( ) side yard, ( ) rear yard, ( ) front yard , ( ) height, ( )
another provision of the Zoning Ordinance as herein stated:
____________________________________________________________________

( ) APPEAL A DECISION OF THE ZONING OFFICER, specifically, the
following situation:____________________________________________________
____________________________________________________________________
____________________________________________________________________

The Description of the property involved in the Appeal is as
follows:
LOCATION:________________________________
LOT SIZE:________________________________
SQUARE FOOTAGE:______________ (LOT)

(Survey or plot plan must be attached and made part of this
Appeal)

PRESENT USE:________________________
DATE PRESENT USE BEGAN:_______________________
Please answer the following questions to the best of your knowledge:

DATE OF CONSTRUCTION:________________________________

PROPOSED USE:_________________________________________

SIZE OF ADDITION:______________________________________

ZONING CLASSIFICATION OF SUBJECT PROPERTY:_______________________

HAS A ZONING VIOLATION NOTICE EVER BEEN ISSUED FOR THIS PROPERTY?___________________________________________________

IF YES, STATE DATE AND VIOLATION___________________________________________________

IS SUBJECT PROPERTY REGISTERED AS A NONCONFORMING USE?________________________________________________________

IF YES, STATE DATE OF REGISTRATION AND REGISTERED USE_________________________________________________________

HAS THE ZONING HEARING BOARD EVER HEARD A REQUEST FOR THIS PROPERTY IN THE PAST?_________________________________________

IF YES, STATE DATE AND REQUEST, AND IF APPROVED OR DENIED______________________________________________________

(1) (WE) believe that the Board should approve this request because:
(include the grounds for appeal or reasons both with respect to law and fact for granting the appeal or Special Exception or Variance, and if hardship is claimed, state the specific hardship_____________________________________________________

_____________________________________________________________

_____________________________________________________________

_____________________________________________________________

_____________________________________________________________

attach additional remarks to application if necessary and refer to as “Exhibit A”) Other items necessary for filing of application: survey/plot plan of subject property showing front yard setback, side yard setbacks, rear yard setback, proposed parking configuration, interior floor plans, and any other evidence applicant wishes to provide. See note below for further required documentation.
SIGNATURE PAGE:

( I ) (WE) hereby depose and say that all the above statements and the statements contained herewith are true to the best of (my) (our) knowledge and belief.

________________________________        ________________________________
PROPERTY OWNER                       APPLICANT

________________________________        ________________________________
NOTARY                                          NOTARY

________________________________        ________________________________
DATE                                          DATE

NOTARY SEAL:

PLEASE NOTE THIS IS A LEGAL PROCESS IN FRONT OF THE ZONING HEARING BOARD, A QUASI-JUDICIAL BOARD APPOINTED BY CITY COUNCIL. YOU MAY WANT TO CONSULT YOUR ATTORNEY.

FILING FEE: $650.00 (make check payable to the “City of Greensburg”) If you check more than one box on the front page, you must pay $650.00 for each request.
HEARING DATE: The Zoning Hearing Board meets the third Wednesday of each month at 4:00 p.m. Application must be filed at least twenty (20) days prior to the Hearing date, for the purpose of public advertisement.

**NOTE:** IN ORDER TO FILE THIS APPEAL IT MUST BE ACCOMPANIED BY TWO (2) COPIES INCLUDING THE ORIGINAL. THIS INCLUDES ANY ATTACHMENTS. Additionally you must submit one thumb drive with your entire packet of information including all attachments.

REVISED: 29 AUG 18